News

President Nelsen, Faculty Senate chair to sign shared governance document
President Robert S. Nelsen and Faculty Senate Chair Sylvester “Jim” Bowie will sign a document acknowledging the essential nature of shared governance between University administration and faculty at 4:15 p.m. Thursday, Sept. 10, in the University Union, Foothill Suite.

“Shared governance” refers to a process of joint decision-making and consultation between administration and faculty on matters pertaining to admission and degree requirements, the curriculum and methods of teaching, academic and professional standards, and the conduct of creative and scholarly activities. The faculty also is to be consulted on fiscal matters that affect the instructional program of the University.

An effective system of shared governance within a university recognizes that the president ultimately has authority and responsibility for decisions affecting the institution. The same system recognizes that shared governance benefits from a process of joint decision-making, consultation and a spirit of collegiality wherein mutual respect and mutual responsibility are essential.

Submitted by the Faculty Senate

In memoriam: Professor William Edwards, Kinesiology and Health Science
The College of Health and Human Services is saddened to announce the passing of William “Bill” Edwards, a professor in the Department of Kinesiology and Health Science.

He received both a bachelor’s and a master’s degree in physical education from California State Polytechnic University, Pomona, and a Ph.D. in physical education from the University of Southern California. He taught at four universities, including the University of Arkansas, Fayetteville, before joining the Sacramento State faculty in 1990. Professor Edwards had a reputation as a wonderful teacher in the classroom and laboratory, and he was well-liked by students, faculty, and staff.

Submitted by the College of Health and Human Services

First Hispanic Serving Institution Unity Summit is Sept. 16
You are cordially invited to the first Hispanic Serving Institution Unity Summit, “Celebrating Diversity: Equity and Inclusive Excellence,” scheduled for 8 a.m. to 3 p.m. Wednesday, Sept. 16, in University Union Ballroom III. The summit will provide an opportunity to engage the campus and community at large in the process of emerging as an HSI.

The event will bring together partners from all sectors of the community invested in student success and college completion: K-12; community colleges; public, nonprofit, and private sectors; and students. Join us for a unique opportunity to gather and together identify ways to strengthen institutional effectiveness and promote student success, equity, and inclusive
excellence. RSVP by Friday, Sept. 11, to saseep-01@csus.edu. To view the agenda at a glance, visit www.csus.edu/PAA/HSI.
Submitted by the HSI Taskforce

Serna Center to host Student Success Chat this week
The Serna Center will host its first Student Success Chat of the fall semester this week. Student Success Chats are informal meetings with students, faculty and staff, alumni, and community leaders on topics related to academic success.

You are invited to join us for the first chat, “Finding a Sense of Belonging in College,’’ from noon to 1 p.m. Thursday, Sept. 10, in the University Union, Orchard Suite II and III (second floor). If a student is new to college or having trouble feeling like he or she belongs, this Student Success Chat will help put some of those daunting feelings at ease. Students will learn tools to better select organizations/clubs/programs with family-like environments where they feel cared for, respected and connected.
Submitted by the Serna Center

Student Academic Success Day coming Sept. 21
Student Academic Success Day will be held from 10 a.m. to 3 p.m. Monday, Sept. 21, in the University Union Ballroom. The event brings together the entire campus for the common cause of student success. This year’s theme is “Taking Graduation by Storm.” The day will include a panel discussion on the additional steps Sacramento State should take to improve graduation rates, success workshops for students, college sessions for success in the major, inspirational talks on graduation success, and a resource fair.

Please attend any portion of the day that your schedule allows. We have something for everyone, so reserve your space for a session today. If you are a faculty member, you also can bring and RSVP for your class. More information is at www.csus.edu/saseep/sasday.
Submitted by Student Academic Success and Educational Equity Programs

Student participants needed for the 2015 Provost’s Student Research Showcase
Academic Affairs and Research Affairs are pleased to announce that the 2015 Provost’s Student Research Showcase will be held from 1 to 4:30 p.m. Tuesday, Oct. 27, in the University Union Ballroom. Involving students in research and creative activities is considered a “high-impact practice” that supports academic achievement through active learning.

