

## THIS WEEK

December 15, 2008  
vol. 15, no. 16



### University partnership enhances autism services

[Full Story](#)

**PLAY AND LEARN**—Children have fun and learn communication skills at the primarily University student-staffed A.C.E. program.

### Changes proposed for Hornet Express routes

University Transportation and Parking Services would like to add a new route for the Hornet Express shuttle and combine two of its current routes into one beginning in January.

[Full Story](#)

### President's spring address set

President Alexander Gonzalez will give his spring address to the campus community Thursday, Jan. 22, in University Union Ballroom I and II. The event will begin with coffee and conversation from 9-10 a.m. in Ballroom III. The President's talk will follow at 10 a.m.

### Dauer Ceramic Art Collection showcases international creativity

Contemporary ceramic works of European and Japanese artists collected by Sharon and Paul Dauer will be displayed in the Library Gallery in December through February.

[Full Story](#)

### Iconic American photography on display at Sacramento State

Some of the most widely known works of influential photojournalist Dorothea Lange will be displayed in the University Library Gallery this winter as part of the California Central Valley Museum of Working Class Art and Culture Project.

[Full Story](#)

### Last *Bulletin*

This is the last edition of the *Bulletin* for the fall semester. The first edition for the next academic year will be Tuesday, Jan. 20. Items may be submitted at [bulletin@csus.edu](mailto:bulletin@csus.edu). The deadline is 10 a.m. the Wednesday before Monday publication. All submissions are subject to editing for style and space. More information is available at 278-6156 or visit [www.csus.edu/bulletin](http://www.csus.edu/bulletin).



## PROFESSIONAL ACTIVITIES >>

### ON THE JOB

#### On the Job with the Office of Global Education

The *Bulletin* spoke with Eric Merchant, coordinator of international students/programs of the Office of Global Education.

[Full Story](#)

## EVENTS



#### Winter Commencement

Sacramento State's Winter Commencement will be held at Arco Arena Friday, Dec. 19 and Saturday, Dec. 20. For a complete commencement schedule and more information, visit [www.csus.edu/commence](http://www.csus.edu/commence).

#### [Campus Calendar of Events](#)

## ATHLETICS

#### Gymnastics signs Nicole Meiller to national letter of intent

The Sacramento State gymnastics team signed Nicole Meiller to a

## MORE CAMPUS NEWS

### [Bulletin set to post campus newsletters this spring](#)

### [Think "safety first" for a happy holiday](#)

### [Faculty Senate](#)

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### [Monday Briefing](#)

National Letter of Intent, it was announced today. Meiller will enroll at the University as a freshman in September 2009.

[More Info](#)

### [This Week in Hornet Action](#)

### [Hornet Sports Home](#)



#### **Ink and toner cartridge usage**

Consider purchasing recycled cartridges from a reputable vendor. Visit [www.csus.edu/proc/Small\\_DVBEpercent20Businesses/toner.htm](http://www.csus.edu/proc/Small_DVBEpercent20Businesses/toner.htm) for Procurement's list of small business toner and ink cartridge vendors. Set the printer preferences to the lightest setting appropriate for your print job.

Some recycling tips: do not throw ink and toner cartridges in the trash. It is bad for the environment, and they can be remanufactured for reuse.

Please do not give or mail your ink and toner cartridges to outside sources. We recycle right here on campus. The University has a contractual agreement with a toner and ink cartridge recycler and receives a recycling stipend which helps fund the recycling program.

Departments can request a collection box (17" square x 2' tall) from Kathleen Reynolds, integrated waste manager, at 278-5801.

Old cell phones can also be collected with the used ink and toner cartridges. Remember to remove the SIM card.

For more information, visit the "Sacramento State Recycles" website at <http://www.fm.csus.edu/iwm/>.

## Bulletin Staff



The *Bulletin* is distributed on Mondays of the academic year. Campus news may be submitted by e-mail to [bulletin@csus.edu](mailto:bulletin@csus.edu). Deadline for all materials is 10 a.m. on the Wednesday before publication. For more information call 278-6156.

