Oct. 28, 2013

News

Forums this week on campus Master Plan
Members of the Sacramento State community – students, faculty and staff – are being asked what they’d like to see happen on their campus as part of a new Master Plan (www.csus.edu/masterplan) for the University. The plan will be designed to guide improvements to all aspects of the physical environment, such as existing and proposed buildings, open space and circulation, as well as connections with the larger Sacramento community.

The University has established a series of forums for the development of the new Master Plan. We received great input and comments at the first set of forums, “Opportunities and Constraints” (held Sept. 17). In case you missed it, the Master Plan website has an introductory slide presentation and a link to a questionnaire for giving us input. We encourage you to share your thoughts on your favorite and least favorite areas on campus.

The second set of forums, “Campus Design Concepts,” will be held Wednesday, Oct. 30, from 10 a.m. to noon in University Union Ballroom III and from 6 to 8 p.m. on The WELL Terrace; and Thursday, Oct. 31, from 2 to 4 p.m. in the University Union, Redwood Room. We will present a further refinement of campus concepts.

Presentation of the Draft Master Plan is scheduled for 1 to 3 p.m. and 6 to 8 p.m. Monday, Feb. 10, in University Union Ballroom III.
Submitted by Facilities Services

Open forums for provost candidates
Sacramento State will hold open forums to allow members of the campus community to meet with candidates for the position of provost and vice president for Academic Affairs. There will be a separate forum for each candidate. If you would like to review the candidate’s résumé prior to the open forum, please make arrangements with the Office of Human Resources/Employment Services at 278-6326. Any written comments you wish to submit should be sent to Christine Lovely, Vice President for Human Resources, at clovely@csus.edu, no later than Nov. 12.

The fourth forum is from 1:30-2:30 p.m. Friday, Nov. 1, in the University Union (Hinde Auditorium) with Dennis Rome, associate provost and associate vice chancellor for academic affairs at the University of Wisconsin.

The remaining forums are being scheduled. When they are finalized, the information will be updated in the Monday Briefing.
Submitted by the Office of Human Resources

Changes coming to Sacramento Hall access
Effective Friday, Nov. 1, all entrances to Sacramento Hall except the front doors will convert to “employee only” access and will require an electronic fob to enter the building. This is
being done to address occupant safety. There have been a number of recent security
problems, including burglaries and entry into the building by unstable individuals.

Non-employees and those who do not possess a fob are invited to utilize the front entrance,
which will be open during business hours. Any questions should be directed to the
Department of Public Safety at 278-7321.

Submitted by the Office of the Vice President for Administration/Chief Financial Officer

IT Forum will focus on 'Speeding Paths to Graduation Using Technology'
The third annual IT Forum, “Speeding Paths to Graduation Using Technology: Faculty and
Student Perspectives,” will be from 3:30 to 5 p.m. Tuesday, Nov. 5, in Library 11 (enter at
the basement level on the south side). Faculty members and students are concerned that
we improve the way we offer courses, advise students and plan progress toward degrees –
all in ways that lead to timely graduation and student success.

The panel will include Chantel Banus, ASI vice president for Academic Affairs; David Evans,
assistant vice president for Student Engagement and Success; Lauren Lombardo, ASI
director for Social Sciences; Todd Migliaccio, chair of the Academic Policies Committee and a
Faculty Senate member; Chevelle Newsome, dean of Graduate Studies; and moderator
Helen Norris, associate chief information officer. They will address a series of questions on
improving student paths to graduation, including how technology can:

- Help students avoid wasted courses and credits.
- Ensure that the University provides courses that best meet student degree
  completion needs.
- Assist faculty with advising students on the most efficient pathways to timely
  graduation.
- Reduce costs for students.

There will be time following the panel discussion for questions and comments from the
audience. Refreshments will be served.

Submitted by Information Resources and Technology

This week in One World
The Fall 2013 Ecology-Geology Colloquium series will present “Drought, Dispersal and
Invertebrate Community Changes in Arid-Land Streams” by Michael Bogan of UC Berkeley
at 4:30 p.m. Tuesday, Oct. 29, in Mendocino Hall 1015. The theme of this talk is climate
change and ecology migration. The Ecology-Geology Colloquium series is co-sponsored by
the departments of Biological Sciences and Geology, the U.S. Fish and Wildlife Service, the
California Landscape Conservation Cooperative and the U.S. Geological Survey. For a full
listing of One World events, visit www.csus.edu/oneworld. To add your migration-themed
event to the One World calendar, email oneworld@csus.edu. Like us on Facebook at

Submitted by the Geology Department

Educational Leadership speaker
The Doctorate in Educational Leadership Program will host its next series presentation,
featuring Sonia Ortiz-Mercado, director of Federal and State Relations in the Office of Public
Affairs and Advocacy, from 4 to 5:15 p.m. Friday, Nov. 1, in AIRC 1011. Before joining Sac
State in July, Sonia worked at the California Community Colleges Chancellor’s Office for
more than 12 years and, as dean of matriculation and early assessment, was actively
involved in the system’s efforts to improve student success. Her topic for the presentation
will be on the California Community Colleges’ Student Success Initiative: The Role of
Educational Leaders in Education Policy.

