UNDERGRADUATE ADMISSION APPEAL APPLICATION

Applicants to Sacramento State who do not meet academic admission requirements and/or missed an undergraduate admissions deadline may request further consideration by submitting information which demonstrates their potential for academic success at the University. For a small percentage of prospective freshman and transfer students, their academic eligibility may be weighed alongside other criteria such as: first generation college status, socioeconomic factors, an indication of overcoming educational hardship, skills or talents that align with or contribute to University programs or enrich the educational experience of the campus community.

NAME: ___________________________________________ Sac State ID # or DOB: _____________________________

Contact Phone Number: (_____)___________________ Email Address: ________________________________

Class Level: (check one) ☐ Freshman ☐ Transfer ☐ Other______________________________

Term of Entry: (circle one) Fall Spring Year: 20____

Reason for appeal:

___________________________________________________________________________________________________________
___________________________________________________________________________________________________________

Applicant’s Signature: ______________________________ Date: ______________________

Please submit the following items along with your appeal application:

☐ Appeal Statement - Your appeal statement must clearly explain why you are requesting an appeal and include all documentation/evidence to support your request.

If NOT already submitted, include:

☐ Official transcripts showing coursework completed and in-progress from all schools you have attended. Upper division transfers are not required to submit high school transcripts.

☐ Test Scores – including SAT, ACT, AP and IB. First-time freshmen are required to submit SAT or ACT test scores. Transfers are only required to submit test scores if applicable for college credit.

To request an appeal of your admission decision, complete this application in full, attach any supporting documents, and submit to the Admissions & Outreach office within 15 days of the date you were notified of your ineligibility. We will communicate with you using the email provided on your application. If you have not applied, it is essential that you include a valid email address above and check it often for future communication from our office.

Admissions & Outreach
Lassen Hall #1102
Sacramento State
6000 J Street
Sacramento, CA 95819-6048

For Internal Use Only

Reviewed By: _____________________________ Date: _____________________ ☐ Approved ☐ Denied

Notes: ____________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________