



**2015-2016 Faculty Senate  
Executive Committee**

**EXECUTIVE COMMITTEE**  
**Minutes of the Meeting of April 26, 2016**  
275 Sacramento Hall  
*Approved: May10, 2016*

**Call to Order:**

*The Chair called the meeting to order at 3:02 pm.*

**Roll Call:**

*Roll was taken.*

Lorelei Bayne, Sylvester Bowie, Tucker Caruso, De-Laine Cyrenne, Jeff Dym, Sue Escobar, Ben Fell (absent), Kathy Garcia, Julian Heather, John Ingram, Mike Lee, Tom Krabacher, Reza Peigahi, Kath Pinch, Adam Rechs, Sue Holl

**Guests:**

Academic Affairs: Steve Perez, Vice Provost (Interim), Don Taylor, AVP, Academic Programs and Educational Effectiveness (Interim)

Human Resources: Jake Hurley, Associate Vice President

Academic Program Review Committee: Jeff Brodd, Chair

Associated Students, Inc.: Melissa Bardo, ASI President

**Open Forum:**

- Biological Science: The department is reviewing their advising policy. Currently the Department does not enforce holds but is considering a revision to their policy.

**Agenda:** The agenda was approved as published.

**Minutes:** April 12, 2016: The minutes were approved as published.

**From the Chair:**

- **Research and Creative Activity Awards Committee:** Bowie stated that the term for the At-large member will end May 25 and that the faculty member currently serving would like to continue serving. The faculty member did not complete the annual Faculty Senate Preference Poll indicating interest in serving again on this committee. Bowie stated that in 2014 the faculty member had been appointed for a two-year appointment as an exception--the member had not completed the Preference Poll.

Exec decided not to reappoint the faculty member as doing so bypasses the established process for filling committee vacancies. The faculty member will be urged to participate in the Committee's work as a guest and to seek appointment on the Committee in the future either as a College representative or by filling out the annual Faculty Senate Preference Poll. Bowie will notify the faculty member.

**Program Proposal:**

- **BA in Film (A&L):** Exec reviewed the program proposal in Fall 2015 and returned it to the Curriculum Subcommittee requesting the proposal be returned to the Department for clarification on the unit distribution. An email will be sent to the Chair of the Curriculum Subcommittee requesting follow-up with the Unit on the requested revisions. Rechs will outline the proposed revisions and forward to the Senate Office to be included in the follow-up request to the Unit.
- **MA in Biological Sciences – Honors Programs (NSM):** The proposal will be returned to the Chair of the Curriculum Subcommittee with a request that the title of the Program be corrected: Delete “Master of Arts” so that the title only reads “Biological Sciences”.

**Ethnic Studies Program Review:** The program review report will be placed on the May 12 Senate Agenda on Consent action.

**ASI – Open Course Evaluations and On-line Course Syllabi:** A proposal in support of Open Course Evaluations and On-line Course Syllabi was presented by ASI President Bardo and Vice President Caruso. Exec suggested ASI begin conversations for amending the policy and process, and that it should be a separate process from the ARTP process. Peigahi suggested a referral to the Faculty Policies Committee (FPC) for discussion of the item and further consultation with the ASI Board and student body. It was also suggested that the two items be separated with the Online Course Evaluation moving forward and for ASI to work separately on the On-line Course Syllabi separate from the faculty. It was acknowledged that getting participation for the On-line Course Syllabi may be difficult but the new Smart Planner software may be able to address this.

A motion was made, seconded and carried to refer the item to the 2016/17 Faculty Policies Committee for review and possible policy changes and for the development of a Task Force for implementation, including faculty, staff, administration, HR personnel and students. FPC will return the item to the Executive Committee and the Faculty Senate by Spring 2017.

**GE Program Regulations, Minimum Grade Requirements for Area A and Subarea B-4:** Peigahi stated the policy amendments passed by the Senate in Spring 2015 needs to be amended back to the original language per the Executive Order 1100. Peigahi, as Chair of the GE/GRPC, was alerted to an April 13, 2016 Chancellor’s Office Coded Memorandum ASA-2016-08, which found that the minimum grade requirement stipulated in EO 1100 could not be enforced evenly across the CSU system. The item will be placed on Consent Action for the May 12 Senate meeting. (*Memorandum – Peigahi – Attachment: EX 15/16-97a, Transmittal Document – Attachment: EX 15/16-97b*)

**APC – Drop Policy:** Heather stated that GSPC reviewed the policy and made minor amendments regarding the Advising Center for UG and Grads. Escobar briefly reviewed the policy amendments.

Escobar referred to the President’s Action Memo of March 28, 2016 regarding “the delay of implementation of the Field Trip Policy (FS 15/16-95) until the grading policy is amended, specifically, the assignment of a W grade”. It is not clear which grading policy the President is referring to and clarification was requested from the President. She also asked for clarification on what is meant by “full implementation” of the Field Trip policy. Bowie will request a meeting with the President, to include Escobar. Bowie will also request that Presidential Action memos list the correct policy title and FS number for all policies referenced. Escobar will consult with APC once clarification is received from the President.

**Adjourned:** *The meeting was adjourned at 4:25 pm.*