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## **University partnership enhances autism services**

Sacramento State is partnering with United Cerebral Palsy (UCP) of Greater Sacramento to help children with autism gain important life skills that will enhance their ability to participate in the community.

The after-school program, called the Autism Center for Excellence (A.C.E.), helps children ages 8-12 who have a diagnosis under Autism Spectrum Disorder (ASD) develop skills to participate in community-based recreational and social programs.

Autism is a neurological-based disorder that appears early in life and affects about one in every 150 children. "Children with autism are typically compromised in their ability to appropriately respond to social interaction with peers. They may also have deficits in language, motor and other skill areas," says A.C.E. director and Sacramento State Department of Kinesiology and Health Science professor, Scott Modell.

Children with autism never outgrow the disorder, but early intervention programs can help increase their communication and social skills. "A.C.E. is the only after-school program in the Sacramento region designed specifically for individuals with ASD ages 8-12," Modell says. "It is a structured social-recreational program that teaches children with autism how to participate in large and small group activities and helps develop their social, motor, and communication abilities."

The staff at the center is comprised primarily of Sacramento State students who work under the direction of the professional staff which include speech language pathologists, occupational therapists, adapted physical activity specialists and board certified behavior analysts.

"Because of the unique needs of children with ASD, it was important to build a support staff that could provide a comprehensive assessment of each child's language, motor and social skills, and be able to assess and address problem behaviors that can occur in children with autism," Modell says.

The program began in September but has been in the works for several months. A six-week pilot, which was conducted in May, was funded by UCP of Greater Sacramento. The current program is subsidized by UCP of Greater Sacramento and Alta California Regional Center.

"We are very committed to this program because it clearly addresses an unmet need in our community and provides a valuable service to children who have unique needs," says Doug Bergman, president/CEO of UCP of Greater Sacramento. "We believe that A.C.E. is a model program that can be replicated throughout our service area."

The center is located at Sacramento State in Solano Hall, room 1000 and can support up to 30 children per day. Center hours are 3 to 6 p.m. daily. Participants are referred to the program through Alta California Regional Center.

For more information on the A.C.E. program, contact Modell at 278-5041 or visit the A.C.E. homepage at [www.hhs.csus.edu/modells/ACE/Overview.html](http://www.hhs.csus.edu/modells/ACE/Overview.html) or [www.ucpsacto.org/ace.htm](http://www.ucpsacto.org/ace.htm).

For eligibility requirements or to receive a referral application, contact David Rossi, assistant director for A.C.E., at (916) 548-2562.

## **Changes proposed for Hornet Express routes**

University Transportation and Parking Services would like to add a new route for the Hornet Express shuttle and combine two of its current routes into one beginning in January.

The new route would provide service around the campus and extend the shuttle's reach to the outer edges of University property. The route would provide service to the 65th Street light rail station, the Upper East Side Lofts housing, the CalSTRS building and around the campus perimeter road.

"There is a need for us to connect the 65th Street light rail station and outer areas of the campus with the rest of the campus," says Nancy Fox, UTAPS director.

The University purchased the CalSTRS building on Folsom Blvd. last year. Some campus functions have been relocated there, and more offices and classrooms are expected to move there in the next year.

The new route would be designated the Hornet Line and include stops at the Sacramento State Transit Center, 65th Street light rail station, the new Recreation and Wellness Center and the CalSTRS building. It would take about 20 minutes to complete the route.

The new combined route, called the Gold Line, would blend elements of Routes 4 and 5, which provide service in the Fulton and Howe areas.

"Unfortunately, the combined route will not go out as far out as it previously did," says Fox. "Areas that would no longer be serviced include Morse Avenue and some parts of Fair Oaks Blvd and Bell Street. Otherwise, the Gold Line will provide similar service as previously existed with Routes 4 and 5."

Fox says service to those areas is provided by Sacramento Regional Transit at no fee for students and \$10 for faculty and staff.

A decision on the route changes is expected in early January. To give input on the new route proposals, send an email to [shuttle@csus.edu](mailto:shuttle@csus.edu).

The Hornet Express shuttle is free to Sacramento State students and employees with a Sac State OneCard. Hours of operation are 6:50 a.m. to 6:20 p.m. during the fall and spring academic semesters.

For more information on the proposed route changes, visit the University Transportation and Parking Service web page at [www.csus.edu/utaps](http://www.csus.edu/utaps) or call 278-7275.

## **Dauer Ceramic Art Collection showcases international creativity**

Contemporary ceramic works of European and Japanese artists collected by Sharon and Paul Dauer will be displayed in the Library Gallery in December through February.

"This is a large collection of work that is not readily available to students, faculty and staff and people in this region," says Phil Hitchcock, director of the Library Galleries. "A lot of it is European and Japanese ceramics, and this is a rare opportunity to see it. That was one of the main reasons for having the exhibitions."

The collection will be hosted in the gallery from Dec. 5 until Feb. 28. Gallery viewing hours are 10 a.m. to 5 p.m. Tuesday through Saturday.

The exhibition will allow Sacramento State students to see ceramic art from the last half of the 20th century and see what new directions artists are taking, says Hitchcock.

The Dauer collection focuses on English artists such as Bernard Leach and Shoji Hamada, who were driven by a functional esthetic, creating vessels that were meant to be practical. The collection also contains works by American ceramists as well as Japanese works, collections that were more recently acquired by the Dauers.

While the Dauers focused on more traditional vessel forms of art in the European pieces, their Japanese works define the current direction of international innovation and creativity. Pieces range from *mingei*, or folk, traditional ceramics to more modern works of fine art.

"The term *mingei* applies to all craft; it's essentially peasant pottery, functional in nature. That's what people think of when thinking of the Japanese ceramics," Paul Dauer says.

Contemporary Japanese ceramic art, however, includes sculptural pieces, while respecting the *mingei* traditions.

This exhibit is only the beginning for ceramic art at Sacramento State. "We're in process of working on an international conference and exhibition that will be on campus in 2012," says Hitchcock. Sacramento State students will not only have the ability to view ceramic art collections from all over the world, but hear from art collectors and the artists themselves.

A CD catalogue will be available for the public as well.

For more information about the gallery, call 278-4189.

## **Iconic American photography on display at Sacramento State**

Some of the most widely known works of influential photojournalist Dorothea Lange will be displayed in the University Library Gallery this winter as part of the California Central Valley Museum of Working Class Art and Culture Project.

"By most photographers she's known as the mother of documentary photography," says project director Joe Moore. "If you're interested in photography you would certainly want to know more about Dorothea Lange and her role in photography, and this is a great opportunity to do that."

The exhibition opens Dec. 5 and runs through March 7. Gallery business hours are 10 a.m. to 5 p.m., Tuesday through Saturday.

The exhibit also gives a better understanding of what the Great Depression was like, in addition to showing Lange's contribution to the concept of documentary photography. Curator of the project, Dr. Linda Gordon, talks about Lange's works in her book *Impounded*.

"Her best known work, photographs of migrant farm workers and sharecroppers of the Depression of the 1930's, is so widely published that those who do not know her name almost always recognize her pictures," says Gordon. "She has been the subject of many major museum exhibits, several dozen art books, magazines, even advertisements."

Lange's photography impacted the nation then, and is extremely relevant today, especially with the current economic climate, Moore says. "In her photographs there's a great deal of hope in the future, and I think that there's a real connection to today."

The exhibit will travel through the Central Valley after its stay at Sacramento State.

For more information about the exhibit call 278-4189.

## ***Bulletin* set to post campus newsletters this spring**

To encourage a reduced-paper campus, the *Bulletin* will begin providing a link to department, college, centers, and academic program newsletters beginning Jan. 20, 2009. Forward the newsletter's link and a brief summary of the newsletter to [bulletin@csus.edu](mailto:bulletin@csus.edu). The new feature will be located on the top right section of the *Bulletin*. For more information, contact Kim Nava at 278-4016 or [navak@csus.edu](mailto:navak@csus.edu).

**Think "safety first" for a happy holiday**

With the recent economic downturn, people are losing their jobs and their homes in record numbers. There is also a corresponding rise in calls for police services. Police departments everywhere are seeing a rise in thefts, domestic violence calls and disturbance calls, among others.

Sacramento State's Department of Public Safety is attempting to mitigate this phenomenon with special crime prevention programs like the Winter Break program. The Winter Break program is a collaboration between Facilities Management, Public Safety's community service officers, and patrol, which includes frequent checks of buildings for unauthorized personnel, unlocked doors, and safety hazards.

Public Safety is asking everyone to help make our campus safer by making sure that each individual's areas of responsibility are locked when not in use, including vehicles on campus. Call in all suspicious activity and report any safety problems to (916) 278-6851, or 9-1-1 if in progress.

In the meantime, here are some holiday safety and security tips:

## **AT HOME**

- Keep a current inventory of all your credit cards, which includes the 800 number of each issuing firm, in case any are lost.
- Routinely monitor your financial accounts and billing statements. Inspect your credit report.
- To avoid telephone solicitations, sign up for the *National Do Not Call List*.
- Don't tempt burglars by putting presents under the tree too long before Christmas, especially if your tree is visible through a ground-floor window.
- Always keep doors and windows locked. Relock your front door immediately upon entering your home.
- Ask for identification before admitting strangers, such as delivery personnel, to your home.
- If you live in an apartment building, don't buzz in someone who rings your bell until you have verified who he or she is.
- Break down empty gift boxes or cut them up to conceal the receipt of expensive gifts such as computers or plasma-screen televisions.

## **WHEN SHOPPING**

- Be alert and aware of your surroundings.
- Carry only the amount of cash or number of credit cards necessary to make your purchases. Using debit or credit cards is much safer than carrying a lot of cash. However, if you must carry a large sum of money, divide the cash between your purse, pockets and wallet. Do not flash a big roll of cash.
- Don't carry your Social Security card in your wallet or write your Social Security number on a personal check.
- Carry your purse close to your body with the flap turned into your body. Never wrap the strap around your body.
- Carry your wallet in the breast pocket of your jacket or in your side pants pocket. Note: The rear pants pocket is the easiest to pick.
- Never leave presents on display in your car. Lock them in the trunk.
- Don't leave belongings unattended. Do not hang your purse over the back of your chair in a restaurant; keep it on your lap.
- Shop with friends if possible. There is safety in numbers.

## **WHEN USING AN ATM**

- Select an ATM at a location devoid of barriers blocking the line of sight of the ATM. Do not select an ATM at the corner of a building. Corners create blind spots in close proximity to the customer's transaction.
- Whenever possible, select an ATM that is monitored or patrolled by a security officer.
- Avoid ATM locations with large perimeter parking lots and numerous ingress and egress points.
- In order to minimize the time spent at the ATM, prepare deposit envelopes and transaction paperwork prior to your arrival at the ATM.

- Use your body as a shield while you enter your access code.
- Do not count money as you walk away from an ATM; do it before you leave the machine.
- If you use a drive-up ATM, be sure that your vehicle doors are locked.

## WHEN TRAVELING

- Use a light timer and ask a neighbor to keep your home clean of newspapers and advertisement flyers while you are away.
- Have your mail held at your local post office.
- Give a spare key to a trusted neighbor. Don't hide spare keys.
- If you are traveling by air, plan to wrap your presents when you arrive at your destination.
- When driving, keep your doors locked and your windows closed. Try to keep at least half a tank of gas at all times. Maintain your car in good working order to avoid breakdowns.

Keep a "breakdown kit" in your vehicle. This should include a thermal blanket/sleeping bag, water, flares/reflectors, and a flashlight.

## Faculty Senate

### Monday, December 15

2:00-3:00 Committee on Diversity and Equity (CODE) – California Suite – University Union

### Tuesday, December 16

3:00 - 5:00 – Executive Committee – Sacramento Hall 275

### Thursday, December 18

TENTATIVE -- 3:00-5:00 – Faculty Senate – Foothill Suite – University Union

## Professional Activities

## Scholarship

**Jana Noel**, Education and the Community Engagement Center, had two entries published in the *Encyclopedia of the Social and Cultural Foundations of Education*, published by SAGE. Her entries are "Teacher Preparation," and "The History of Native American Education."

