

**2013-2014 UNIVERSITY ARTP COMMITTEE
MINUTES**

Approved: February 4, 2014

**Meeting #9
December 3, 2013**

Members Present: Dillon, Dube, Gee, Hall, Jones, LaRocco, Mayes, Porter, Shaw, Turrill

Members Absent: Dammel, Roberts

Guest: Dr. Pingsheng Tong, Marketing and Supply Chain Management Area,
College of Business Administration

The Committee met at 3:10 p.m. in the Capital Room University Union, Dillon presiding.

Minutes: The minutes of the meeting of November 19, 2013 (#8, 2013-2014) were corrected in the second line under information to replace the first use of the word “Management” with the word “Marketing”. The minutes were approved as corrected.

Agenda: Dillon requested that subcommittee reports be item #2, to make possible timely consideration of a report from Subcommittee III. The agenda was approved as amended.

1. Marketing and Supply Chain Management Area’s petition for exceptions to the all classes rule.

Dr. Pingsheng Tong, a representative from the Marketing and Supply Chain Management Area of CBA, discussed with the Committee the unit’s petition to except the new preparations of courses at the faculty member’s request from the rule that all classes be evaluated. During the discussion the Committee raised questions that suggested the need for further specification in the proposed changes to the unit’s ARTP policy of the process for requesting and granting the exception. The unit will consider its proposal further.

2. Subcommittee reports, discussion and action

- a. Subcommittee I (Roberts, Jones, Mayes) The subcommittee is waiting for a response from Teacher Education to clarify language in its proposed change pertaining to electronic submission of student evaluations.*
- b. Subcommittee II (La Rocco, Dube) is waiting for a response from Education Leadership and Policy Studies to clarify language in its proposed change to electronic submission of student evaluations.* Proposed changes to the ARTP documents of the Departments of Anthropology and Art are pending in the units.
- c. Subcommittee III (Turrill, Dammel, Shaw) presented its report pertaining to proposed changes to the ARTP document for the Department of Family and Consumer Sciences

recommending approval with the single amendment specified in the report. Following discussion, La Rocco made and Jones seconded a proposal to approve the report. The Committee agreed. The Subcommittee is considering proposed changes to the ARTP documents of the Departments of Biological Sciences, Philosophy and History.

- d. Subcommittee IV (Dillon, Hall, Gee): Proposed changes to the ARTP document of the Department of Speech Pathology and Audiology have been returned to the unit for suggested revisions. Proposed changes to the ARTP document of the Department of Child Development* are pending in the unit.

*Note: The College of Education is in the process of preparing a new ARTP document to reflect its new organizational structure.

3. Provost's proposals to amend UARTP Policy.

In response to the presiding member's question, Porter stated that he would endeavor to provide for the meeting of February 4, 2014, the information pertaining to retention, tenure and promotion during the past two cycles, as described in the minutes of the meeting of November 19, 2013. The Committee agreed to defer its further discussion of this topic until this information about the extent of the problem implicit in some of the Provost's recommendations is available.

Adjournment

The Committee adjourned at 4:30 p.m. It will reconvene on Tuesday, February 4, 2014.

These minutes were prepared by Marsha Dillon.