Feb. 17, 2014

News

**History professor wins President’s Award for Research and Creative Activity**
History Professor Rebecca Kluchin is the 2013-14 recipient of the President’s Award for Research and Creative Activity. She will receive the award and give a lecture, “Pregnancy and Personhood: The Maternal-Fetal Relationship in American Society, 1850-Present,” from 4 to 5 p.m. Thursday, March 13, in the University Union, Summit Room.

In her lecture, Professor Kluchin will discuss the public and private relationship between a woman and her fetus, and changing notions of fetal personhood and maternal responsibility in American history. The campus community is invited to this event. A reception will follow in the California Suite at the Union.

Submitted by Research Administration

**Celebrate Sac State’s CSUPERB-winning teams**
Come to the Alumni Center from 6 to 7:30 p.m. Thursday, Feb. 20, to celebrate our talented business, engineering and science students who finished first, second and third in the California State University’s 26th annual CSUPERB biotechnology symposium competition. Our four-person teams swept the CSU Idea to Product (I2P) contest with their persuasive presentations.

Come watch them demonstrate how inspiring business ideas move closer to becoming products in the marketplace. Free food and beverages will be served.

Submitted by the College of Business Administration

**This week in One World: Asian Studies and a STEM lecture**
- **Wednesday, Feb. 19:** The Asian Studies Program presents “Ideas of Corruption and Images of Backwardness: Japanese Colonialism and Korean Modernity” by George Baca, Department of Global Studies, Dong-a University; and “Imaginaries of Transnational Migration: The Case of Korean-Chinese Between China and South Korea,” by Gowoon Noh, Department of Anthropology. The first talk is from 3 to 4:15 p.m.; the second talk is from 4:30 to 5:50 p.m.; both are in Amador 250.

- **Thursday, Feb. 20:** The Center for STEM Excellence, as part of its STEM Scholars Lecture series, presents “Forest Migration in a Warming World” by Sacramento State Geography Professor James Wanket; 6 p.m.; University Union, Redwood Room. This is a free community lecture; parking is free.

For a full list of One World events, visit [www.csus.edu/oneworld](http://www.csus.edu/oneworld). To submit your event to the One World calendar, email oneworld@csus.edu.

Submitted by One World

**Test of campus notification system on digital signs**
A campus-wide test of the University’s digital signs will be conducted at 10:30 a.m. Tuesday, Feb. 18. At that time, the signs’ normal announcements will be replaced with the
text: “Test: Campus Notification System.” While a few smaller, older signs are not part of the system, the message will appear on all newer signs, such as those placed outdoors around campus, and screens at The WELL, the University Union, the College of Arts and Letters, and other buildings.

Submitted by Information Resources and Technology

Spring Career Fair coming Wednesday
The Spring 2014 Career Fair is scheduled for 10 a.m. to 2 p.m. Wednesday, Feb. 19, in the University Union Ballroom. Employers attending the fair will recruit students and alumni for full- and part-time jobs as well as internship and volunteer opportunities in a wide variety of industries. Find additional information, including a list of attending employers, at www.csus.edu/careercenter (follow the “Career Fair events” link) or by connecting via Facebook at www.facebook.com/sacramentostate.careercenter.

Submitted by the Career Center

Women of Influence Awards Ceremony
The fifth annual Women of Influence Awards Ceremony celebrates and honors the accomplishments of our female students, staff and faculty. The ceremony will take place at 2 p.m. Tuesday, March 18, in the American River Courtyard Conference Room. All members of the University community are welcome. Light refreshments will be served.

Nominate a deserving female faculty or staff member and/or a current student who exhibits professional and/or academic excellence and dedication to her community. The awards will recognize one female faculty member, one female staff member, one female student leader and one female residential student leader. Nominations close Thursday, Feb. 27. The nomination form can be found at https://orgsync.com/68522/forms/96560.

For more information, please contact Audrey De Soto, graduate assistant for Housing and Residential Life, at ald223@saclink.csus.edu or 278-3530.

Submitted by Housing and Residential Life

Declutter your department during recycling days
Sac State Sustainability is offering you the chance to declutter your department with our new Department Recycle Days! program. We offer you the opportunity to purge your office storerooms of all that unwanted clutter – and as a bonus, we’re inviting you to bring in certain recyclables from your homes.

