



Jan. 11, 2016

News

President Nelsen to deliver Spring Address on Jan. 21

President Robert S. Nelsen's Spring Address to the campus community will be held from 9 to 11 a.m. Thursday, Jan. 21, in the University Union Ballroom. The event will begin with coffee and conversation at 9 a.m.; the President's address will follow at 10 a.m. The address will be live-streamed; watch for the link on Jan. 21 on the University's home page, www.csus.edu.

Submitted by the Office of the President

CEC's day of service will feature partnership with Harvest Sacramento

In honor of Dr. Martin Luther King Jr., the Community Engagement Center will offer a day of service by partnering with Soil Born Farms' Harvest Sacramento event from 1 to 6 p.m. Monday, Jan. 18. Volunteers are needed to harvest seasonal fruit throughout the Sacramento region; once harvested, the fruits will be donated to local food banks. Volunteers will be served a meal afterward at the Oak Park Community Center.

Last year, 32 Sacramento State students, staff, faculty, and alumni participated in the event. Together with more than 100 community members, the Sac State volunteers harvested more than 5,000 pounds of citrus fruit from 45 homes. The fruit was then donated to the Sacramento Food Bank and Family Services, and the River City Food Bank.

To register and find more information about the day of service event, please visit www.csus.edu/cec or call Francine Redada, partnership/program coordinator for the Community Engagement Center, at 278-4610.

Submitted by the Community Engagement Center

Retirement celebration for AVP Mike Christensen

Mike Christensen, associate vice president for Risk Management Services, has announced his intention to retire after 15 years of dedicated service at Sacramento State. Please join us for a retirement celebration giving us all an opportunity to say "thank you" for his leadership, dedication, professionalism, and loyalty to the University, and to acknowledge his accomplishments and excellent work on behalf of the ABA division and the University.

The reception will be held from 3 to 5 p.m. Tuesday, Jan. 19, in the University Union, Redwood Room. To RSVP for the reception, contact Margaret Hwang at 278-6312 or hwangm@csus.edu.

Submitted by Administration and Business Affairs

Interview with AVP for Human Resources candidate is Friday

Jake Hurley, principal analyst for Employee and Labor Relations at UC Riverside, will interview with the campus community for the position of associate vice president for Human Resources from 10:30 to 11:30 a.m. Friday, Jan. 15, in University Library Room 11.

Please use www.surveymonkey.com/r/FZ6DJTB to provide comments and feedback. The completed survey should be submitted by 5 p.m. Friday, Jan. 22, for consideration. The candidate's résumé will be available for review in the Office of Human Resources in Del Norte Hall 3001.

Submitted by Human Resources

Meet candidates for CCE director of Digital Learning and Technology Solutions

Candidates for director of Digital Learning and Technology Solutions in the College of Continuing Education will visit campus the week of Jan. 19. Faculty, staff, and students are invited to meet with them at Napa Hall. The schedule is outlined below; please visit the Napa Hall front desk for room locations.

- 2 to 3 p.m. Tuesday, Jan. 19: Thomas Kramer, director of Information Technology, Alexander Dawson School
- 2 to 3 p.m. Wednesday, Jan. 20: Jeremiah Woolsey, formerly director of Instructional Technology, CSU Dominguez Hills.
- 2 to 3 p.m. Thursday, Jan. 21: Ben Meredith, formerly executive director of Extended Campus, Eastern Washington University

Submitted by the College of Continuing Education

Free cooking demo for University employees will be held Wednesday

Many good things can be harvested year-round. Join Student Health and Counseling Services for a special cooking demonstration at noon Wednesday, Jan. 13, in the Cove at The WELL, celebrating the authentic taste of local and seasonal winter foods. RSVP to dietitian Jennifer Campbell at jennifer.campbell@csus.edu or 278-6038. Space is limited; no cost to attend.

Submitted by Student Health and Counseling Services

5K Fun Run registration discount ends today

The Sac State 5K Fun Run is an event for everyone! No matter your physical level or ability, this is a run that you will love as you make your way through campus. Students, faculty, staff, and community members of all ages are welcome to sign up and be a part of this University tradition, which will take place at 6 p.m. Thursday, April 21.

In the past, the 5K Fun Run has attracted everyone from competitive 5K enthusiasts to casual run/walkers looking for a great community event to participate in. Above all, we hope that you join us for this annual event and have a great 5K experience at Sac State.

Registration currently is \$15; prices rise to \$20 on Tuesday, Jan. 12. Register now!

Submitted by The WELL

MBA Fair coming Jan. 23

Join us for the Spring 2016 Sacramento MBA Fair hosted at Sacramento State. A panel of admissions representatives from Sacramento State, UC Davis, and the University of the Pacific will be followed by an opportunity for you to speak one-on-one with the representatives to receive tips and resources from all three universities. Attendance is free, and a light breakfast will be served. RSVP at <http://bit.ly/sacmbafair>.

Submitted by the College of Business Administration

Category III student fee proposal form deadline is Feb. 5

The Student Fee Advisory Committee is accepting 2015-16 Category III fee proposal forms. The fee proposal form can be found at www.csus.edu/aba/sfac. The Category III Fees (Miscellaneous Course Fee) deadline is Friday, Feb. 5. The Category II fees (Campus

Mandatory Fee) deadline was Nov. 20. CSU Executive Order 1102 is the governing document for fees and the University Student Fee Policy.

Submitted by the Student Fee Advisory Committee

Common Data Set is available online

The 2015-16 Common Data Set (CDS) now is available at www.csus.edu/oir. The CDS initiative is a collaborative effort among data providers in the higher education community. The goal of this collaboration is to improve the quality and accuracy of information provided to all involved in a student's transition into higher education, as well as to reduce the reporting burden on data providers. This goal is attained by the development of clear, standard data items and definitions to determine a specific cohort relevant to each item.

The CDS features both student and faculty profiles. It also highlights statistics in relation to admissions, class size, degrees awarded, retention, progression, graduation, and financial aid.

Submitted by the Office of Institutional Research

Faculty professional activities

The latest faculty professional activities are available at www.csus.edu/news/articles/2016/1/4/Professional-activities,-January-March-2016.shtml.

Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule

The Faculty Senate calendar is available at www.csus.edu/acse.

Submitted by the Faculty Senate

Security tip: Be very careful with emails

Email communications – even internal emails – are inherently insecure because they can be readable as they travel over the network. When sending any email, consider how you can keep information from falling into the wrong hands. This can include determining precisely who needs to see the information and sending it only to that person; considering other forms of communication that might be more secure, such as the mail or hand-delivering a paper or electronic copy; or encrypting the email.

Submitted by the Information Security Office

Human Resources

University Policy Manual update

Please be advised that the University's "Procedures for Administrative Appointments" have been revised: www.csus.edu/umannual/hr/HRS-0106.html. Note: To ensure you are viewing the most updated version of the procedures, please refresh your browser after clicking on the policy link above.

Catastrophic leave donation

Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year.

Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at

www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employees on an approved CAT Leave:

- Brendan Lindsay, History
- Roberto Knorr, World Languages and Literatures Department
- Jennifer O'Neal-Watts, Library (vacation donation only)
- Martin Biskowski, Anthropology