Please encourage your undergraduate, graduate, Ed.D., and DPT students to participate in this event, which is an opportunity to present their research and creative activities to the campus community in poster format. Students gain speaking and presentation experience and can test-run their work in preparation for the competitive campus-wide Student Research Symposium coming up Friday, Feb. 26.

Students must register by 5 p.m. Friday, Oct. 2, at www.csus.edu/research/studentresearch/provostsstudentresearchshowcase.html. For questions, contact the Office of Research Affairs at student.research@csus.edu.
Submitted by Academic Affairs and the Office of Research Affairs

Staff Awards Luncheon ticket sales begin today
Tickets to the annual Staff Awards Luncheon go on sale today. The event will be from 11:30 a.m. to 1:30 p.m. Friday, Oct. 9, in the University Union Ballroom. The event will honor University staff and administrators, as well as employees of University Enterprises Inc. and Associated Students Inc., who have 10, 15, 20, 25, 30, 35 and 40 years of service.
Tickets are $10 per person. Ticket sales will end on or before Wednesday, Sept. 30.

To purchase individual tickets, contact Robyn Pitts at rpitts@csus.edu. To reserve tables of 10, please contact Michelle Williams at mwill@csus.edu or 278-6685. Cash, check, or a copy of the check request or direct pay form are due at the time of purchase.

For additional luncheon information, visit the USA website at www.csus.edu/usa/events%20%20activities/LunchPreliminary.html or contact Williams.

Submitted by University Staff Assembly

Intro sessions on Institutional Review Board process scheduled

Sessions offering investigators a quick introduction to the Institutional Review Board (IRB) submission, review, approval, and post-approval processes have been scheduled for the upcoming academic year. These sessions are open to all student and faculty investigators, and are perfect for those investigators preparing to submit an IRB application for the first time or those who are interested in the new submission process that has taken shape over the past few years. Sessions are from 1 to 2:30 p.m. on the following days: Friday, Sept. 11; Friday, Oct. 9; Friday, Feb. 12; and Friday, March 18. All are in the Hornet Bookstore Building Boardroom on the third floor. RSVP which session you would like to attend to leah.vargas@csus.edu.

Submitted by the Office of Research Affairs

CAPCR Distinguished Lecture, set for Sept. 21, to address Boko Haram conflict

The 2015 Center for African Peace and Conflict Resolution (CAPCR) Distinguished Lecture will be at 1:30 p.m. Monday, Sept. 21, in the Harper Alumni Center. Dr. Darren Kew, chair of the Department of Conflict Resolution, Human Security, and Global Governance, and executive director of the Center for Peace, Democracy, and Development at the University of Massachusetts, Boston, will lecture on “Beyond the Boko Haram Conflict in Nigeria: Toward Peace and Reconciliation.”

The lecture is a kickoff to the CAPCR 20th pre-anniversary program and is in support of United Nations World Peace Day. The lecture is organized in collaboration with the One World Initiative.

Submitted by the Center for African Peace and Conflict Resolution

Building coordinator/floor marshal training

An annual two-hour training session will be held from 9 to 11 a.m. Tuesday, Sept. 22, in the University Union, Hinde Auditorium. It will cover the following:

- Program overview and history
- Multi-Hazard Plan/Building Emergency Action Plan
- ICS_interaction with first responders
- Responsibilities of building coordinators, floor marshals, and faculty
- Evacuation procedures/rally areas and evacuation chairs
- Active shooter preparedness
- IFAN
- ENS
- Web pages and information

Attendance is mandatory for all members of the building emergency preparedness teams, building coordinators, floor marshals, and faculty who have responsibilities during a disaster.
Campus disaster/emergency preparedness training
During the first year of employment and every three years thereafter, Sacramento State faculty, staff, and student employees must attend a two-hour presentation on what to expect during a disaster/emergency on campus and how to react to it. The training is mandated by the state and the CSU. Attendees will receive an overview of:

- The campus Multi-Hazard Emergency Plan
- The campus emergency response and management groups
- The important role of faculty in emergency response
- Evacuate or shelter requirements
- The campus Emergency Notification System
- The Disaster Service Worker program
- Active shooter response

The next training is from 9 to 11 a.m. Wednesday, Sept. 23, in the University Union, Hinde Auditorium. Seating is limited to the first 150. Attendance is required at only one session. Register via the LearnerWeb schedule calendar at https://learnerweb.saclink.csus.edu/csus_enterprise/ or with gnagywb@saclink.csus.edu.