From your office: used toner and ink cartridges, unused office supplies, cardboard and more. We also will conduct nonconfidential document purges. Please, no University property. You can also bring in the following items for recycling: batteries, light bulbs, car batteries, metals and even liquid grease. We also will accept your personal electronic waste.

Please call Recycling Coordinator Joey Martinez at 278-5801 to learn more details about the program and to schedule your department’s recycling day.

Submitted by Facilities Management

Recycle Mania competition continues through March
Recycle Mania is a national competition that allows educational institutions to compete against one another or their own previous records to improve their recycling output. The two-month competition runs through the end of March. Sac State is competing in the Benchmark division this year, trying to best its totals from last year, including 4.5 tons of recycled electronic waste. Besides e-waste, Sac State is registered to compete in the recycled cardboard and recycled paper categories. Totals will be updated weekly, so watch
for regular posts on the Sustainability Facebook page, www.facebook.com/SustainabilityatSacState. For any questions related to Recycle Mania or other recycling ventures on campus, please contact Recycling Coordinator Joey Martinez at 278-5801.

Submitted by Facilities Management

ASI Farmers Market survey request
Associated Students Inc. is asking staff, faculty and students to fill out the ASI Farmers Market Survey. Your feedback is requested regardless of whether you have attended one of the markets. This short survey will help determine the markets’ future direction and goals. For filling out the survey, you will be entered to win one of eight $15 gift cards to iTunes, Subway, Jamba Juice or Starbucks. The survey will run through Friday, Feb. 28, at http://studentvoice.com/csus/farmersmarket.

Submitted by Associated Students Inc.

Help recruit talented students for McNair program
The Ronald E. McNair Post-Baccalaureate Achievement Program at Sacramento State prepares first-generation, low-income and underrepresented juniors and seniors for admission and studies at the doctoral level. It is a nationwide program sponsored by the U.S. Department of Education, created in memory of Ronald E. McNair, Ph.D., an African American physicist killed in the space shuttle Challenger accident in 1986.

Students interested in pursuing a career in academic research and/or teaching at the university level should contact the McNair Scholars Program at 278-5118 or mcnair@csus.edu, or visit www.csus.edu/mcnair/. The McNair Scholars Office is located in River Front Center 203. Help us recruit academically promising undergraduate students with an interest in attending graduate school; we are here to motivate, support and help them reach their highest academic goals. The application deadline for the 2014-15 McNair Cohort is Monday, April 28.

Submitted by the McNair Scholars Program

Faculty Endowment for Student Scholarships Awards
The Faculty Senate is pleased to announce the recipients of the 2013-2014 Faculty Endowment for Student Scholarships Awards:

- Postbaccalaureate Award: Jessica Alexander, Biological Science (Natural Sciences and Mathematics); Debra Stetson, Graduate and Professional Studies (Education)
- Undergraduate Awards: Philadelphia Deal, Speech Pathology and Audiology (Health and Human Services); Jamil Kochai, English (Arts and Letters); Lauren Littell, Chemistry (Natural Sciences and Mathematics); Manuel Sabin, Mathematics and Statistics (Natural Sciences and Mathematics); Adam Ung, Chemistry (Natural Sciences and Mathematics)

Award recipients are recognized for their academic achievement and promise of continued academic success; service and contributions to the student's major department, college, the University and/or the community at large; and articulation of future educational/career goals. We extend our warmest congratulations to this year’s recipients. A ceremony to honor the recipients will be held at 3:30 p.m. Thursday, Feb. 20, in the University Union, Foothill Suite.

Submitted by the Faculty Senate
**Student Research Symposium 2014**
The Student Research Symposium is an afternoon event to recognize and celebrate the outstanding scholarly achievements of our students. All currently registered undergraduate and graduate students are eligible to participate, either by sharing a research poster or making an oral presentation. Alumni who received their degrees in 2013 also are eligible to participate. Faculty, staff and students are encouraged to attend the event from 11 a.m. to 5 p.m. Friday, Feb. 28. For additional information, visit [www.csus.edu/research/student/researchcomp.htm](http://www.csus.edu/research/student/researchcomp.htm). Participants may now RSVP at this website to reserve their spot at the event.

*Submitted by the Office of Research Administration*

**The Common Data Set is available online**
The 2013-14 Common Data Set is now available at [www.csus.edu/oir](http://www.csus.edu/oir). The Common Data Set (CDS) initiative is a collaborative effort among data providers in the higher education community. The combined goal of this collaboration is to improve the quality and accuracy of information provided to all involved in a student’s transition into higher education, as well as to reduce the reporting burden on data providers. This goal is attained by the development of clear, standard data items and definitions in order to determine a specific cohort relevant to each item.

