News

Homecoming tickets for faculty and staff
President Alexander and Gloria Gonzalez invite University faculty, staff and their families to the Homecoming Festival and football game Saturday, Oct. 5, when the Hornets take on Northern Colorado at 6:05 p.m. at Hornet Stadium.

Faculty and staff can reserve up to four complimentary game tickets before the game through University Advancement at www.alumniconnections.com/olc/pub/CSN/membershipform/showGivingForm.jsp?form_id=158792. Please include your name, your campus email address and the number of tickets requested. Tickets and a Sac State gift for faculty and staff can be picked up in the Alumni Center parking lot during the Homecoming Festival beginning at 3 p.m. on game day. Visit the Homecoming website (www.csus.edu/homecoming) for more information.

Submitted by University Advancement

Recycle during Homecoming tailgating
The Student Alumni Association, in conjunction with Sac State Sustainability, will collect your recyclables during tailgating outside Hornet Stadium at the Saturday, Oct. 5, Homecoming game. If you plan to attend the game and show up early for the tailgating festivities, be sure to look for the volunteers wearing SAA T-shirts – they will be collecting all your cans and plastic or glass bottles before the game. After the game, please deposit all recyclable materials in the large blue containers set up throughout the tailgating area. If you have any questions about this event, please call Joey Martinez, recycling coordinator, at 278-5801. Thank you for making Hornet Homecoming more sustainable.

Submitted by Facilities Services

Student Academic Success Day
Sacramento State will host Student Academic Success Day on Monday, Oct. 7, in the University Union Ballroom.

The 2-3 p.m. keynote address will feature an inspirational talk by Sacramento Vice Mayor Angelique Ashby on the importance of degree completion for our Sacramento State scholars, their families and the community. The address also will include a panel presentation of higher education researchers and practitioners on the critical nature of graduation success and closing the achievement gap.

For more information about Student Academic Success Day, please visit the event website at www.csus.edu/saseep/SASDay.

Submitted by Student Academic Success and Educational Equity Programs

This week on Made at Sac State: College of Business Administration
Get to know Sacramento State’s College of Business Administration during the fifth episode of Made at Sac State – The Video Magazine, airing at 6:30 a.m. Thursday, Oct. 3, on KQCA
My58. The college has graduated nearly 40,000 undergraduate and graduate students – some 24,000 of whom are now working in the Sacramento region.

*Made at Sac State* is produced by the Office of Public Affairs and Advocacy, in partnership with Academic Technology & Creative Services, a unit of Academic Affairs. Each half-hour show features a different college. The series continues Thursdays through Oct. 24. To learn more or to view past episodes: [www.csus.edu/made/tv/](http://www.csus.edu/made/tv/).

*Submitted by the Office of Public Affairs and Advocacy*

**One World Initiative events: Symposium and colloquium**
The College of Continuing Education’s English Language Institute will present “From My Country to Yours: International Perspectives on Migration” from noon to 4 p.m. Monday, Sept. 30, at the Alumni Center. The symposium features world views on migration from ELI students, who come to Sac State from around the world. They will present their points of view on migration through multimedia, posters and a panel discussion. This event is open to the campus community and the public.

The fall Ecology-Geology Colloquium series will present “Historic Shifts in Hardwoods and Conifers Along the Sierra Nevada, and Methods to Assess Conversion Risk to Forested Sites from Fire and Climate Change” by Jim Thorne of UC Davis at 4:30 p.m. Tuesday, Oct. 1, in Mendocino 1015.

Go to [www.csus.edu/oneworld](http://www.csus.edu/oneworld) for a full list of events.

*Submitted by One World Initiative*

**Native American film screening**
University Union UNIQUE Programs, Native American Studies and Associated Students Inc. will present a free screening of *River of Renewal* at 7:30 p.m. Thursday, Oct. 3, in the University Union Ballroom, in support of the California Indian Conference and Gathering on the Sacramento State campus from Thursday through Saturday, Oct. 5. The film documents tribes, farmers and fishermen as they defend their way of life while in conflict over the resources of California and Oregon’s Klamath Basin. A panel discussion will immediately follow the film.