For more information, contact the Doctorate in Educational Leadership program California
State University at edd@csus.edu.
Submitted by the Doctorate in Education Leadership Program

HEP staff honored
Maggie Beddow and key staff members Elvia Nava and Margarita Toledo of the Sac State
High School Equivalency Program (HEP) were honored Friday, Sept. 6, at a reception held
by the California Human Development Corp. of Lodi, one of the program’s collaborative
partners. At the same event, Assemblywoman Susan Talamantes Eggman presented a
Certificate of Recognition to the HEP program for its collaborative efforts and support in San
Joaquin County. The HEP program is scheduled to be recognized by El Concilio of Stockton
on Friday, Nov. 1, at its annual awards gala.

HEP is a federally funded project housed on campus. Its purpose is to support seasonal
agricultural workers in their efforts to earn their high school equivalency certificate in either
English or Spanish. For further information about the HEP program, go to
www.csus.edu/coe/hep/.
Submitted by the Sac State High School Equivalency Program

Colorful art exhibit in Union Gallery
The University Union Gallery is hosting “Possibilities Are Endless,” a colorful urban and
graffiti art exhibit featuring work by Victor Malagon, Marcos LaFarga and Ricky Watts. The
free exhibit will be on display from Oct. 28 to Nov. 21, with a special opening reception from
6-8 p.m. Thursday, Nov. 7.
Submitted by the University Union

Faculty reading group sessions
William Powers’ Hamlet’s BlackBerry: Building a Good Life in the Digital Age will be featured
at faculty reading group sessions on four Fridays: Nov. 8, Dec. 13, March 14 and April 11.
All will be held from 2 to 3:30 p.m. in Library 4026.

Powers draws on the technological past and seven great thinkers to distill what they learned
from wrestling with the new technologies of their day, then applies their insights to the
challenges we face in integrating the digital medium that has become ubiquitous in our
lives. Discussing this book with faculty colleagues, we will consider ways that its advice can
help bring balance to our digital habits, as well as suggestions for modeling such balance in
our classrooms.

The first 12 faculty who commit to all four meetings will receive a free copy of the book at
the first meeting. Several copies also will be available at the University Library reserve desk
for the first meeting and for those who wish to drop in at other meetings. For the first
meeting, please read pp. 1-36 (Intro, Prologue and Chapters 1-2).
Submitted by the Center for Teaching and Learning

Workshop on using student groups to stimulate learning
The 2013-14 Group Learning Collaborative will focus on using student working groups to
stimulate learning. The Friday, Nov. 8, opening session, featuring Professor Christopher
Papouchis, will include examples of student group projects focused on addressing real-world
problems in environmental science.
The three sessions planned for the spring semester (Feb. 21, April 4 and May 2) will feature in-class team activities in mathematics; assessment strategies for team activities in the humanities; and methods for forming and managing groups in the natural sciences.

A free, all-day workshop during the January intersession will provide training in the Team-Based Learning method widely implemented by the international Team-Based Learning Collaborative (see [www.teambasedlearning.org](http://www.teambasedlearning.org)).

*Submitted by the Center for Teaching and Learning*

**Sociology graduate degree forum**
A forum to discuss applying for graduate degree programs in sociology is scheduled for noon to 1:30 p.m. Wednesday, Oct. 30, in the Multicultural Center. Panelists will include Sociology Department faculty Amy Liu, director of the department’s graduate program; Jacqueline Carrigan; Mridula Udayagiri; and Kevin Wehr.

*Submitted by the Sociology Department*

**Get a jump on graduation at Grad Fest**
Graduating seniors can get a head start on Winter Commencement and beyond at Grad Fest from 10 a.m. to 4 p.m. Tuesday, Oct. 29, in the University Union Ballroom.

