

**2012-13 FACULTY SENATE  
CURRICULUM POLICIES COMMITTEE  
MINUTES**

*Approved: March 19, 2013*

March 5, 2013

Members Present: D. Baker, S. Biagetti (Chair), B. Fell, B. Holland, V. Margoniner, D. Melzer, S. Meyer, B. Michael, C. Newsome, B. Russell  
Members Absent: B. Amata (Vice Chair), J. Judge, D. Lang, V. Llamas, K. Pinch  
Guests Present: J. Ingram,

Called to Order at 1:30 p.m.

I. Information Items:

- Liaison reports: sent via email
  - a. Program Review Oversight Committee (PROC) – Ben A.

Still working on the program review policy and manual in preparation for proposing them to the Senate. Finalized a survey to be distributed to all faculty in departments having conducted program review since 2007.

- b. Writing and Reading Subcommittee – Dan
- c. Curriculum Subcommittee – Kath Pinch
- d. Provost's Advisory Committee on Assessment (PACA) – Ben A.

Still working on university-wide assessment

- e. Council for the Preparation of School Personnel (CPSP) – Stephanie

We will meet next Wednesday

- f. Diversity Awards Committee – Ben F.

Will meet tomorrow. Meeting in May for Grad. Equity Fell award

- Faculty Senate and Senate Executive Update

**From GE:**

Foreign Language Graduation requirement retained  
Second semester composition graduation requirement: continue discussion next week  
Upcoming: Area C amended to two areas: Arts & Humanities  
Area D reduction passed but will be reconsidered

**From regular meetings:**

March 7: Second reading for Directed Self-Placement (first reading went well)  
Pre-major and expressed interest proposal coming forward. With those definitions, CPC can move forward with the timely declaration of major.  
Exp interest: like a current pre-major: no advising, undeclared, working toward an impacted major.

Pre-major: all others. Auto matriculation once you meet the requirements.  
Will be on senate floor on the 21st.

- Report from Graduate Dean
- Report from Associate Dean for Undergraduate Studies
  - a. All concentrations in Philosophy and Spanish are added to list of SB40 similar degrees.
  - b. Pres responded to \_\_\_\_\_. Accepted primary thrust of policy change request.

## II. Action Items

Approval of minutes from February 19, 2013. Objection to Hemingwayesque writing style mentioned.

## III. Discussion Items

- a. **Old Business: Service Learning Course Designation:** will bring forward proposal to Executive Committee next Tuesday with all suggestions from CPC included. On tentative Faculty Senate calendar for March 21. Policy from '08 found. New one will replace it. Probably will reach the Senate in the first week in April.
- b. **Old Business: Credit Hour Definition:** GSPC met today to discuss and approve their credit hour definition proposal. Both CPC and GSPC will present proposals together. We can look at the definitions and how they are worded to see if they work with our "table". Those that don't fit will go through course review. On tentative Faculty Senate calendar for April 4.
- c. **Old Business: E-Learning Proposal:** A few suggested revisions from Carolyn Gibbs. Ran them by JP and the rest of the Ad Hoc eLearning subcommittee. Ben A. incorporated most of the suggestions into the revisions.
  - a. Ben and Stephanie and Caroline Gibbs met. Revision sent out to CPC yesterday. Discussed revisions: **If over 50% of courses in program are online then needs WASC approval. Synchronous recorded lectures counts as online.**
  - b. On tentative Faculty Senate calendar for April 4.
- d. **New Business: Special Majors (S. Meyer)**
  - a. We have policy but it lacks clarity. Inconsistency in policy guidelines and expectations. Prefaces with "most cases". What does that mean? How many instructional units should be required? Can't replicate majors. Should there be a min number of courses or units? If the 2nd major is a double major, how many units? Only required to submit a brief outline and list of courses. No academic plan, learning outcomes. Faculty may not have spoken with each other.

Upcoming: Work on "adjunct" course definition

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Stephanie Biagetti