The Common Data Set features both student and faculty profiles. It also highlights statistics in relation to admissions, class size, degrees awarded, retention, progression and graduation.

*Submitted by the Office of Institutional Research*

**Faculty Grants Program for 2014**
University Enterprises Inc. and the Office of Research Administration announce the renewal of the Faculty Grants Program for 2014. This program is open to all tenured and tenure-track faculty, with initial preference given to requests from assistant or associate professors and those presenting at academic conferences.

Awards will support faculty professional development activity pursued during the calendar year. At least $50,000 will be distributed, and typical awards likely will average $1,000, with a maximum of $1,500 per person. The application deadline is noon Thursday, Feb. 27, with reviews beginning immediately thereafter. For detailed information and an application form, please visit the UEI Faculty Grants Program website at [www.enterprises.csus.edu/facultygrants](http://www.enterprises.csus.edu/facultygrants) or email research@csus.edu.

*Submitted by Sponsored Programs Administration*

**First Year Experience seeks student leaders for Fall 2014 peer mentor team**
First Year Experience (FYE) is seeking talented student leaders to apply for peer mentor positions. In partnership with their assigned faculty member, peer mentors assist first-year students by serving as an academic peer advisor, a resource to the campus and community, and a mentor to assist with transition to Sacramento State. Applications and additional information are available at [www.csus.edu/acad/advising-services/First%20Year%20Experience%20Application%20Page.html](http://www.csus.edu/acad/advising-services/First%20Year%20Experience%20Application%20Page.html). The application deadline is noon Friday, March 7.

FYE is a consortium of campus-wide programs administered by representatives from Academic Affairs and Planning, Enrollment Management and Student Affairs. If you have a student recommendation or questions (applicants must have at least a 3.0 cumulative grade-point average), please email jasonsumi@csus.edu.

*Submitted by Academic Advising and the Career Center*
**Thailand English Language program**
Communication Studies Professor Tom Knutson has received word from the Chitralada Royal Palace School that Sacramento State graduates are again invited to serve as English language assistants for the 2014-15 academic year. The school, founded by His Majesty King Bumiphol, is in Bangkok, Thailand. Those selected for the 2014-15 academic year will form the eighth group of teachers from Sacramento. More than 30 members of the Sac State community have participated in the program.

Successful candidates will receive airfare, accommodations and a monthly stipend. Communication Studies majors, English majors or graduates with a TOEFL or English Education emphasis are preferred, although applicants with different academic backgrounds are warmly welcomed. People with a baccalaureate degree are desired; applications from those about to receive their degree in May are encouraged. People interested in the program are asked to contact Knutson at knutsontom@hotmail.com.

*Submitted by Communication Studies*

**Campus disaster/emergency preparedness training**
During the first year of employment and every three years thereafter, Sacramento State faculty, staff and student employees must attend a two-hour presentation on what to expect during a disaster/emergency on campus and how to react to it. The training is mandated by the state and the CSU. Attendees will receive an overview of:

- The campus Multi-Hazard Emergency Plan
- The campus emergency response and management groups
- The important role of faculty in emergency response
- Evacuate or shelter requirements
- Campus Emergency Notification Systems
- The Disaster Service Worker program
- Home emergency preparedness

The next training times and dates are 9 to 11 a.m. Thursday, March 6, and 9 to 11 a.m. Thursday, April 10, in the University Union, Hinde Auditorium. Seating is limited to the first 150. Attendance is required at only one session. Register with gnagywb@saclink.csus.edu.

*Submitted by University Police*

**Astra Schedule VII upgrade scheduled for spring break**
Astra Schedule, the University’s comprehensive event and room scheduling software tool administered by Space Management, is scheduled for an upgrade during spring break. This upgrade will provide a more stable interface for class section facility assignment synchronization between CMS and Astra Schedule, and will offer new and enhanced functionality and navigation to view campus activities and search for available facilities.

Astra Schedule may be down for several days or the entire week of spring break (March 24-30). This means:

- No space requests for meetings or events will be processed by Space Management during spring break.
- No room transactions for class sections will be permitted in CMS or Astra Schedule during spring break.
For this reason, it is important to submit any space requests for the use of University facilities during spring break to Space Management no later than Friday, March 14. Space request forms are available on the Space Management website at www.csus.edu/aba/space.