Hosted by the Sac State Alumni Association and the Hornet Bookstore, Grad Fest is a one-stop shop for graduates. In addition to joining the Alumni Association, soon-to-be graduates can check in with the Commencement Office to get answers to any questions, check their records and make sure they are prepared for Commencement. Other campus departments and recruiters will be there to discuss post-graduation opportunities. Associated Students Inc. will be selling cap-and-gown sets, and the Hornet Bookstore will offer discounts on alumni merchandise, graduation announcements, class rings, diploma frames and more. Please encourage your graduating students to attend. More information is available at [www.csus.edu/alum/programs/gradfest.html](http://www.csus.edu/alum/programs/gradfest.html).

*Submitted by Advancement Communications and Stewardship*

**Halloween 'Boo Yah' event at the Hornet Bookstore**
Join us for fun games and sweet treats at the bookstore’s Halloween event from noon to 2 p.m. Thursday, Oct. 31. Come in costume and be entered into a prize drawing for a Hornet Bookstore gift card. And vote for your favorite pumpkin in our bookstore employee pumpkin-decorating contest.

*Submitted by the Hornet Bookstore*

**Campus disaster/emergency preparedness training**
A two-hour state- and CSU-mandated overview of what to expect and how to react to a disaster/emergency on campus will be held from 9 to 11 a.m. Tuesday, Oct. 29, at the University Union, Hinde Auditorium. All faculty and staff are required to attend during their first year of employment and every three years thereafter.

The training will include:

- Federal and state emergency plans
- The campus Multi-Hazard Emergency Plan
- The Building Emergency Preparedness Program
- The Emergency Operations Center
- Home disaster preparedness
- The Disaster Service Workers Program
- Faculty’s role in emergencies
Evacuation and shelter procedures related to hazardous materials
Emergency Notification Systems

Register via the LearnerWeb schedule calendar or email gnagywb@saclink.csus.edu.
Submitted by Police Department

Estate Planning 101
The Office of Planned Giving hosts Estate Planning 101 seminars throughout the year for members of the Sacramento State community who are considering their estate plans. Topics covered include property and inheritance planning, wills, living trusts, charitable gift annuities, disability planning, estate taxes and probate. The upcoming Estate Planning 101 seminar is Tuesday, Nov. 12. Reservations are required.

Please visit www.csusgift.org for more information on Planned Giving or www.csus.edu/giving/estateplanning.stm for more information on Estate Planning 101.

If you are interested in making a gift through your will or estate, or you have questions regarding Estate Planning 101, please call the Office of Planned Giving at 278-3922.
Submitted by University Advancement

Volunteer information
If you’re planning to have volunteers work for you, new information, forms and guidelines are available at www.csus.edu/hr/volunteer.html.
Submitted by Human Resources

Faculty professional activities
The latest faculty professional activities are available at www.csus.edu/sacstatenews/Articles/2013/10/ProfessionalActivities10-07-13.html.
Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse.
Submitted by the Faculty Senate

IRT file storage maintenance scheduled
IRT will perform maintenance on the file storage system from midnight to 1 a.m. Friday, Nov. 8. During the maintenance, the U: drive and personal web pages will experience intermittent outages. You may be unable to open or save a file during this time. You can wait a couple of minutes and try again, or save your files to a USB drive.
Submitted by Information Resources and Technology

Information security tip: Can I lend my computer to others?
Let’s say you have a new laptop and have not used your desktop computer in more than a year. Your colleague has been having computer problems and would like to borrow your desktop until her new computer is ready. Can you lend it? Not without taking great care to protect your data. You may not lend it unless you are certain there is absolutely no protected information stored on it or accessible through it. You must follow campus procedures for transferring the computer and protecting your data first.

Both electronic and non-electronic protected information must be secured during the entire duration of its retention by CSU employees. All media containing any protected information or licensed software must be securely destroyed or properly cleansed before disposal or reuse. Simply deleting files is generally not sufficient to prepare media for reuse.
In addition to the physical transfer of the computer, other users will need a separate Saclink account and password. It’s also important that any automated login or access profiles are removed from your computer before it is repurposed.

Submitted by the Information Security Office

Human Resources

Apply for a part-time faculty position
Applications for part-time faculty for the Spring 2014 semester are being accepted through Friday, Nov. 1. For more information, go to www.csus.edu/hr/facultyvacancies/vacancies.html and click on “Vacancies for Spring 2014” to download the application form.

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The following employees have been approved for the Catastrophic Leave Donation Program:

Carlyn Ster, College of Arts and Letters Dean’s Office
Jamie Jones, Services to Students with Disabilities (vacation donations only)
Kimberley Schofield, Accounts Payable