June 1, 2015

News

**Academic Advising Center will host workshop for advisers**
Are you interested in learning more about Sac State’s general education/graduation requirements? Have a burning question you’ve wanted to ask? The Academic Advising Center is hosting a workshop to assist and empower you when advising. The session is scheduled for 9:30 to 11 a.m. Monday, July 20, at the Welcome Center (Lassen Hall 1100). This professional development opportunity is designed to address the needs of attendees. Is there any topic you would like to see covered? If so, please email your request to My Sayamnath at msayamnath@csus.edu.

*Submitted by the Academic Advising Center*

**CCE celebrates CPR & AED Awareness Week through Sunday**
The College of Continuing Education (CCE) and American Heart Association are celebrating National CPR & AED Awareness Week this week, June 1-7.

CCE’s CPR & AED program will be featured on News 10’s Sac and Co. program at 11:30 a.m. Tuesday, June 2. For more, including a sign-up link, visit http://go.emaildir2.com/l/m/ami/go/ /xei/creative.htm.

*Submitted by the College of Continuing Education*

**IRT closing down outdated websites by Wednesday**
IRT has been in the process of updating or removing old websites. These sites will be shut down Wednesday, June 3. Visit www.csus.edu/irt/itupdates/2015/052215webserver.html for more information on which applications and web pages will be shut down.

If you find a website on the list that needs to be updated and kept, or if you have a website that no longer is working after June 3, please contact the Service Desk at 278-7337. You also may comment at any time at itfeedback@csus.edu.

*Submitted by Information Resources and Technology*

**Hornet Hoops fundraising golf tournament**
The sixth annual Hornet Hoops Golf Tournament is set for Monday, June 8, at Sierra View Country Club in Roseville. All proceeds will go to men’s basketball summer scholarships. A shotgun start begins at 10 a.m. (registration begins at 8:30 a.m.) with teams consisting of four players in a better ball stableford format. Everyone plays his or her own ball, and the top two scores for each hole count toward the team score.

A barbecue will follow the tournament at about 2:30 p.m. Lunch for non-golfers is $25. Pay at the course for the lunch-only option. The entry fee is $135 per player. Hole sponsorships are available for $125. To register, download the signup form at www.hornetsports.com/sports/sball/2014-15/releases/15_summer_golf_flyerII.pdf. If you would like to donate a raffle prize, sponsor a hole, volunteer to help, or have questions, please contact tournament director Bob Ackley at (530) 409-9739.

*Submitted by the Department of Athletics*
**Summer 2015 Wellness schedule, June 1-July 30**

Please come and join us for activities that we hope will get you moving! All are in Yosemite Hall 183 The schedule of Wellness activities is as follows:

- **NoonTime Wellness** (12:05 to 12:50 p.m.): Aqua Aerobics, Tuesdays and Thursdays; Tai Chi, Mondays and Wednesdays; Yoga, Tuesdays and Thursdays
- **AfterWork Wellness** (4:15 to 5:15 p.m.): Yoga, Tuesdays and Thursdays; Zumba, Mondays and Wednesdays

Note: Please email training_development@csus.edu if you wish to participate. Please include in your email your name, email address and the activity of choice.

Submitted by Professional Development and Training, Office of Human Resources

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**Building coordinator/floor marshal training**

An annual two-hour training session will be held from 9 to 11 a.m. Tuesday, June 2, in the University Union, Hinde Auditorium. It will cover the following:

- Program overview and history
- Multi-Hazard Plan/Building Emergency Action Plan
- ICS/interaction with first responders
- Responsibilities of building coordinators, floor marshals, and faculty
- Evacuation procedures/rally areas and evacuation chairs
- Active shooter preparedness
- IFAN
- ENS
- Web pages and information

Attendance is mandatory for all members of the building emergency preparedness teams, building coordinators, floor marshals, and faculty who have responsibilities during a disaster or emergency. Seating is limited to the first 150. Register by emailing gnagywb@saclink.csus.edu.

Submitted by Sacramento State Police

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**Campus disaster/emergency preparedness training**

During the first year of employment and every three years thereafter, Sacramento State faculty, staff, and student employees must attend a two-hour presentation on what to expect during a disaster/emergency on campus and how to react to it. The training is mandated by the state and the CSU. Attendees will receive an overview of:

- The campus Multi-Hazard Emergency Plan
- The campus emergency response and management groups
- The important role of faculty in emergency response
- Evacuate or shelter requirements
- The campus Emergency Notification System
- The Disaster Service Worker program
- Active shooter response

The next session will be held from 9 to 11 a.m. Wednesday, June 3, in the University Union, Hinde Auditorium. Seating is limited to the first 150. Register via the LearnerWeb schedule calendar https://csusac.learnerhall.com or with gnagywb@saclink.csus.edu.

Submitted by Sacramento State Police
Faculty professional activities
The latest faculty professional activities are available at www.csus.edu/sacstatenews/Articles/2015/05/ProfessionalActivities05-04-15.html. Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse. Submitted by the Faculty Senate

Security tip: Protect those passwords
All CSU users must exercise care by choosing passwords that are difficult to compromise or access. Failure to do so can jeopardize CSU systems and information. For example, words commonly found in the dictionary, birthdays, or anything related to the user's personal life should not be used. This does not rule out passwords that are easy to remember; for example, combining numbers or punctuation with one or more words could produce an easy-to-remember, hard-to-guess password. Submitted by the Information Security Office

Human Resources

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employees on an approved CAT Leave:

- Brian Sarantopulos, Reprographics Services
- Noreen James, Center for Collaborative Policy