

Tuesday, May 7, 2013

1:30 p.m.-2:50 p.m.

SAC Hall 275

AGENDA

I. Information Items:

a. Liaison reports: sent via email

- Program Review Oversight Committee (PROC) – Ben A.

Met to discuss updates on ongoing reviews.

Discussed making it clear in the Manual that the 6 year cycle covers the process from the beginning of the process and not when the Senate approves the program review.

- Writing and Reading Subcommittee – Dan

The Reading and Writing Subcommittee completed a draft of its proposals for recommendations to improve the Comprehensive Writing Program, with some of the recommendations deleted due to ENGL20 remaining as a graduation requirement. We are now circulating the proposal to GE/GRPC, the English Department, and CPC for feedback.

- Curriculum Subcommittee – Kath Pinch
- Provost's Advisory Committee on Assessment (PACA) – Ben A.
- Council for the Preparation of School Personnel (CPSP) – Stephanie
- Diversity Awards Committee – Ben F.

The Diversity Awards Committee is meeting tomorrow to discuss the applicants for the Graduate Equity Fellowship Award (GEFA) . This is our 4th, and final, award/fellowship that we're awarding this academic year.

b. Faculty Senate and Senate Executive Update

- Service Learning on Faculty Senate Agenda as first reading on 5/9
- E-Learning Policy on Faculty Senate Agenda as first reading on 5/9
- CPSP changes to the charge, procedures, and membership on Faculty Senate Agenda as a consent item 5/9
- Timely Declaration of Major on Faculty Senate Agenda as first reading on 5/9
- Credit Hour Policy on Faculty Senate Agenda as first reading on 5/9
- Academic Program Review Policy on Faculty Senate Agenda as first reading on 5/9; but most likely will result in a resolution to extend the pilot for one year because pilot expires at end of semester and Faculty Senate may not get to this agenda item

c. Report from Graduate Dean

- d. Report from Associate Dean for Undergraduate Studies

II. Action Items

- a. Approval of minutes from April 16, 2013 (Thanks Vera): sent via email

III. Discussion Items

- a. Old Business: eLearning Policy – revisited
 - i. Question about *minimum* number of hours spent on course-related activities to align with our credit hour definition

At a minimum, an online or hybrid course must provide the minimum time (hours) necessary through its synchronous and asynchronous presentations, activities, assignments, and assessments to meet its learning outcomes.

Perhaps deleting “the minimum time (hours) necessary” and adding after “provide”: “a minimum of 45 hours per unit”; and change “activities” to “course-related activities”

- b. Old Business: Special Majors (S. Meyer)
 - i. link to current to Sacramento State Special Major policy:
<http://www.csus.edu/umannual/AcadAff/FSP00020.htm>
 - ii. link to SFSU Special Major information:
<http://www.sfsu.edu/~advising/services/specialMajors.html>
- c. New Business: Comprehensive Writing Proposal (Melzer)
 - i. document sent via email;
 - ii. request for feedback