*Submitted by University Union UNIQUE Programs*

**New art exhibit: ‘Early Works by Frank Day’**
The University Union Gallery is pleased to announce “Mapping Heritage, Shooting Our Imaginations: Early Works by Frank Day.” As an artist and traditionalist, Day was moved to bring Maidu tradition into the present, to give tradition continuity in a changing world. This exhibit aims to highlight the many ways in which Day mapped his world, his heritage and his life through his paintings, and it charts his lasting and expansive influence in the arts and on contemporary California Indian and Native American expressive culture.

The exhibit will be on display Sept. 30-Oct. 24 in the University Union Gallery with a special reception from 5:30 to 7:30 p.m. Thursday, Oct. 3. Union Gallery hours are 10:30 a.m. to 3:30 p.m. Monday-Friday, with extended evening hours of 5-8 p.m. Wednesdays and Thursdays.

*Submitted by University Union Gallery*

**Faculty Learning Communities**
The Center for Teaching and Learning and the First Year Experience Program are pleased to announce the availability of three Faculty Learning Communities (FLCs) for 2013-14. FLCs
are yearlong faculty collaboratives focused on a teaching and learning topic. This year’s topics are:

- “Critical Thinking and the First Year Student: Using Critical Thinking to Motivate First-Year Freshmen and Transfer Students”
- “Teaching the First-Year Student: Pedagogy, High-Impact Practices and Student Development”
- “Academic Learning Communities: Designing Integrated Learning Across Disciplines”

FLCs meet 10 times over the course of the academic year; upon completion, faculty are awarded a completion certificate and professional development funds. FLCs are open to all full- and part-time faculty who have an appointment for the 2013-14 academic year. To apply, visit the center’s website at ctl.csus.edu/. Applications are due by Friday, Oct. 14.

Submitted by Center for Teaching and Learning

Campus disaster/emergency preparedness training
A two-hour state- and CSU-mandated overview of what to expect and how to react to a disaster/emergency on campus will be held from 9 to 11 a.m. Tuesday, Oct. 29, at the University Union, Hinde Auditorium. All faculty and staff are required to attend during their first year of employment and every three years thereafter.

The training will include:
- Federal and state emergency plans
- The campus Multi-Hazard Emergency Plan
- The Building Emergency Preparedness Program
- The Emergency Operations Center
- Home disaster preparedness
- The Disaster Service Workers Program
- The faculty’s role in emergencies
- Evacuation and shelter procedures related to hazardous materials
- Emergency Notification Systems

Register via the LearnerWeb schedule calendar or email gnagywb@saclink.csus.edu.

Submitted by University Police

Turnitin workshops
Workshops on how to use Turnitin will be held from 10:30 a.m. to 12:30 p.m. and 1:30 to 3:30 p.m. Tuesday, Oct. 8, in Library 11.

Turnitin (www.turnitin.com) is a plagiarism prevention and assessment tool that improves the student writing process and provides instructors the opportunity to deliver rich feedback on students’ written work. With Turnitin, instructors can identify unoriginal content in students’ work and teach them how to more appropriately use and cite sources. Using Turnitin’s grading tools, instructors can highlight grammatical and mechanical errors using preloaded comments; use rubrics as grading tools; provide overall feedback on student work; and even leave voice comments to enhance student reception of feedback.

Please confirm attendance at ctl@csus.edu or call 278-5945. An RSVP is requested, but walk-ins are welcome.

