Parking permit costs for 2013-14 academic year
The cost of semester parking permits for managers, administrators and students will increase by 2 percent for the 2013-14 academic year. This adjustment occurs annually as part of the parking fee plan implemented in Spring 2009. The additional revenue will be used to offset cost increases for the maintenance and operation of campus parking facilities.

Permits for managers (MPP) and other unrepresented employees will increase beginning Monday, July 1. The monthly permit cost will be $47. Other administrator permits will increase by 2 percent above their current rate. Permit costs for faculty and staff are set by their respective bargaining unit contracts.

The increase for student semester permits will take effect with the purchase of the Fall 2013 permit. The semester permit cost will be $162; residence hall student permits will be $210.

University Transportation and Parking Services, which administers the parking program, is by law a self-supporting unit that receives no funding from the state. UTAPS’ sole source of revenue for operations, construction and maintenance of parking facilities is from the sale of parking permits. For more information: www.csus.edu/utaps.
Submitted by University Transportation and Parking Services

Update/verify your address for parking permits
The current payroll-deducted 20-month and 24-month parking permits for faculty and staff members are set to expire in a few months. UTAPS requests that you update/verify your current home address to ensure proper delivery. Please visit the Employee Center in the My Sac State portal to confirm or update your address under “CMS HR/SA Employee Access - Self Service - Personal Information Summary.”

The current hangtag-style permit will be replaced by a new repositionable permit that can be moved easily between vehicles. Instructions on where to adhere your new permit will be included with the mailing of your new permit.
Submitted by University Transportation and Parking Services

Save the date: Staff Appreciation Picnic coming in June
The Staff Appreciation Picnic is scheduled for 11:30 a.m. to 1:30 p.m. Friday, June 7. The Donations Committee has submitted requests to local vendors for donations of raffle prizes to give out at the picnic. The committee also would like to extend the request to University staff, to give you the opportunity to support your fellow staff members and donate prizes for the drawing.

Ideas for donations include artwork, crafts, small gift items/merchandise and gift cards. The committee would like to have all donations by Friday, May 31. If you have questions, please email athayer@csus.edu or call 278-7458.
Submitted by the University Staff Assembly Committee
Retirement celebration
Student Organizations and Leadership will honor Joanne K. Reilly’s 39 years of service to Sacramento State from 3 to 5 p.m. Wednesday, June 19, in the Epicure Restaurant. Light refreshments will be served. RSVP to Melissa Norrbom at mnorrbom@csus.edu. Joanne looks forward to bringing everyone together to share this special day with her.
Submitted by Student Organizations and Leadership

Grant Writers’ Workshop: ‘The Art of Grantsmanship’
Learn strategies and tips for writing successful grant proposals from Stephen Russell and David Morrison of Grant Writers’ Seminars & Workshops LLC. The workshop will be from 8:30 a.m. to 5 p.m. Monday, June 17, in Library 11 and will be open to Sacramento State faculty and staff. Key topics in this broadcast seminar will include:

- Developing fundable ideas
- Identifying appropriate sources of grant support
- The essentials of good proposal writing
- Maximizing your application’s competitiveness
- Writing for the grant proposal reviewers

Participants will receive a copy of The Grant Application Writers Workbook. A continental breakfast and lunch will be provided. To RSVP, please complete the online registration form at www.csus.edu/research/workshops/grantwriters.htm#workshop.
Submitted by Research Administration

Estate Planning 101
The Office of Planned Giving hosts Estate Planning 101 seminars throughout the year for members of the Sacramento State community who are considering their estate plans. Topics covered include property and inheritance planning, wills, living trusts, charitable gift annuities, disability planning, estate taxes and probate. The upcoming Estate Planning 101 seminar is on Wednesday, June 26. Reservations are required by Tuesday, June 18. Please RSVP to giving@csus.edu or 278-3922.

Please visit www.csusgift.org for more information on Planned Giving or www.csus.edu/giving/estateplanning.stm for more information on Estate Planning 101. If you are interested in making a gift through your will or estate, or you have questions regarding Estate Planning 101, please call the Office of Planned Giving at 278-3922.
Submitted by University Advancement

Peak Adventures Youth Camps 2013
Peak Adventures offers weeklong outdoor youth camps from June 17 to Aug. 2 for ages 9 to 17. For the younger kids, activities include scavenger hunts, arts and crafts, games, water activities and more. Older kids have the choice to backpack for a week or experience a new activity each day, ranging from the Challenge Center on campus to outdoor rock climbing and whitewater rafting. Youth camps meet at Sac State and include all technical equipment and a camp T-shirt. The cost also includes transportation, entry fees and friendly, qualified staff.

Register your child and find out more details at peakadventures.org/youth_camp/index.php.
Submitted by Peak Adventures/Associated Students Inc.

New campus ‘clicker’ standard
In 2010, the California State Student Association adopted a resolution calling for each CSU campus to develop and implement policies and practices for “clicker” standardization. In
response, the Faculty Senate in May accepted the recommendation from a task force composed of faculty, staff and students to adopt Turning Technologies TurningPoint 5 and ResponseCard NXT as the campus clicker standard, beginning in academic year 2013-14. Work has already begun on integrating the TP clicker systems into SacCT. Faculty interested in utilizing TP clickers can obtain more information at www.csus.edu/atcs/tools/clickers/index.stm.

Submitted by Academic Technology and Creative Services

Active shooter preparedness training for faculty, staff and students

Active shooter preparedness training is a 30-to-60-minute session using videos, a PowerPoint presentation and a discussion to understand what the threat is, what a survival mind-set is and what your response options are. Upcoming sessions in the University Union, Hinde Auditorium, are:

- 8-9 a.m. Tuesday, June 25
- 4-5 p.m. Thursday, June 27

To sign up, contact Bill Gnagy at 278-2397 or email gnagywb@saclink.csus.edu.

Submitted by Public Safety

Professional activities

The latest professional activities are available at www.csus.edu/sacstatenews/Articles/2013/05/ProfessionalActivities05-28-13.html.

Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule

The Faculty Senate calendar for the Spring semester is available at www.csus.edu/acse. On that page, click “Calendar” on the right under “2012-13 Senate Info.”

Submitted by the Faculty Senate

Security quick tip: Are all websites safe to browse?

Websites can pose significant risks of encountering spyware and malware. A new trick used by hackers is to inject malware onto your computer after you simply visit a web page. This problem is especially present on unknown websites, as there are increasing numbers of “distribution sites” – malicious websites that infect your computer when you visit them. But even legitimate websites can be hacked and infected with malware.

If your computer’s antivirus software gives you a warning sign to indicate that a website could be dangerous or untrustworthy, please notify Information Security immediately. It’s also wise to report any unusual computer functionality you encounter after visiting a website (e.g., slowdowns). You don’t need to stop visiting websites; just be aware of the dangers, and always keep antivirus software updated.

Submitted by the Information Security Office

Human Resources

Catastrophic leave donation

Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at
The following employees have been approved for the Catastrophic Leave Donation Program:

Donna Redman-Fox, Science Educational Equity
Nguyet (Lynna) Vo, Health Services - Pharmacy
Jason Molay, Career Center
Steven Borden, Custodial Services