June 29, 2015

News

Campus will be closed Friday for Independence Day
In observance of Independence Day, the campus will be closed Friday, July 3.
Submitted by Human Resources

Protected Writing Time for faculty: Summer 2015
Need time for research? Would you like a supportive, structured environment for writing? Then the Protected Writing Time program from the Office of Research Affairs is for you.

Research Affairs is pleased to announce that the Protected Writing Time program will continue during the summer. Join faculty colleagues in a quiet, secluded space to work on your research, writing, planning, and editing. Past participants have used the time to work on articles, grant proposals, research plans, book chapters, etc.

These sessions will be held from 9 a.m. to noon on select Tuesdays starting June 30 in the boardroom on the third floor of the Hornet Bookstore. Please follow the posted signs to the room, which is on the east side of the building at the very end of the hallway. Refreshments/beverages (coffee, water) will be provided throughout the sessions. There will be a printer available for your use, as well.

Please visit https://docs.google.com/forms/d/1k88baomTzPeAxJMEsEAZbHqo34bn3-o-U6Ctm2GjJ0 to register. More information can be found on our website, www.csus.edu/research/protectedwritingtime.html. Submitted by the Office of Research Affairs

Academic Advising Center will host workshop
Are you interested in learning more about Sacramento State’s general education/graduation requirements? Have a burning question you’ve wanted to ask? The Academic Advising Center will host a workshop to assist and empower you when advising. The session is scheduled for 9:30 to 11 a.m. Monday, July 20, at the Welcome Center (Lassen Hall 1100). This professional development opportunity is designed to address the needs of attendees. Is there any topic you would like to see covered? If so, please email your request to My Sayamnath at msayamnath@csus.edu. Please RSVP at www.csus.edu/acad/rsvpgeneral.html. Submitted by the Academic Advising Center

Hornet football’s Dinner Under the Lights is Aug. 29
Join head coach Jody Sears for Dinner Under the Lights at 6 p.m. Saturday, Aug. 29, as Hornet football raises money for its enhanced nutrition program. The event will include dinner, drinks, and a ticket to the Hornets’ first home football game of 2015. Help support Hornet football and bid in silent and live auctions. Sacramento State staff tickets are $100 for two. Please contact Kercia Brakel regarding tickets at kercia.brakel@csus.edu. We need
your support in making this event a huge success, so come take part and “Ride for the Brand!”
Submitted by Athletics

**Bookstore Clearance Event begins today and runs through July 26**
Shop the Hornet Bookstore Clearance Event, June 29-July 26. Take an additional 30 percent off already reduced items while selections last.
Submitted by the Hornet Bookstore

**Update/verify your address for parking permits**
The current payroll-deducted 20-month and 24-month parking permits for faculty and staff members are set to expire in August. UTAPS reminds you to update/verify your current home address to ensure proper delivery. Please visit the Employee Center in the My Sac State portal to confirm or update your address under "CMS HR/SA Employee Access – Self Service – Personal Information Summary."
Submitted by University Transportation and Parking Services

**Parking permit fee increases effective July 1; to be reflected on July 30 paychecks**
- Administrators and managers (MPP and Unrepresented): A 2 percent increase; new monthly rate of $49.
- CSUEU (Units 2, 5, 7, 9): A $1 monthly increase to a new rate of $16.06.
- All other bargaining units except CFA (Units 1, 4, 6, 8, 10, 12, and C99): A $1 monthly increase to a new rate of $15.
- CFA (Unit 3): Not subject to an increase this year.

University Transportation and Parking Services, which administers the parking program, is, by law, a self-supporting unit that receives no funding from the state. UTAPS’ sole source of revenue for operations, construction, and maintenance of parking facilities is from the sale of parking permits. For more information, visit www.csus.edu/utaps.
Submitted by Human Resources

**Faculty professional activities**
The latest faculty professional activities are available at http://www.csus.edu/sacstatenews/Articles/2015/05/ProfessionalActivities05-04-15.html.
Submitted by the Office of Public Affairs and Advocacy

**Faculty Senate schedule**
The Faculty Senate calendar is available at www.csus.edu/acse.
Submitted by the Faculty Senate

**Security tip: Data compromised? Contact Information Security**
Educational and other confidential data, including those related to disability, are subject to state and federal privacy laws. If protected data are compromised, the campus Information Security Office must be notified immediately. For more information, contact the Information Security Office. You will find detailed information on its webpage at www.csus.edu/irt/is.
Submitted by the Information Security Office

**Human Resources**

**Catastrophic leave donation**
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year.
Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employee on an approved CAT Leave:

- Brian Sarantopulos, Reprographics Services
- Fe Dasalla, Facilities (vacation only)