



November 6, 2017

Join us today for the Provost's Student Research Fall Forum

Central to the University's mission is the promotion of discovery through research, scholarly, and creative activity by our faculty and students. The Provost's Student Research Fall Forum offers undergraduate and graduate students the opportunity to present their research, scholarly, and creative activities to the campus community in poster presentation format, 9 a.m. to 2:30 p.m. Monday, Nov. 6, in the University Union, Redwood Room. Posters will be grouped in rotating sessions of 90-120 minutes with mixed cohorts of undergraduate, master's and doctoral students.

For more information, visit csus.edu/studentresearchcenter. Questions can be directed to student.research@csus.edu.

Submitted by the Student Research Center

Grad Fest is Tuesday – get involved!

November is rapidly approaching, which means it's time for Grad Fest. Graduating students can buy their caps and gowns, register for Commencement tickets, get alumni gear and more at this graduation "one-stop-shop." Do you have students graduating from your office or department? Grad packs make a great gift. Would you like to learn how you can play a role in Grad Fest by volunteering? Contact VeronicaDelgado@csus.edu. For more details, visit SacStateAlumni.com/GradFest.

Submitted by Alumni Relations and Annual Giving

Three Diversity Conferences, a Student Forum, and more

The week of Nov. 13 boasts several programs that reflect the diversity we celebrate and value on our campus. Nov. 13-17 is [International Education Week](#), as well as [Global Entrepreneurship Week](#), and is also shaping up to be Diversity Week at Sac State. On Nov. 13, the Dreamer Resource Center and the Consortium for the Advancement of Dreamers host the second [Keeping the Dream Alive Conference](#). The conference will help educators and advocates become agents of change in their respective institutions and advance the educational success of undocumented students and students from mixed-status families. On Nov. 14 the Male Empowerment Collaborative brings you the third annual [Male Empowerment Conference](#). Designed for male-identified students from traditionally underrepresented populations, this conference will provide attendees with tangible tools and steps towards connecting their personal passion with their career goals. On Nov. 16, Associated Students Inc. invites all interested students to share their thoughts, feelings, and concerns at a town-hall style [Student Diversity Forum](#), from 3pm-5pm in the Multi-Cultural Center. On Nov. 17, the Women's Resource Center welcomes [Terisa Siagatonu](#) as the keynote speaker for the fourth annual [Empowering Women of Color Conference](#). Also on Nov. 17, the College of Business Administration holds Sac State's first independently organized TED event, [TEDxCSUS](#). Featuring as many as 10 local and international speakers of diverse backgrounds and disciplines. The Department of Theatre and Dance's [Sacramento/Black Art of Dance](#) also has a show (*Dancing the Spirit*) running through the week. We are definitely making it happen at Sac State!

Submitted by the Centers for Diversity and Inclusion

Wang Family Excellence Award call for nominations

The Faculty Senate is pleased to call for the nomination of faculty members for the Wang Family Excellence Award, in response to the Chancellor's Office call for nominations (csus.edu/senate/co-wangaward-call). This award recognizes and celebrates CSU faculty members who, through extraordinary commitment and dedication, have distinguished themselves by exemplary contributions and achievements in their academic disciplines, while having a discernable effect on students. Nomination packets are due by 4 p.m. Wednesday, Nov. 8, to Kathy Garcia, Faculty Senate analyst. Find information on the award and nominations guidelines at csus.edu/senate/wangfamilyexcellenceaward.
Submitted by the Faculty Senate

Author Lecture Series welcomes Michael J. Fitzgerald on Wednesday

Michael J. Fitzgerald, professor emeritus of journalism, will discuss his two novels, *The Fracking War* and *Fracking Justice*, in the second presentation of the 2017-18 Charles Martell Author Lecture Series, at 3 p.m. Wednesday, Nov. 8, in the University Library Gallery. His third novel, *The Devil's Pipeline*, is due for publication next year. Fitzgerald, a former chair of the Academic Senate, has been a magazine and newspaper journalist for more than 40 years and writes a weekly column for the Geneva (N.Y.) *Finger Lake Times* daily newspaper. This event is sponsored by the Friends of the Library at Sacramento State
Submitted by Library Administration

Psychology department's Annual Research Conference is Thursday

Please join the Department of Psychology for its Annual Research Conference from noon to 3 p.m. Thursday, Nov. 9, in the University Union, Redwood Room. The conference showcases the hard work and research of the University's psychology students and professors. Come by and support our students!
Submitted by the Department of Psychology

Apply for the University Awards for Research, Scholarship, and Creative Activity

The Research and Creative Activity (RCA) Faculty Senate Subcommittee invites applications for the 2017-18 University Awards for Research, Scholarship, and Creative Activity for Early-Career and Senior Faculty. These awards are given annually to faculty members who have made significant contributions to a discipline through research, scholarly activity, creative/artistic endeavors, and publication. Each award includes a \$2,500 professional development grant and three units of release time.

