

Attachment H
Summary and Rationale for FS 11/12-104/SEL
Creation of Academic Affairs Policy Committee

The proposed AAPC responds directly to recommendations 4 and 5 from the May 2011 Senate Select Committee on the Status of Standing Committee Chairs Report. Along with **FS 11/12-101/SEL** and **FS 11/12-103/SEL**, the proposed AAPC addresses recommendation 3 from that report, as well. Significant changes are summarized below.

Links/references to documents pertaining to **FS 11/12-104/SEL**

1. May 2011 Senate Select Committee on the Status of Standing Committee Chairs Report (<http://www.csus.edu/acse/archive/1011/Senate%20Select%20Comm%20final%20report.doc>)
 2. Charge, Membership and Operations of the current CPC (<http://www.csus.edu/acse/cpc/charge.htm>)
 3. Charge, Membership and Operations of the current GSPC (<http://www.csus.edu/acse/chrg-GSPC.htm>)
 4. Charge, Membership and Operations of the current GE/GRPC (<http://www.csus.edu/acse/gep/charge.htm>)
 5. Charge, Membership and Operations of the current Subcommittee for Curriculum (<http://www.csus.edu/acse/chrg-CPCsub.htm>)
 6. Charge, Membership and Operations of proposed Graduate Programs Subcommittee (See **FS 11/12-105/SEL**)
 7. September 13, 2011 memorandum from the Graduate Studies Policies Committee included in Attachment K to the March 15, 2012 Faculty Senate Agenda. (<http://www.csus.edu/acse/archive/1011/Senate%20Select%20Comm%20final%20report.doc>)
1. Creates a single Policy committee (AAPC) with jurisdiction over all policy matters pertaining to the undergraduate, postbaccalaureate, and graduate curricula to replace the three current Policy committees (CPC, GSPC, and GE/GRPC), which have jurisdiction, in whole or in part, over subsets of curricular matters.

Rationale: The principal rationale for this recommendation is provided on page 5 under recommendation 4 of the May 2011 Select Committee Report as follows:

This recommendation responds to several of the Select Committee's concerns insofar as it operates to reduce the instances in which each of several separate committees will be called upon to exercise a partial jurisdiction of a problem that falls as well into the jurisdiction on one or both of the other committees having to do with curriculum. By assigning the work of the several committees to one with a comprehensive jurisdiction over all matters curricular, one makes possible a more efficient consideration of a curriculum proposal from each point of view now isolated from the others in a separate committee. With due care in constituting the successor Academic Affairs Policies Committee, the Select Committee believes, one can avoid having it reflect any single point of view at the expense of the others.
 2. Renames the Subcommittee for Curriculum (which currently reports to CPC) as the Course and Program Proposal Review Committee and establishes as a subcommittee of the new AAPC.
Rationale: This subcommittee goes by a number of names, none of which reflect what the subcommittee actually does.
 3. Creates a Graduate Programs Subcommittee with a reporting relationship to the new AAPC. Although specifics of the membership and charge are proposed in a separate action (**FS 11/12-105/SEL**), the existence of such a subcommittee would be established by this action if adopted as proposed. Since this action establishing the AAPC assigns jurisdiction over policy matters pertaining to graduate programs, the Graduate Programs Subcommittee, like most subcommittees, would serve as a "workgroup" on matters related to graduate education.

Rationale: There is no specific recommendation in the May 2011 Select Committee Report calling for the establishment of a subcommittee of this type. Instead, this recommendation is made by the current 2011-2012 Select Committee to address concerns raised primarily by the current Graduate Studies Program Committee regarding workload specifically relating to graduate program matters and the need to ensure that past inattention to graduate programs does not re-occur as a consequence of the reorganization of the Senate Committee structure. The current Select Committee believes that these concerns can be addressed through its recommendation to create the subcommittee, together with its recommendation on membership of the AAPC (to include both an undergraduate and graduate student as non-voting members and to include both the Associate Dean of Undergraduate Studies and the Dean of Graduate Studies as ex-officio members) and its recommendation that the AAPC elect two vice chairs: a Vice Chair for Undergraduate Affairs and a Vice Chair for Graduate Affairs

4. This action establishing the AAPC proposes to bring the various committees/ subcommittees currently reporting to the three separate policy committees under the oversight of the AAPC. In addition, the action proposes to bring the Academic Information Technology Committee, which currently reports directly to the Executive Committee, under the oversight of the AAPC.

Rationale: The rationale for this recommendation is provided in recommendation 5 on pp. 5-6 of the May 2011 Select Committee report. Specifically, this action proposes to bring the following committees-subcommittees under the oversight of the AAPC:

- Course and Program Proposal Review Subcommittee (new name for the Subcommittee for Curriculum)
- General Education Course Review Subcommittee (reviews courses to meet GE and/or Graduation Requirements)
- Graduate Programs Subcommittee (the proposed new subcommittee)
- Program Review Oversight Committee
- Council on the Preparation of School Personnel
- Academic Information Technology Committee (currently reports to Exec)
- Reading and Writing Subcommittee

5. Added ex-officio, non-voting members of the administration to the Membership.

Rationale: Members of the administration often bring insight or perspectives that enhance and inform Policy committee work. Adding them to the committee membership formalizes the request for their participation on the committee. Importantly, as noted in the rationale under point 3 above, the current Select Committee recommends that the administrators include both the Associate Dean for Undergraduate Studies and the Dean of Graduate Studies.

6. Added "Election and Role of Chair" that specifies how the chair is elected, the length of each term, the number of consecutive terms that the chair may serve and the chair's status on the Senate and the Executive Committee.

Rationale: Items A through C provide information that is consistent across all Policy committees and can be found in the Faculty Senate Bylaws. Item D is subject to Referendum (FS11/12-81). Item E specifies this committee chair's status on the Executive Committee, which is needed because of the approval of FS11/12-85.

7. Added the requirement that one member of the Policy committee serve as a liaison between itself and the following committees:

- Program Review Oversight Committee
- Council on the Preparation of School Personnel
- Academic Information Technology Committee
- Reading and Writing Subcommittee

Rationale: Liaisons can facilitate communication between Policy committees and the committees that report to or are overseen by them.

8. Made Provision for election of **two** vice chairs: a Vice-Chair for Undergraduate Affairs and a Vice-Chair for Graduate Affairs

The Undergraduate Vice-Chair shall serve as liaison to:

- Course and Program Proposal Review Subcommittee (program and course proposals)
- General Education Course Review Subcommittee (reviews courses to meet GE and/or Graduation Requirements)

The Graduate Vice-Chair shall serve as liaison to:

- Graduate Programs Subcommittee
- Course and Program Proposal Review Subcommittee

Rationale: See rationale under #3 above.

9. Added several items to the Operations, including statements regarding how often meetings should be held, the definition of a quorum, that meetings are open to the university community and when meeting agendas and minutes should be distributed and published.

Rationale: These updates to the operations are aimed at enhancing communication between the Faculty Senate and the Policy committee.