APCG Banquet Duties of the Vice President

The Vice President emcees the Awards Banquet at the annual meeting. Before
the banquet (days before!) get a few folks to form the ad hoc “Resolutions
Committee”.

The usual order of events at the banquet is as follows:

- After people are seated: welcome everyone and introduce yourself

- Introduce the Head Table(s) (find out who will be at the Head Table
  before hand from the Local Arrangements Chair or someone else;
  remember to get the names of partners who might also be seated at the
  table)

- Tell people to enjoy the meal, so they know you are done for now.

- As people are eating dessert, name the members of the Awards
  Committee (and turn the podium over to that committee chair to
  announce the awards (papers, travel, Women’s Network)

- Honor the memories of deceased members of the western geographical
  community (keep track of necrology during the year, and double check
  with the Sec/Treas) and have a moment of silence. Suggested wording:
  “it is important at this time that we remember recently deceased
  members of the West Coast geography community who passed away
  this year: [list them] May we have a moment of silence, please.”

- Introduce the Resolutions Committee, and hand the podium over that
  chair.

- Introduce the President, who will give an address.

- Give a final word of thanks from APCG to the community, host institution,
  and Program and Local Arrangements chairs, and invite people to the
  next annual meeting at [name site]