Applicants eligible for the Early-Career award must be tenured or tenure-track faculty within the first 10 years of their appointment and must have been employed at Sacramento State for three of the past five years. The Senior award is open to all faculty who have held a tenured or tenure-track position at Sacramento State for at least 10 academic years.

Deadline to apply for either award is 5 p.m. Wednesday, Nov. 29. For more information and to view the Call for Proposals, go to csus.edu/research/rca.
Submitted by the Office of Research Affairs and the RCA Subcommittee

Apply now for the 2018-19 Research and Creative Activity Faculty Grants Program

The purpose of this internal grant program is to support faculty research, scholarly, and creative activity. For activity in academic year 2018-19 and summer 2019, up to \$300,000 is available via funds from the Chancellor's Office and the Office of Research Affairs. Award recipients must produce a peer-reviewed scholarly deliverable, such as an article or manuscript, grant proposal, juried exhibition, performance, prototype, etc. All Unit 3 faculty

are eligible and encouraged to apply. Faculty (individually or in teams) may apply for any combination of assigned time, summer research salary, and research support funds, provided the total budget request does not exceed \$7,500 or 4 units of assigned time.

Proposals are due by 5 p.m. Monday, Dec. 4. For more information and to view the Call for Proposals, go to csus.edu/facultyawards. Questions? Contact RCA Chair Nancy Sweet at rcachair@csus.edu.

Submitted by the Office of Research Affairs and the RCA Subcommittee

Fifth annual Constitution Bowl is Tuesday

The Center for California Studies, in collaboration with the Project for an Informed Electorate, hosts the fifth annual Constitution Bowl from noon to 1:30 p.m. Tuesday, Nov. 7. Pizza and drinks will be served for all attendees. Field a team and show off your knowledge of the state and federal constitutions, and win a gift card for the Hornet Bookstore! For more information or to register a team, visit csus.edu/calst or call 278-6906. The Constitution Bowl is offered in support of Sacramento State's Constitution and Civic Engagement Program (CCEP).

Submitted by the Center for California Studies

Project Rebound, Criminal Justice host screening of *Life After Life* on Nov. 8

Sacramento State's Project Rebound program and Division of Criminal Justice invite the campus community to attend a free academic film screening of the newly released documentary *Life After Life*, 5 p.m. Wednesday, Nov. 8, at in the University Union, Hinde Auditorium.

After decades behind bars, three men set out to prove that success can lie on the other side of tragedy. As their stories unfold over weeks, months and years, the precarious nature of freedom after incarceration in America is revealed. The screening will be followed by a discussion with a panel consisting of the filmmaker and local social justice and reentry activists. RSVP at eventbrite.com/life-after-life-film-screening.

Submitted by Project Rebound

Join Sac State Sustainability on Nov. 14 at BAC Yard open house

Did you know Sac State turns our campus leaves, green waste, and some food waste into compost right here on campus? Did you know that some of the food served at the Sac State Farm to Fork dinner on the Guy West Bridge was grown right here on campus? Please join us for an open house to explore student-, faculty- and staff-led composting and agricultural projects at the Bio-Conversion and Agricultural Collaborative (the BAC Yard) from 11 a.m. to 1 p.m. Tuesday, Nov. 14, in Lot 10 ([map](#)). This event is taking place in coordination with others nationwide in support and recognition of the Paris Agreement and this year's U.N. climate discussions. The event also will share information about the "[WE ARE STILL IN](#)" [commitment](#) President Nelsen and other leaders across the country have made, and how the sustainable projects at the BAC Yard support this commitment. The event is open to all students, faculty and staff. We will have free bags of "Made at Sac State" compost and refreshments will be served while supplies last. For more information about WE ARE STILL IN, visit wearestillin.com/cop23.