Submitted by Center for Teaching and Learning
CIA and FBI careers
The Career Center invites students to an informational session with the CIA and FBI at 4:30 p.m. Monday, Oct. 7, in the University Union, Redwood Room. Agents and analysts will discuss their careers, how they got started and how you can begin your career with the CIA or FBI.
Submitted by Academic Advising & Career Center

Suicide prevention training and mental health awareness training
Student Health and Counseling Services is offering free training to the campus community, including nationally recognized programs such as Applied Suicide Intervention Skills Training (ASIST), safe TALK and mental health first aid. Faculty, staff and students are welcome to attend. Participants will be accepted on a first-come, first-served basis. Please see our website for a listing of trainings. Registration is required and is available on our website at https://shcscsacstate.org/counseling-services/trainings.
Submitted by Student Health and Counseling Services

Faculty professional activities
The latest faculty professional activities are available at www.csus.edu/sacstatenews/Articles/2013/09/ProfessionalActivities09-16-13.html.
Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse.
Submitted by the Faculty Senate

Human Resources

Open Enrollment for benefits is under way
Open Enrollment continues through Friday, Oct. 11, for coverage effective Jan. 1, 2014. Open Enrollment is the annual opportunity for employees to:

- Change, drop or enroll in medical and/or dental plans.
- Add new dependents to or delete dependents from your medical, dental and/or vision plans.
- Enroll in or cancel the MetLaw Legal Program.
- Enroll in a flexible benefits plan for 2014 which includes the following: FlexCash (an optional benefit plan that allows you to waive CSU medical and/or dental insurance coverage in exchange for cash, provided you have other non-CSU coverage); the Health Care Reimbursement Account (HCRA) requires re-enrollment each year; the Dependent Care Reimbursement Account (DCRA) requires re-enrollment each year.

Note that all employees who wish to continue participation in the DCRA and/or HCRA plan(s) must re-enroll annually during open enrollment.

If you do nothing, your medical, dental, AFLAC Critical Illness (if enrolled) and MetLaw legal plan (if enrolled) enrollment(s) will continue into the 2014 plan year. Please carefully review the Open Enrollment communications mailed to your home address. You can find the 2013 Open Enrollment schedule and additional information at the Sacramento State Open Enrollment web page and the CSYou Open Enrollment web page.
Confidential survey for employees
Human Resources will release a confidential climate survey for all employees on Monday, Sept. 30, that will be open until Tuesday, Oct. 15. The first 100 employees to respond to the survey will receive a $10 gift card for the Hornet Bookstore. Additionally, there will be a drawing for other prizes, including a Kindle Fire tablet, to encourage participation. The survey will cover work climate, equity, work-life issues and employee needs, among other topics. The survey results will be aggregated and shared with the campus community but will be used by HR for strategic planning as well as to allocate our resources toward services, training and programs based on the data. Because HR has not issued a survey of this sort in recent years, the results should prove eye-opening as part of our efforts to encourage an engaged and productive workforce in a welcoming environment. Please look for the survey in your email.

Excess vacation hours
Sacramento State employees are limited in the amount of vacation they can keep as an unused balance. Those hours are reconciled annually, and hours in excess of carry-over maximums must be used by Dec. 31 or be automatically forfeited. It is each employee’s responsibility to monitor his or her accumulated vacation time.

To view your vacation balance, go to www.csus.edu, log onto My Sac State using your username and password, and click on “Current Leave Balance” under “Employee Center.” The page will display current vacation balance and alert you if it is approaching the maximum. The “Leave Accrual Information” link provides information on accrual rates and maximum carry-over hours. Those who do not have access to a computer may request a printout from the timekeeper for their department.

Exceptions to the carry-over policy must be approved by Christine Lovely, vice president for Human Resources, prior to the end of this calendar year. The limited grounds for such requests may be found in the “Vacation” article of your Collective Bargaining Agreement or in Title V, Section 42909. The request must include the reasons for the exception and be submitted in writing to the employee’s program center manager for a recommendation. For staff, if approved, the recommendation must include a plan for using accrued vacation before Dec. 31, 2014. For managers, any carried-forward vacation must be used by the end of March 2014. In addition to the use of accrued vacation, plans must address the usual accumulation of vacation leave time during the year to avoid this situation in the future. The recommendation must be forwarded by the program center manager to Vice President Lovely by Friday, Dec. 6, for approval. For more information, contact Human Resources at 278-6078.

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The following employees have been approved for the Catastrophic Leave Donation Program:

Jamie Jones, Services to Students with Disabilities (vacation donations only)
Carlyn Ster, College of Arts and Letters Dean’s Office