

CSU, SACRAMENTO
2011-12 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, November 22, 2011
3:00-5:00 p.m.
Sacramento Hall, Room 275

Present: Buckley, Cortez, Hammersley, Hecsh, Krabacher, Miller, Noel, Peigahi, Pinch,
Russell, Sheley, Sheppard, Van Gaasbeck, Wagner
Absent: Koegel (Excused)
Guests: Margarita Berta-Avila (CODE), Andrew Anker (Design)

MINUTES:

1. Open Forum:

- Sheppard welcomed the committee members and introductions were made.
- Margarita Berta-Avila requested clarification as to the next steps for CODE. Hecsh explained that recommendations from the Select Committee will be sent to the Executive Committee and then forwarded onto the Senate hopefully by the first meeting next semester. A discussion of the letter sent by CODE to the Select Committee and also the response letter to CODE from the Select Committee was discussed.
- Andrew Anker attended the meeting to express concern about the situation of using pepper spray on protestors at UC Davis. He was attending today's meeting to encourage the Executive Committee to craft a resolution in support of the protestors at UC Davis. He also wanted clarification as to what exactly our policies are regarding protestors. A discussion took place and a couple of policies were recommended for review. It was also suggested that the policies might be circulated to our campus community including students.
- Hammersley reported that her husband was asked to write a letter of recommendation for a student applying for the Faculty Endowment Student Scholarship and the student asked him to duplicate his letter. He indicated that like this was an unusual request and wanted to pass the feedback on.
- Hammersley discussed the article featured in the Bee describing a faculty member at Sac State, who requested that his class bring him "homemade treats" weekly to class. Apparently when the request was not met, the instructor left the classroom.
- Cortez circulated an ASI Annual Priorities document including an action plan. She discussed one ASI recommendation, which would offer free workshops to students studying for the GRE and LSAT exams.
- Russell congratulated the Geology Department on their successful auction.
- Noel discussed an inquiry about the possibility of an FPC member serving on the Livingston Lecture committee. Sheppard mentioned that any faculty could express their desire to serve on any committee on the Preference Poll which would be coming out in the spring.
- Pinch asked that an agenda item be added to today's agenda. Sheppard added the item as: 7.5 – Upper Division Unit Requirements for BA and BS

2. Minutes from the November 15, 2011 Executive Committee were approved as amended.

Open Forum:

- Van Gaasbeck voiced concern with the ballot for the upcoming ~~HP~~ IPP vote. She ~~felt~~ asked whether FERP faculty should be designated as such.

3. Chair's Business:

- Sheppard updated the group on Manny Gale's request that the Senate Chair endorse the February 1, 2012 Forum he is planning. If it works for Manny, Sheppard will invite him to attend the December 6 Executive Committee meeting, with a 4:00 time certain.
- Sheppard updated the committee on the hiring process, replacing Cheryl. He indicated that the on-campus person who was offered the job, declined the offer and the committee will begin reviewing the outside pool.
- Sheppard reported that Program Review covering all of the Graduate programs, lumped together, in the college of Engineering & Computer Science will be on next week's Executive Committee agenda. He requested that the committee read and review the many recommendations in advance of the meeting.
- Sheppard reminded the committee that he will be in Long Beach Thursday, December 8th attending a CSU Senate Chairs meeting.

4. Buckley updated the committee on AITC. Buckley reported that there will be an IRT Strategic Plan in Process coming forward.

5. Miller reported that the language for the Academic Renewal policy has been updated and that it is ready for the Dec. 1st Senate meeting.

6. Miller summarized the Advancement to Master's Candidacy and Plan of Study (an advising tool) forms. A discussion took place and Sheppard, supported by the Executive Committee, referred this to GSPC.

7. Miller discussed the proposed policy update for the Second Bachelor's Degree. Miller explained that second bachelor degree students are considered unclassified graduate students working towards a post baccalaureate degree and consequently are held to a higher standard. It was recommended that Miller add a background statement regarding the changes with D1, D2, noting the absence of the A1 piece, striking #4 and noting that #5 has been replaced. By clarifying that no new policy language has been added, it was proposed that this piece come forward as a "clean-up" bill only, appearing as two separate items on the December 1st Senate agenda as consent action items only.

7.5. Pinch discussed the Upper Division Unit Requirements for the BA and BS in comparison to Title 5. CPC is recommending that campus policy currently defining minimums now reflect/align more closely with Title 5 standards. There is no expectation that any department change their current upper division units, however, it does allow departments to make changes if they decide to do so. It was decided that this item appear as a first reading, endorsed by the Executive Committee, item on the December 1st Senate agenda.

8. Buckley updated the committee on the Timely Textbook and Instructional Materials Adoption resolution sent to the Senate for endorsement from Melissa Repa. Buckley

reported that Buckley and Repa will re-write the resolution and bring it forward at a future meeting.

9. Noel discussed the transmittal sent to the Executive Committee regarding the request to create a faculty website. FPC plans to review policies and recommend which ones will appear on the website. FPC is recommending that Faculty Development issues also be added to the site. At this point in time, it is the administration's decision as to whose responsibility it is to maintain and create the site. The Executive Committee endorsed the recommendation that Sheppard forward this request to President Gonzalez.
10. Noel discussed the Faculty Policies Package and requested endorsement on the following items: 1) FPC will ask APC for feedback and suggestions for students and faculty policies, then the strategy will be jointly recommended. The Executive Committee endorsed this. 2) Executive Committee endorsement of our overall strategy, needed before the discussion continues - the Executive Committee suggested that this be read in front of the Senate for endorsement and 3) Faculty Senate endorsement of the Core Values. The Committee has elected not to continue discussion of Sacramento State specific faculty policies in question. The Executive Committee agreed to put this item on the Senate agenda as an information item, presented by Noel on December 1st.
11. It was decided that the Class Size Report and Response will be postponed until February.
12. Sheppard spoke of the Writing and Reading Subcommittee (CPC) – EPT Placement to Directed Self Placement Proposal. Sheppard asked that CPC, APC and GE/GRPC specifically review and make recommendations and reflect endorsement, or not. Sheppard suggested that this item be postponed until February, hoping that by February CPC, APC and GE/GRPC all review and provide feedback.
13. The next Executive Committee meeting is scheduled for Tuesday, November 29, 2011.