News

SOAL seeks faculty, staff participants for Fall Leadership Conference
The Office of Student Organizations and Leadership invites faculty and staff to share their knowledge about leadership with our students at the Fall Leadership Conference, 9 a.m. to 4 p.m. Tuesday, Aug. 25, at the University Union. We hope through this conference to provide students the opportunity to enhance their individual and organizational leadership skills.

If you are interested in presenting a session, please submit a Leadership Conference Session Proposal form at [https://orgsync.com/1983/forms/146857](https://orgsync.com/1983/forms/146857) by Monday, July 6. If your students are interested in attending, please have them complete the registration form at [https://orgsync.com/1983/forms/147007](https://orgsync.com/1983/forms/147007) by Wednesday, Aug. 19. Please contact Christina Armstrong at christina.armstrong@csus.edu with any inquiries.

Submitted by Student Organizations and Leadership

Free GRE prep workshops begin June 30
The Graduate Diversity program is offering a series of free GRE prep workshops beginning Tuesday, June 30. Space is limited; therefore, interested undergraduate seniors and graduate students should contact the Graduate Diversity office via email at graddiversity@csus.edu by Tuesday, June 23. Give your name, student ID, class standing, email address, and a contact phone number to register. If more information is needed, please call 278-3834 or visit the Graduate Diversity website at [www.csus.edu/graddiv](http://www.csus.edu/graddiv).

Submitted by the McNair Scholars Program

Campus Master Plan video wins top Telly Award
A 3D animated video tour of Sacramento State’s 2015 Campus Master Plan, produced by the Office of Public Affairs, won a Silver – the highest honor – at the 36th annual Telly Awards. President Alexander Gonzalez narrated the flyover video that illustrates how the campus, with its planned construction, will look in 20 years.

The Telly Awards recognize outstanding video and film productions, along with TV and web productions. Watch the winning video here: [http://bit.ly/1K29iD1](http://bit.ly/1K29iD1)

Submitted by the Office of Public Affairs and Advocacy

Hornet Athletics offers sports summer camps for kids
Looking for a sports camp for your child this summer? Hornet Athletics has several options for both boys and girls. Weekly camps are offered through early August. A complete list can be found at [www.hornetsports.com/fan_info/camps/index](http://www.hornetsports.com/fan_info/camps/index).

Submitted by the Department of Athletics

Capital Public Radio raffling off new Subaru Outback
It’s almost that time again – the time when one lucky CapRadio supporter drives off in a new Subaru Outback. Go to [www.CapRadioRaffle.org](http://www.CapRadioRaffle.org) and enter your email to be notified when tickets go on sale. You won’t want to miss the special early-bird prize.

Submitted by Capital Public Radio
Two-week Bookstore Clearance Event begins June 29
Shop the Hornet Bookstore Clearance Event, June 29-July 10. Take an additional 20 percent off clearance items in-store and online while quantities last.
Submitted by the Hornet Bookstore

University Policy Manual Update: Regulation of Waste and Recycle Receptacles
Please note the following announcement of a new policy in the University Policy Manual: ADM-0121, Regulation of Waste and Recycle Receptacles
www.csus.edu/umanual/admin/ADM-0121.html.

The policy is necessary in the interest of public safety, cleanliness of the campus, the maintenance of an effective recycling program, and to limit the potential of exposure of individuals to hazardous materials. This new policy is meant to eliminate scavenging of the receptacles and to prevent people from injuring themselves. It will also aid in maintaining cleanliness of the grounds.

Any questions about this policy should be directed to the Sacramento State Police Department at 278-6000.
Submitted by Administration and Business Affairs

Estate Planning 101
The Office of Planned Giving hosts Estate Planning 101 seminars throughout the year for members of the Sacramento State community who are considering their estate plans. Topics covered include property and inheritance planning, wills, living trusts, charitable gift annuities, disability planning, estate taxes, and probate.

The upcoming Estate Planning 101 seminar is from 11:30 a.m. to 1:30 p.m. Tuesday, June 23, at the Leslie and Anita Harper Alumni Center. RSVP at giving@csus.edu.

If you are interested in making a gift through your will or estate, or you have questions regarding Estate Planning 101, please call the Office of Planned Giving at 278-3922.
Submitted by University Advancement

Faculty professional activities
The latest faculty professional activities are available at http://www.csus.edu/sacstatenews/Articles/2015/05/ProfessionalActivities05-04-15.html.
Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse.
Submitted by the Faculty Senate

Security tip: Best practices
- Take stock: Know what kind of protected and confidential information you have, who can access it, and where it is stored.
- Scale down: Keep only the information you need, and develop policies for safely handling it.
- Lock it: Protect information, both digital and print, by locking offices and password-protecting files.
- Pitch it: Properly and securely dispose of information you no longer need.
Human Resources

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employee on an approved CAT Leave:

- Brian Sarantopulos, Reprographics Services