Submitted by the Office of the Vice President for Administration and Business Affairs

Common Financial System upgrade scheduled for April 17-25
Like all CSU campuses, Sacramento State utilizes the PeopleSoft Common Financial system (CFS) for financial business processes. It is now necessary for all campuses to upgrade to the most current version. The transition is scheduled for April 17-25, with normal operations resuming Monday, April 28. During this time, CFS and the services it provides will not be available. This means:

- April 10 is the deadline for entering and approving requisitions to allow time for sourcing to POs before the down time.
- No checks or payments will be available during the down time, including travel advances or reimbursements.
- No procurement can be done during this time (other than through the ProCard or OfficeMax).
- No budget or expenditure transfers will be processed.
- ProCard dates have been adjusted for the upgrade (transactions available Monday, April 28; reconciliations, Friday, May 9; and statements due Friday, May 16).
- The Data Warehouse will be available for reporting but will have data as of April 17 until the new system is ready for use.

For these reasons, it is important to plan for your procurement, check and payment needs so you are not inconvenienced. Please go to www.csus.edu/adminupgrades for further information about administrative systems upgrades.

Submitted by the Office of the Vice President for Administration and Business Affairs

Summer Bowling League
The Sacramento State Summer Bowling League is coordinated by University Police and will engage staff and faculty in a fun-filled, six-week competition at Capitol Bowl, 900 West Capitol Ave., West Sacramento. The league will run Thursdays from June 5 to July 10. Practice begins at 4:45 p.m., with the start at 5 p.m.

League play will consist of three games per night. Competing teams will change from week to week. Teams will consist of four players, and substitutes may be used. Sacramento State faculty and staff teams may also include family members or friends. Eighteen-team maximum, even number of teams only. The goal is just to have a great time! The cost is $10 per player per night. Shoes may be rented for $2 per night. The league is expected to fill up fast, so hold your spot ASAP if you plan on bowling. To register, contact Serena Fuson at sfuson@csus.edu.

Submitted by University Police

Faculty professional activities
The latest faculty professional activities are available at www.csus.edu/sacstatenews/Articles/2014/02/ProfessionalActivites02-10-14.html.

Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse.

Submitted by the Faculty Senate
Security Tip: Be perpetually vigilant
Does communicating by means other than computer mean you don’t have to worry so much about information security? No. Information security applies to more than just computer use. You must always secure protected information by limiting its access to those who need to know. When talking on the phone about protected information, be sure that unauthorized people cannot overhear the conversation. When sending protected faxes, be sure an authorized person is on the receiving end to pick them up as soon as they are sent. When leaving voice mails about confidential issues, you must be sure the system can’t be accessed by others; it should be password-protected and not a department office voice message box where multiple people can access the message, but an individual message box.

Submitted by Information Resources and Technology

Human Resources

Benefits workshops
The Office of Human Resources – Benefits is sponsoring the following retirement and financial planning workshops. If you are interested in attending one of the workshops, please go to the Benefits Office Workshops website at http://www.csus.edu/hr/departments/benefits/workshops.html to view the schedule, find specific registration information, and download a copy of each workshop flier. (Please review the workshop flier before registering to ensure that the specific workshop fits your needs.) You are required to secure the approval of your supervisor prior to registration.

- CalPERS Planning Your Retirement: 9 a.m. to noon Tuesday, March 4, University Union, Foothill Suite. Register online through MyCalPERS at https://my.calpers.ca.gov. Go to the Education Resources tab >> View Classes >> Planning Your Retirement (CSU Sacramento), or call the CalPERS Customer Contact Center at (888) 225-7377. For your convenience, CalPERS has provided online versions of the CalPERS Planning Your Retirement workshop. Go to the CalPERS website at www.calpers.ca.gov and under “Online Services,” click “Member Education.”

- Tax Sheltered Annuity 403(b) Office Hours – VALIC: 9 a.m. to noon Thursday, Feb. 13, and 9 a.m. to 1 p.m. Friday, March 7 (by appointment only), Del Norte Hall 3004. Contact Dane Sincere at Dane.Sincere@valic.com to schedule an appointment.


Managers and supervisors are asked to please distribute this information to employees in your departments who do not have access to email. Please post conspicuously and provide copies in your employees’ mailboxes. For questions or comments, contact the Office of Human Resources – Benefits, Del Norte Hall, Room 3004, or call 278-6213.

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at
www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.