Submitted by Sac State Sustainability

Male Empowerment Collaborative to host Male Engagement Conference on Nov. 14

The Male Empowerment Collaborative (MEC) at Sacramento State is pleased to invite you to the third Male Engagement Conference: "Flipping the Script: Your Passion, Your Goals, Your

Path." The conference is from 10 a.m. to 2 p.m. Tuesday, Nov. 14, in University Union Ballroom III. To reserve your space, please RSVP at csus.edu/mec. This multifaceted free conference is primarily designed for male students from traditionally underrepresented populations. This conference will provide attendees with tangible tools and steps toward connecting their personal passions with their career goals. Attendees will participate in workshops and engage with speakers. The predicted outcomes are: understanding the concept of personal goals and how they connect to a larger purpose; developing network skills; and identifying strengths as a leader. Free lunch will be served to all registered participants.

Submitted by the Male Empowerment Collaborative

Library exhibit will celebrate Geography Awareness Week

To celebrate Geography Awareness Week (Nov. 12-18), Sacramento State's Department of Geography and the California Geographic Alliance will collaborate on an exhibit that opens Monday, Nov. 13, on the second floor of the University Library. The exhibit seeks to educate visitors of geography's engagement with major social issues and will focus on geographical dimensions of civil rights and on examples of geographical scholarship that contribute to our understanding of civil rights issues, struggles, movements, and memorials. Items from the University Library's Department of Special Collections will be included to highlight collections that support research into local civil rights geographies and histories.

Submitted by Library Administration

Seventh CBA Film Festival is Nov. 16

The College of Business Administration invites to attend the seventh annual CBA Film Festival, 3 p.m. Thursday, Nov. 16, in the University Union, Hinde Auditorium. The event will feature four comedies produced by students concentrating on human resources management, with the guidance of CBA Professor Hakan Ozcelik. This year's films will continue exploring leading with emotional intelligence, with a theme "Deconstructing Anger in Organizations: Destructive? Constructive? Or Both?" This event is free.

Professor Deanne Geddes, from Temple University, an international expert on anger in organizations will provide a commentary. Paul Lambert, CEO of Medergie, will provide insights about anger in organizations from an executive lens. A jury panel will choose the best film. We also will lead a Q&A about managing anger in organizations.

Refreshments, candies, and snacks will be served at 2:45 p.m. Space is limited. RSVP at [CBA Film Festival RSVP 2017](#).

Submitted by the College of Business Administration

Professor Torsa Ghosal will read from her first novel Nov. 16

English Professor Torsa Ghosal will read from her first novel, *Open Couplets*, at 3 p.m. Thursday, Nov. 16, in the Library Special Collections Room.

Somewhere in the dingy lanes of north Kolkata, a young girl born to a family of idol-makers learns to carve goddesses with her own hands, a right that her artisan father had reserved for her brother. But, years later, when Ira Chatterjee – a breezy, jetsetting ethnographer born in the same neighborhood – comes looking for the girl, no one knows where to find her. Elsewhere, in the middle of America, Ira lives with her friend, Fasahat Zaidi, a poet, translator, but mostly a raconteur extraordinaire from Lucknow. One day, Fasahat is reciting ghazals at a bar in a saree, another day he is emailing Ira outlandish tales starring the likes

of Mir and Insha. Until one day he goes mysteriously missing and no one can tell what became of him.

Submitted by the Department of English/Creative Writing

Bursar's Office offers training on services Nov. 16

The Bursar's Office is offering a training session to help our business partners with the services that we offer, 10 to 11 a.m. Thursday, Nov. 16, at the Welcome Center (Lassen 1100). Topics will include petty cash, invoicing, refunds and OneCard services.

Registration is limited to the first 30 people. Got to My Sac State/Employee Center/Skillport/Instructor Led Training Sessions/Bursar's 101. Contact Nicole Rogers at nrogers@csus.edu or 278-6434 with any questions.

Submitted by the Bursar's Office

TEDxCSUS event is next week; tickets 20% off for limited time

TEDxCSUS, an independently organized TED event, holds its inaugural event from 1 to 6 p.m. Friday, Nov. 17, at the University Union. It will feature as many as 10 local and international speakers of diverse backgrounds and disciplines. A day of networking and dialogue will revolve around the theme "Boomerang: What Goes Around, Comes Around," with speakers discussing how they shot their own personal boomerang across the world and the effect it had on their lives and the world around them. The event will emphasize the importance of empowering each other so that the support will "come back around" to our region.

