June 8, 2015

News

**Brand Book, tools, and templates are now online**
The Sacramento State Brand Center is now available for all faculty and staff at www.csus.edu/brand. The Brand Center is the online version of the recently updated Brand Book, which was developed through campus-wide collaboration. On the site is an assortment of tools for the creation of messages and materials in line with the University’s identity. The items available include:

- Sacramento State’s brand platform – our promise, core strengths, and unique differentiators.
- Proof points that include up-to-date rankings, awards, and other data that prove these strengths and unique aspects.
- Downloadable logos and logotypes.
- Refreshed color palettes, additional fonts, and new graphic elements to use in graphic design.
- A library of more than 150 pre-designed, downloadable templates (including some DIY options in Microsoft Word) for fliers, brochures, invitations, presentations, and more.
- Visual guidelines for advertisements.
- An updated and modernized Identity Style Guide explaining how all the elements should be used.

The Brand Center will continue to grow and change to meet campus needs, and content is still being added. Take a look and let us know what you think. We want to hear your questions, comments and ideas! Email them to universitymarketing@csus.edu.

*Submitted by the Office of Public Affairs and Advocacy*

**SOAL seeks faculty, staff participants for Fall Leadership Conference**
The Office of Student Organizations and Leadership invites faculty and staff to share their knowledge about leadership with our students at the Fall Leadership Conference from 9 a.m. to 4 p.m. Tuesday, Aug. 25, at the University Union. We hope through this conference to provide students the opportunity to enhance their individual and organizational leadership skills.

If you are interested in presenting a session, please submit a Leadership Conference Session Proposal form at https://orgsync.com/1983/forms/146857 by Monday, July 6. If your students are interested in attending, please have them complete the registration form at https://orgsync.com/1983/forms/147007 by Tuesday, Aug. 19. Please contact Christina Armstrong at christina.armstrong@csus.edu with any inquiries.

*Submitted by Student Organizations and Leadership*
Hornet Athletics offers sports summer camps for kids
Looking for a sports camp for your child this summer? Hornet Athletics has several options for both boys and girls. Weekly camps are offered from June until early August. A complete list can be found at www.hornetsports.com/fan_info/camps/index. Submitted by the Department of Athletics

Peak Adventures summer camps offer outdoor fun for kids
Give your kids a summer to remember! Peak Adventures offers weeklong outdoor youth camps for ages 9 to 17. We offer three camp options: Green and Gold Camp for ages 9 to 12, Adventure Camp for ages 12 to 15, and Expedition Camp for ages 13 to 17. At the Green and Gold Camp, activities include scavenger hunts, arts and crafts, games, water activities, and more. Adventure Camps host a new activity each day, ranging from the Challenge Center on campus to outdoor rock climbing and whitewater rafting. Expedition Camps involve a weeklong adventure hiking through Lassen Volcanic National Park. Drop them off in the morning with a lunch and let the adventures begin.

For more details or to register now, please visit peakadventures.org/youth_camp/index.php or call our office at (916) 278-6321. Camps are filling quickly, so remember to register your children today! Submitted by Peak Adventures

Conflict Resolution Training Workshop begins June 22
The 19th annual Conflict Resolution Training Workshop will run from 8:30 a.m. to 5 p.m. June 22-26 at Sacramento State. The workshop aims to build conflict resolution skills in negotiation and mediation, as well as to provide fundamental knowledge of conflict theory and analysis. The training will be led by Ernest Uwazie, professor of criminal justice and director of the Center for African Peace and Conflict Resolution at Sacramento State; and attorney Daniel Yamshon, a renowned mediator/arbitrator and conflict resolution trainer. The summer workshop is organized in cooperation with the California Lawyers for the Arts/Sacramento Mediation Center and the Sacramento County Bar Association-ADR Section. Participants will be eligible to receive CEUs and MCLE credits. The fee is $655. Applications can be obtained at www.csus.edu/org/capcr/Conference%20Documents/2015%20Conflict%20Resolution%20Training%20Workshop.pdf or by contacting Uwazie at Uwazieee@csus.edu or 278-6282. Submitted by the Center for African Peace and Conflict Resolution

Parking Lot 2 will close for residence hall construction
Parking Lot 2 near Desmond Hall will be closed due to construction of the new Student Housing II starting Monday, July 6. Submitted by Facilities Management

Skillport to shut down for 12 hours on Thursday
In order to provide auxiliaries with access to Skillport, the University’s professional development, compliance training, and skills training service, IRT will perform an upgrade from 6:30 a.m. to 6:30 p.m. Thursday, June 11, during which Skillport will be unavailable.

