

**2012-13 FACULTY SENATE  
CURRICULUM POLICIES COMMITTEE  
MINUTES**

Approved: *November 06, 2012*

October 16, 2012

Members Present: B. Amata (Vice Chair), D. Baker, S. Biagetti (Chair), B. Fell, J. Judge, V. Llamas Green, V. Margoniner, D. Melzer, S. Meyer, B. Michael, C. Newsome, K. Pinch, B. Russell.

Members Absent: B. Holland, D. Lang (excused).

Called to Order at 1:34 p.m.

I. Information Items:

- a. Chair Biagetti discussed briefly the liaison subcommittees reports:
  - Kath Pinch reported on the Curriculum Subcommittee. She informed members that the Curriculum Subcommittee had been reviewing a course proposal from Teacher Ed. for some time. The Teacher Ed. proposal was for Teacher Ed. to begin teaching a communication course. Communication Studies appealed the proposal and the Teacher Ed. course was defected on appeal.
  - It was announced that PACA will schedule a meeting shortly.
  - It was reported that CPSP will meet tomorrow.
- b. Chair Biagetti updated members on Senate and Exec. Committee discussions and actions.
  - Chair Biagetti reported that CPC's two proposals were on the Senate's Oct. 4<sup>th</sup> agenda, however neither proposal was addressed at the meeting, and consequently they remain on the Senate's agenda on Oct. 18<sup>th</sup>. Apparently, parts of the Title 5 language were discussed and determined to be unclear. It is for this reason, that the Degree Program proposal may be referred back to CPC. Chair Biagetti asked that any CPC member who is available, attend the next Senate meeting.
  - Concerns were raised with the Impaction Policy and the implementation and timeline of the policy.
  - Chair Biagetti discussed the Supplemental Instruction and Registration Unit Limits document. APC has asked CPC to review the Supplemental Instruction and Registration Unit Limits, specifically to address concerns about the Supplemental units and how they are counted towards registration limits for students. Additional concerns were raised regarding the units counted as part of registration units and whether or not these units are appropriate for students on probation to take. Student's receiving financial aid further complicates the issues. Defining Supplemental Instruction with one cover-all definition will be difficult to determine because of the many differences. Chair Biagetti and Associate Dean Myer agreed to review all of the Supplemental Instruction courses to hopefully compose a definition.
- c. Dean Chevelle Newsome reported that:
  - GSPC met this morning and discussed the Credit Hour definition. Concerns are based on the differences presented with online, and hybrid courses. It was decided that eLearning and hybrid language would be reviewed and possibly added.

- d. Associate Dean Sheree Meyer updated CPC members on:
  - Associate Dean Meyer updated members regarding the issue with majors that are higher than 120 units. The document will be revised again in November and will become an action item on the Board of Trustees' agenda in January.
  - Associate Dean Meyer updated members on SB 1440. The latest change is that the Supplemental Criteria can now only be GPA criteria. Also, transferring students cannot be admitted to a pre-major, but only a major. With Sacramento State having several impacted programs, this further complicates admitting these transfer students into a specific program.

## II. Action Items

- a. The October 16<sup>th</sup> agenda was approved as written. MSC
- b. The Committee approved minutes from the October 2, 2012 meeting. MSC

## III. Discussion Items:

- a. Update - CPC Proposals currently on the next Senate agenda - discussed above.
- b. Old Business:
  - i. Credit hour definition update.
    - 1. The revised survey and the next steps were discussed. Members agreed to move forward into implementation.
    - 2. Chair Biagetti reported that CPC has received valuable feedback from GSPC regarding online and hybrid classes. GSPC feels that realistically perhaps an additional table should be created by CPC for graduate students.
    - 3. The Credit Hour Definition Table was discussed and feedback provided. Chair Biagetti will wait for feedback from individual colleges before moving it forward for additional feedback.
    - 4. The draft list of ideas for possible survey questions for possible inclusion in faculty evaluations for student's input to monitor implementation of the credit unit definition was discussed. Members made minor revisions and it was decided that the "draft" would be updated and returned to the committee for review and feedback.
  - ii. The Timely Declaration of Major proposal and its changes were discussed. Chair Biagetti discussed the workgroup currently working on the majors, pre-majors document.
- c. Upcoming: Directed Self-Placement Proposal technology white paper and eLearning policy will be discussed at the next CPC meeting on November 6<sup>th</sup>.

CPC will meet again Tuesday, November 6 at 1:30 p.m. in Sacramento Hall 275.

Meeting adjourned at 2:50 p.m.