You can purchase tickets at a 20 percent discount at tedxcsus.com/tickets. Use promo code "givingback." Follow us on social media @TEDxCSUS Team.

Submitted by the College of Business Administration

Next in OWP seminar series is Nov. 17

Join the Office of Water Programs at noon Friday, Nov. 17, in Library 11 for the next in its series of seminars bringing together the Sac State community and water professionals from the Sacramento region to educate and collaborate on California water use and management. This month Randi Field, U.S. Bureau of Reclamation, will review American River temperature management operations, challenges, and the unique difficulties presented during periods of drought. Temperature management provides protection to endangered and threatened fishery species and provides suitable habitat for fish hatchery operations. The Bureau of Reclamation operates Folsom Lake for water supply use, power generation, and environmental purposes, including water temperature management in the Lower American River. Food will be provided for the first 20-25 attendees starting at 11:30. Seating is limited, so please RSVP at owp.csus.edu/water-seminars.

Submitted by the Office of Water Programs

Backsafe training scheduled for Nov. 14

Backsafe is a two-hour, hands-on training about how your spine works, learning proper lifting techniques, and how stretching can help to mitigate and prevent back injuries in the workplace and at home. Training will be held from 9 to 11 a.m. Tuesday, Nov. 14, at the Non-Destruct Lab with limited seating. To RSVP or to schedule training for your office, email Janie Mutchler at xiong@csus.edu.

Submitted by the Office of Environmental Health and Safety

Annual Financial Review Town Hall is Nov. 20

Budget Planning and Administration invites faculty, staff, and students to the Annual Financial Review Town Hall from 10 to 11 a.m. Monday, Nov. 20, in the University Union, Hinde Auditorium. Topics will include a brief overview of the Operating Fund's 2016-17 expenditures and the 2017-18 budget (CSU and the University). We also will review the preliminary new year budget, the state of the economy, and funding for current campus construction projects.

Submitted by Budget Planning and Administration

MBA Application Lab coming Nov. 14

Interested in applying to our self-paced MBA program that offers the lowest available tuition and fees for an Association to Advance Collegiate Schools of Business-International accredited graduate program in the Sacramento region?

If so, join us for our upcoming MBA Application Lab, 6 to 7:30 p.m. Tuesday, Nov. 14, in AIRC 1016 and work with the MBA Program Services team to successfully complete your MBA application before our Feb. 1 deadline. Also, keep in mind that an undergrad degree in business is not required for our program.

Seating is limited and registration is required. RSVP at surveymonkey.com.

For more details, please visit csus.edu/cba/graduate/mba. If you have additional questions, please contact MBA Program Services at 278-6772 or MBA@csus.edu.

Submitted by the College of Business Administration

Next MBA information session is Nov. 28

Did you know that an undergraduate degree in business is not required to get your MBA? We invite students to join the MBA Program Services Office for an MBA Information Session from 5:30 to 7:30 p.m. Tuesday, Nov. 28, in The WELL's Terrace Suite to learn more about Sac State's Master of Business Administration Program. This will be a great opportunity for students to expand their horizons and learn how an MBA could help them advance and excel in their careers. Refreshments will be provided.

To reserve a seat for the session, RSVP at surveymonkey.com/MBANovember28. For more details, please visit csus.edu/cba/graduate/mba. If you have additional questions, please contact MBA Program Services at 278-4501 or MBA@csus.edu.

Submitted by the Master of Business Administration Program

Hornet Bookstore Faculty and Staff Appreciation Event is Thursday

Just in time for the holidays, you're invited to attend the Hornet Bookstore Faculty and Staff Appreciation Event on Thursday, Nov. 9. Save up to \$400 on iPad Pros, iMacs and MacBooks. Savings based on regular retail and excludes institutional purchases. Choose a free service with your purchase. Call 278-6500 to reserve your technology items in advance. Save 30 percent on clothing and gift items (excludes clearance). Enter to win one of four \$25 Visa gift cards (no purchase necessary). Free popcorn from 10 a.m. to 2 p.m. OneCard must be shown to receive discounts and to participate in the prize drawing. See store for details.