2015 Departmental Fact Books now available online
The Departmental Fact Books provide a wide range of comprehensive data and information pertaining to each academic department, ranging from student profiles, course offerings, class size, faculty profiles, and faculty workload to retention and graduation rates for the past five years. These Fact Books are very useful sources of information for program reviews, accreditation, and other assessment needs.

The student count for each department is divided with respect to majors and pre-majors, as well as expressed interest when applicable (Table 2 and Table 5). The retention and graduation rates also were calculated for four graduate programs within the College of Education.

A paper copy has been sent to all department chairs, and online access is available at www.csus.edu/oir. Click on “Data Center,” then “Departmental Fact Book” and choose a department.

Faculty professional activities
The latest faculty professional activities are available at www.csus.edu/news/articles/2015/8/18/Professional-activities,-August-September-2015.shtml.

Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse.
Security tip: What can malware do, and why do we need protection?
First, worms or viruses can infect computers. Protected information then is harvested from the computer and disseminated. The computer also can be used as a “zombie” to send out moneymaking spam or to propagate a virus or worm. Eventually, thousands of zombie computers are collected and can be sold to the highest bidder or used to threaten to attack corporate or government websites. Having constant and updated protection on your computer is essential at all times. For more information, contact the Information Security Office. You will find contact information on its webpage, www.csus.edu/irt/is.
Submitted by the Information Security Office

Human Resources

Congratulations to Sacramento State’s 2014-2015 retirees!
President Robert S. Nelsen joins the campus community in congratulating our recent retirees. We wish them well in the coming years and offer our sincere appreciation for their contributions to the University and our students. And we hope to see them back on campus often and at Sacramento State’s retirees meetings and events.

The list found at this link reflects individuals with a retirement date during the 2014-2015 Academic Year (Aug. 27, 2014, to Aug. 25, 2015). They all will be able to maintain their SacLink email accounts.

Open enrollment begins Sept. 14
Mark your calendars: The CSU annual open enrollment period is Monday, Sept. 14, through Friday, Oct. 9. Open enrollment is your annual opportunity to review and update your benefits for the upcoming year. You can enroll in, change, or cancel CalPERS health, dental, vision, Flexcash, Dependent Care Reimbursement (DCRA), Health Care Reimbursement (HCRA), or voluntary benefits plans.

Benefits do make a difference! The health and well-being of our employees is important, and we encourage you to make sure your benefits work for you. The CSU is committed to offering benefits and plan options to cover your individual and family health needs.

The effective date for all changes made during the open enrollment period is Friday, Jan. 1.

Please carefully review all benefits plan options and costs before making any enrollment decisions for yourself and family members. For comprehensive, up-to-date information, visit the Sac State open enrollment website at www.csus.edu/hr/departments/benefits/open%20enrollment.html. Additional information can be found online at the CSYou Open Enrollment page at csyou.calstate.edu/openenrollment.

The Benefits Fair will be held from 11 a.m. to 1 p.m. Tuesday, Sept. 22, in University Ballroom III. Representatives and carriers from the CSU benefits programs will be available to answer your questions and provide information regarding their plans for 2016.

If you have any questions about your benefit options, please contact the Benefits Office at 278-6213.

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year.
Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at [www.csus.edu/hr/forms.html#disability](http://www.csus.edu/hr/forms.html#disability) by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employees on an approved CAT Leave:

- Florence Jackson, UTAPS (vacation only)
- Brian Sarantopulos, Reprographics