Anthropology graduate students Jordan Serin and Henry Lyle (now at the University of Washington), and their supervisor **Roger Sullivan**, Anthropology, presented posters at the November 2008 American Anthropological Association annual conference in San Francisco. The posters were titled "Perceptions of Natural in the Domains of Food and Medicine," and "Why Do Blood Donors Share?"

## Campus Announcements

### New Year's safety

This New Year's Eve, nearly 50 percent of Americans will make at least one resolution as they look toward the new year. Sacramento State's Risk Management Services encourages all faculty, staff and students to make a resolution that is both important and easy to keep – be prepared for emergencies.

In the event of a large-scale emergency, local emergency services might be overwhelmed and unable to help when you need it. Individual and family preparedness can see you through until services are restored. To learn how to prepare your family, home and office for emergencies including natural and human-caused disasters, visit any of the websites below:

Department of Homeland Security – [www.ready.gov](http://www.ready.gov) (or call 1-800-BE READY) Red Cross-

[http://www.redcross.org/services/prepare/0,1082,0\\_239\\_00.html](http://www.redcross.org/services/prepare/0,1082,0_239_00.html)

FEMA- <http://www.fema.gov/areyouready/>.

You can also contact Risk Management Services at 278-6456. Free materials, including family emergency plan templates and sample business continuity plans, are available through these resources.

*Submitted by Risk Management Services*

### **Employee Assistance Program**

During the winter break, the Employee Assistance Program for Faculty and Staff Counseling and Consultation will be open for services. Hours starting on Jan. 5 will be 8 to 5 p.m., Mondays-Fridays. The phone number is 278-5018.

*Submitted by the Employee Assistance Program*

### **Gift certificates**

The OneCard Center is now providing gift certificates that are the perfect present for co-workers, student assistants or friend. People can deposit funds on a person's Hornet Bucks account and that person can use the funds to make purchases all over campus and even at some off-campus locations. Gift certificates are available at the OneCard Center located at the Brighton Hall Annex. For questions or more information, call 278-7878 or visit [www.csus.edu/onecard](http://www.csus.edu/onecard).

*Submitted by the OneCard Center*

### **Weight Watchers**

The University Enterprises Human Resources department is the site of a Weight Watchers at Work program that meets each Friday on the third floor of the Hornet Bookstore building in room 3900.

For additional information contact Nancy Blanton at 278-7006.

*University Enterprises, Inc.*

### **Retirement reception**

Information Resources and Technology will hold a retirement reception for Nhi Luong from 2-3 p.m., Dec. 18, in AIRC 4003. Luong is retiring after 29 years at Sacramento State. Much of her career has been spent on the swing shift as an IBM mainframe operator. She also performed 98 percent of the electronic scanning of faculty evaluations and student testing.

*Submitted by Information Resources and Technology*

### **Employee of the Month**

You can help make deserving staff members feel great about the wonderful job they do for the University by nominating them for employee of the month. All nominations are kept as part of the continuing pool of nominees until June, and all nominees are eligible for the award until then.

For details regarding eligibility, criteria and nomination procedures visit

<http://www.csus.edu/president/staffrec/index.stm>.

*Submitted by the Office of the President*

### **University Foundation training sessions in January**

The University Foundation is offering four training/review sessions in January for faculty and staff. The sessions will include the establishment and maintenance of accounts, purchasing policy and procedures and online financial reporting (CDD.net). The training and review sessions are open to all; however, review sessions are designed for those who attended a training workshop in previous years and a certain amount of knowledge will be assumed. RSVP to Ann Carlson at 278-6025 or at [annc@csus.edu](mailto:annc@csus.edu).

Sessions are:

Tuesday, Jan. 13, 10:30 a.m. to noon (introductory training session) and 1 p.m. to 2:30 p.m. (review session)

Friday, Jan. 16, 10:30 a.m. to noon (review session) and 1p.m. to 2:30 p.m. (introductory training session)

Sessions will be held in the University Enterprises, Inc., Board Room in the Bookstore Building, third floor.