Submitted by the Hornet Bookstore

Violence in the Workplace Prevention Training

This is a one-hour presentation, with additional time for questions, on information regarding University policy on violence in the workplace, applicable campus statistics, crime prevention information, reporting practices, and available resources. The course will give attendees information on how to prepare for, recognize, document, and report incidents in their respective areas as it pertains to violence in the workplace or unacceptable behavior. Materials will be provided. Class participation every three years is required of all faculty, staff, and student employees by Cal-OSHA and Sacramento State. Training will be held in the University Union:

- 9 to 10 a.m. Tuesday, Nov. 21, University Union, Hinde Auditorium
- 9 to 10 a.m. Monday, Dec. 4, University Union, Hinde Auditorium

To RSVP for the training, please email barnettk@skymail.csus.edu.

Submitted by the Sacramento State Police Department

Building coordinator/floor marshal training

Annual two-hour training sessions are scheduled at the following dates/times:

- 9 to 11 a.m. Wednesday, Nov. 1, University Union, Lobby Suite (first floor)
- 6 to 8 p.m. Tuesday, Nov. 14, University Union, Lobby Suite (cancelled due to scheduling issues)

Attendance is mandatory for all members of the building emergency preparedness teams, building coordinators, floor marshals, and faculty who have responsibilities during a disaster or emergency. All members of the Building Emergency Preparedness Teams are required to attend the training on a yearly basis. Seating is limited to the first 150. Register on Learner Web at csusac.learnerhall.com.

Submitted by the Sacramento State Police Department

Campus disaster/emergency preparedness training

A two-hour overview of disaster preparedness on campus has been scheduled on the following dates/times:

- 9 to 11 a.m. Thursday, Nov. 9, University Union, Hinde Auditorium
- 9 to 11 a.m. Thursday, Nov. 16, University Union, Forest Suite (second floor)

The training is mandated by the state and the CSU. All Sacramento State faculty, staff, and student employees must attend during their first year of employment and every three years thereafter. Seating is limited to the first 150. Register on Learner Web at csusac.learnerhall.com.

Submitted by the Sacramento State Police Department

Faculty professional activities

The latest faculty professional activities are available at csus.edu/news/articles/Professional-activities.

Submitted by University Communications

Faculty Senate schedule

The Faculty Senate calendar is available at csus.edu/senate.

Submitted by the Faculty Senate

Human Resources

Excess vacation hours

University employees are limited in the amount of vacation they can keep as an unused balance. Those hours are reconciled annually and hours in excess of carryover maximums must be used by Dec. 31. It is each employee's responsibility to monitor accumulated vacation time.

To view your vacation balance, go to csus.edu, log onto My Sac State, and click on Current Leave Balance under Employee Center. The page will display your current vacation balance and alert you if it is approaching the maximum. The Leave Accrual Information link provides information on accrual rates and maximum carryover hours. Those without computer access may request a printout from their department timekeeper.

Exceptions to the carryover policy must be approved by the Office of Human Resources (HR), before the end of this calendar year. The limited grounds for such requests may be found in the "Vacation" article of your Collective Bargaining Agreement or in Title V, Section 42909. The request must include the reasons for the exception and be submitted in writing to the employee's Program Center Manager for a recommendation. For non-management employees, if approved, the recommendation must include a plan for using accrued vacation before Dec. 31, 2018. For managers, any carried-forward vacation must be used by the end of March 2018. In addition to use of accrued vacation, plans must address the usual accumulation of vacation leave time during the year to avoid this situation in the future. HR has developed a form to make this request easier; find it at csus.edu/hr/docs. The form must be submitted by the program center manager to HR at zip 6032 by Friday, Dec. 22, for approval. For more information, contact HR at 278-6078.

Fall 2017 Semester holiday reminders

This is a reminder that the campus will be closed Friday, Nov. 10, in observance of Veterans Day. In addition, the campus will be closed Thursday, Nov. 23, in observance of Thanksgiving, and Friday, Nov. 24, in observance of Admissions Day. Nov. 24 also is an academic holiday for Academic Year (AY) faculty. This will enable you to have a well-deserved, uninterrupted Thanksgiving holiday break.

It also never is too early to plan for the December holidays. The holiday campus closure is as follows:

- Thursday, Nov. 23: Campus closed in observance of Thanksgiving
- