Jan. 6, 2014

News

Some campus street names are changing
Some of Sacramento State’s campus streets are being renamed, and others are getting names for the first time. The changes are intended to make it easier for people to find their way around Sac State and to avoid confusion for first responders.

State University Drive East will drop the “East” designation and will extend from Folsom Boulevard to J Street, meaning that the so-called “Esplanade” will cease to exist, and visitors entering the north end of campus can be directed to turn at State University Drive.

State University Drive North will become Arboretum Way, and the “West” and “South” portions will become extensions of College Town Drive. The “State University Drive” that runs between Facilities and Yosemite Hall will be changed to Red Oak Way. The short and currently nameless streets now will have names such as Black Oak Drive on the east side of Parking Structure 3.

To view the changes, visit www.csus.edu/campusmap. New signs are starting to go up Monday, Jan. 6.

Submitted by Facilities Management

Sacramento Hall lobby getting a facelift
Please take note that there is construction work in Sacramento Hall during the winter break. The north lobby is getting a much-needed facelift to help bring it into the 21st century. The work will be limited to the ground floor, and will include new flooring, some new wall and ceiling finishes, new lighting and a new reception desk.

Renovation work will continue through Jan. 24. During this time, a corridor through the north lobby will be made available, but alternative stair access will be required.

Thanks for your understanding and cooperation. If you have any questions or concerns, please contact Facilities Services at 278-6242.

Submitted by Facilities Management

Data center’s yearly winter maintenance
In order to perform yearly planned maintenance on key campus systems, a phased shutdown and reboot of Sacramento State’s data center is scheduled for Saturday, Jan. 11, from 6 a.m. to 7 p.m. The outage will affect most campus technology services. We understand that there is no good time to shut down systems for maintenance, but we strive to pick the lowest usage times twice a year, once in summer and once during winter break, to minimize inconvenience to the campus. Affected systems include:

- Email
- The University home page
- My Sac State (the portal)
• Student, faculty and employee centers
• SacCT (both the old and new learning management systems)
• SacVault (Data Warehouse)
• Internet access and wireless access
• NetApp file services (N:, P: and U: drives)
• VMware infrastructure and virtual servers

If you have questions or concerns, please call the IRT Service Desk at 278-7337.
Submitted by Information Resources and Technology

The WELL hosting Start Strong fitness and membership program
The Start Strong program at The WELL, designed for faculty and staff only, will help kick-start your exercise routine. Whether you are a beginning or an advanced exerciser, this program will provide 12 weeks of consistent workouts in a supportive group setting.

The 30-minute classes run for 12 weeks starting Tuesday, Jan. 7, at 5:15 p.m. on Tuesdays and Thursdays, and 12:15 p.m. on Fridays. The cost is $37.50 per month. The total cost of classes for 12 weeks and membership for four months is $150. Membership then continues at the current affiliate EFT rate ($31 per month). For more information or to sign up, email membership@thewellatsacstate.com.
Submitted by The WELL

Library User Services no longer taking Course Reserve items
The University Library’s User Services department is no longer accepting Course Reserve items that can be made available in an electronic format via SacCT. This includes scanned articles, book excerpts or chapters, electronic links to journal articles, eBooks and course readers. We welcome your submissions in Spring 2014 for books that are not available in an electronic format. Please use the form at http://apps.lib.csus.edu/ocls/crbookrequest.php to submit material at least two weeks in advance of the date that course materials will be used in class.
Submitted by University Library

Student writing submissions
The Faculty Senate Reading and Writing Subcommittee invites you to submit one of your students’ pieces of writing to Writing the University, the online journal of undergraduate and graduate student writing, found at www.csus.edu/wac/journal. Any genre of writing (critical analysis, book review, lab report, case study, etc.) from any discipline is welcome. The guidelines for submissions can be found on the website. The deadline for submissions for the 2014 edition is Friday, Jan. 10.
Submitted by the Faculty Senate

Faculty professional activities
The latest faculty professional activities are available at www.csus.edu/sacstatenews/Articles/2013/11/ProfessionalActivities11-04-13.html.
Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse.
Submitted by the Faculty Senate

Security tip: Protect your password
A study of criminal prosecutions found an average financial loss of $3 million per incident for “social engineering” or insider-type crimes. Many institutions, including universities, were
targets of these types of crimes. Almost 90 percent of the crimes began with attackers logging on to accounts with IDs they obtained inappropriately. While IDs are sometimes illegally obtained by password-cracking programs, many are obtained “the old-fashioned way” – by collusion with people in the institution who share IDs and passwords, sometimes simply for convenience.

Submitted by Information Resources and Technology

Human Resources

W-2 forms
W-2 forms for 2013 will be mailed to employees’ current mailing address on approximately Wednesday, Jan. 15. The mailing address that the State Controller’s Office has on file was printed on the November pay warrant. Please verify your current mailing address. If the address is incorrect, you can change that information by logging on to My Sac State and visiting the Employee Center. You can review your “Personal Information Summary” and submit your change online by clicking “Change Home Address.” If you are unable to access your information online, you can change your address at Payroll Services, located in Del Norte Hall 3006.

If you have further questions about the W-2 process, you can contact Payroll at 278-6211 and someone will be able to assist you.

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.