*Submitted by University Enterprises, Inc.*

### **Faculty mentoring program**

The Center for Teaching and Learning invites faculty to participate in the Faculty Mentoring Faculty program. This program offers a variety of mentoring support for individuals at all points in their careers and provides an excellent opportunity for them to get individualized help with any teaching questions.

Some of the support offered includes observation of courses, syllabus preparation, lesson planning, strategies for assessing students, strategies for pacing courses and strategies for presenting course material.

For more information, visit the Faculty Mentoring Faculty website at [www.ctl.csus.edu/fmfdirectory.htm](http://www.ctl.csus.edu/fmfdirectory.htm).  
*Submitted by the Center for Teaching and Learning*

### **Undergraduate writing journal call for submissions**

The Faculty Senate Subcommittee for Writing and Reading is now accepting submissions for *Writing the University*, a new online journal of undergraduate writing across disciplines at Sacramento State. A faculty sponsor is required for each submission. For information about how to submit, visit the *Writing the University* homepage at [www.csus.edu/wac/journal](http://www.csus.edu/wac/journal).

*Submitted by the Department of English*

### **Study design and architecture in Florence, Italy**

Get an in-depth view of Florence, Italy, by visiting and studying its historic buildings through a two-week travel study program offered by the College of Continuing Education. Open to the public, the program takes place in Florence from June 13-28. Participants will study the history of Florentine architecture while earning three units of undergraduate or graduate academic credits.

Andrew Anker and Jim Kenney, architects and professors with Sacramento State's Department of Design, lead the program. Participants will take daily walking tours, go on outdoor excursions and have sketching sessions. Study of the Renaissance masters will be emphasized. Registration is \$3,400 and includes 14 nights in a three-star Florence apartment, all ground transportation, entrance fees, an evening celebrating the Festival of San Giovanni, and two group dinners. Airfare is not included. For more information about the program, contact Jim Kenney, 278-6375 or [kenney@csus.edu](mailto:kenney@csus.edu). Visit the program website at [www.cce.csus.edu/programs/travelStudy/italy09.html](http://www.cce.csus.edu/programs/travelStudy/italy09.html).

*Submitted by the College of Continuing Education*

### **Holiday food drive**

Sacramento State's holiday food drive runs through Jan. 9. Donations will be used to help families in the Sacramento region. Food collection boxes will be placed in many department offices on campus soon.

Monetary donations go the farthest since bulk food can be purchased at lower costs. Make your check payable to the State Employee Food Drive, and mail to Nancy Fox, department zip code 6076.

For more information on the food drive, watch for mass emails and check the University Transportation and Parking Services web site at [www.csus.edu/utaps](http://www.csus.edu/utaps). If you have questions, contact Nancy Fox, holiday food drive coordinator, at [foxna@csus.edu](mailto:foxna@csus.edu), or call 278-5241.

*Submitted by University Transportation and Parking Services*

## **Human Resources**

### **Benefits office updates and reminders:**

New TSA Program Deadlines & Processing Schedule:

The Tax Sheltered Annuity (403b) program open enrollment ended on Nov. 28, 2008. Individuals who wanted to continue enrollment in this program, and who wanted to ensure that a contribution was processed in their December warrant (warrant issued Jan. 1) were required to complete the newly created online enrollment process administered by AIG Retirement Manager.

The online enrollment system, Retirement Manager, was deactivated for the month of December to allow time to apply all contributions and to fully implement. To process a new enrollment, or to change/cancel the monthly contribution (salary reduction) for the January pay period (warrant issued Feb. 1) individuals must complete the online enrollment process via the Retirement Manager during the January processing schedule **beginning January 1, 2009 and ending Jan. 5, 2009.**

Note: The Retirement Manager will not be activated until Jan. 1.

Visit the Benefits Office webpage at [www.csus.edu/hr/benefits](http://www.csus.edu/hr/benefits) and click on "Retirement Manager Cutoff Dates " for the full 2009 deadline schedule. All tax sheltered annuity transactions are no longer processed by the campus Benefits Office.

Enrollees who have not selected an investment option (e.g., allowed their contributions to be placed in a life cycle default account), or whose desired investment option is not available until Jan. 1, must contact their investment fund sponsor directly in order to update or change their asset allocations and to determine their investment fund sponsor's deadlines and timeframes.