If you are not familiar with Skillport, you might want to check it out. Skillport provides both general online professional development classes and University-specific classes. Professional development content includes training on many desktop applications such as Excel and Adobe Photoshop, as well as more technical training. University-specific training will include online classes as well as the ability to sign up for on-campus, instructor-led training. To check out Skillport, go to My Sac State, log in and, from the home page, click on "Skillport," which is found in the Employee Center window.
If you have questions or concerns, please call the IRT Service Desk at 278-7337. You may also comment at any time at itfeedback@csus.edu.

Submitted by Information Resources and Technology

**Estate Planning 101**
The Office of Planned Giving hosts Estate Planning 101 seminars throughout the year for members of the Sacramento State community who are considering their estate plans. Topics covered include property and inheritance planning, wills, living trusts, charitable gift annuities, disability planning, estate taxes, and probate.

The upcoming Estate Planning 101 seminar is from 11:30 a.m. to 1:30 p.m. Tuesday, June 23, at the Leslie and Anita Harper Alumni Center. Please RSVP at giving@csus.edu.

If you are interested in making a gift through your will or estate, or you have questions regarding Estate Planning 101, please call the Office of Planned Giving at 278-3922.

Submitted by University Advancement

**Faculty professional activities**
The latest faculty professional activities are available at http://www.csus.edu/sacstatenews/Articles/2015/05/ProfessionalActivities05-04-15.html.

Submitted by the Office of Public Affairs and Advocacy

**Faculty Senate schedule**
The Faculty Senate calendar is available at www.csus.edu/acse.

Submitted by the Faculty Senate

**Security tip: Choose SacLinkSecure for campus wireless**
When connecting your laptops, smartphones, tablets, or other devices to the campus network, you may see multiple networks available. Always select SacLinkSecure to maximize your network speed, mobile coverage, and security.

While most devices support the fast and secure protocols of SacLinkSecure, some older devices may not. If your device does not, try connecting to SacLink. But keep in mind that your network connection with SacLink alone is not secure unless the site you are visiting itself secures your connection. A secure connection is indicated by “https” at the beginning of the URL and a locked icon on your browser. SacLink is still supported on campus to address legacy technology that is not supported by the preferred SacLinkSecure technology. For more information on campus wireless coverage or how to configure your wireless devices, open a browser and type www.csus.edu/irt/wireless.

Submitted by the Information Security Office

**Human Resources**

**Whistleblower Protection Act 2015**
California Government Code Section 8548 requires the California State University to inform its employees of the California Whistleblower Protection Act (WPA Government Code Section 8547 et seq.). Pursuant to this section of the Government Code, the University is required to distribute electronically the State Auditor’s written explanation of the California Whistleblower Protection Act. This was done Thursday, June 4.
Christine D. Lovely, vice president for Human Resources, has been designated as the person on campus to receive protected disclosures and answer questions about these policies. Her office is in Del Norte Hall 3001D, and she can be reached at 278-6078, via email at clovely@csus.edu, or through campus mail using ZIP code 6032. You may also call the California Attorney General’s Whistleblower Hotline at (800) 952-5665.

The statutorily required notice from the state auditor can be found at www.csus.edu/hr/docs/whistleblower%20protection.pdf.

Parking permit fee increases effective July 1; to be reflected on July 30 paychecks
- Administrators and Managers (MPP and Unrepresented): A 2 percent increase; new monthly rate of $49.
- CSUEU (Units 2, 5, 7, 9): A $1 monthly increase to a new rate of $16.06.
- All other bargaining units except CFA (Units 1, 4, 6, 8, 10, 12, and C99): A $1 monthly increase to a new rate of $15.
- CFA (Unit 3): Not subject to an increase this year.

University Transportation and Parking Services (UTAPS), which administers the parking program, is, by law, a self-supporting unit that receives no funding from the state. UTAPS’ sole source of revenue for operations, construction, and maintenance of parking facilities is from the sale of parking permits. For more information, visit www.csus.edu/utaps.

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employee on an approved CAT Leave:
- Brian Sarantopulos, Reprographics Services