Open Enrollment 2009 Changes:

The 2009 open enrollment health premium rate changes will be deducted from the December pay check (warrant issued January 1). Individuals should review the CSU Healthcare Monthly Premium Rate Chart to determine the employer/employee share of premiums. Enrollees in Blue Shield HMO and Kaiser Permanente in most cases will notice an increase in their share. Visit the Benefits Office webpage at [www.csus.edu/hr/benefits](http://www.csus.edu/hr/benefits) and click on the 2009 Rate Chart under "What's New."

### **Holiday reminder**

Christmas Eve, Wednesday, Dec. 24, is a workday for everyone except academic year employees, and the campus will be open primarily for intra-campus business. It is hoped the governor will continue the tradition of a gift of four hours of administrative leave to state workers which may be used Dec. 24 and allow the campus to close at noon.

Friday, Jan. 2, 2009, is also a workday. We anticipate limited campus services available that day.

### **Catastrophic leave donation program**

Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits each fiscal year in one-hour increments. Bargaining Units 1, 8, 10 and 11 may only donate up to 16 hours per fiscal year. If employees are interested in donating time, a donation form can be obtained at [www.csus.edu/hr/forms.htm#Disability](http://www.csus.edu/hr/forms.htm#Disability), or by visiting the Human Resources Disability Leaves office in Sacramento Hall 162, or by calling 278-3522.

The following employees have been approved for the Catastrophic Leave Donation Program:

Maharisha Belton, Admissions and Records

Mary Ann Alvarez, Nursing

Carol Eberhart, Foreign Languages

Nancy Hackbart, Career Center

Michael Wilson, Economics

## **On the Job with the Office of Global Education**

The *Bulletin* spoke with Eric Merchant, coordinator of international students/programs of the Office of Global Education.

### **What do people think you do?**

"One of the most wonderful benefits of working in the Office of Global Education is that our 'missions' encompass and involve the entire campus community. This gives us the opportunity to work with many different faculty and staff members from the various departments. I think that most members of our campus community believe that we are the starting point for most international questions."

**What do you really do?**

"We assist international students before they arrive at our campus, often from overseas, and end sometimes several years after graduation. We provide assistance with the university application processes, visa processes, pre-arrival planning and legal and regulatory matters. We coordinate campus services available to them, provide advising on curricular and co-curricular matters, provide liaison with foreign governments, counsel students with personal concerns, assist with adjustment to the community, health care and insurance issues. The list goes on."

**Describe your office.**

"A long time ago, the University opted to place the administration of most international programs in one unit. Thus, we have the opportunity to work with, plan, share and assist all professional staff members involved with international activities. The office has eight staff members, including the director, and our international admissions staff. We touch in one way or another, in a small or large fashion, just about every international dimension of the campus."

**What surprises people?**

"The diversity on California campuses in general and ours in particular never ceases to surprise our international visitors. I think that people are always interested to learn that close to 2,750 Sacramento State students are foreign born. That's more than 9 percent of our student population. They represent 127 countries around the world."

**What's your biggest challenge?**

"For those of us engaged in international student activities, constant adjustment to the regulatory environment tops the list. Federal, state and other mandates have increased dramatically over the years, and as a result, forced us to spend a greater and greater portion of our time on activities that are absolutely critical for our international students, but are definitely not 'educational.'"

**What do you get asked the most?**

"How do I resolve this 'X' problem? How do I obtain a permit to work in the U.S.? Are there any scholarships available? Can you waive the Test of English as a Second Language? How do I apply for a student visa?"

## **This Week in Hornet Action**

**Men's basketball**

Saturday, Dec. 20  
Sacramento State at Wyoming, 1:05 p.m.

**Women's basketball**

Saturday, Dec. 20  
Sacramento State at Texas Tech, 5:05 p.m.

**Men's golf**

No matches scheduled

**Women's golf**

No matches scheduled

**Men's tennis**

No matches scheduled

**Women's tennis**

No matches scheduled

**Rowing**

No meets scheduled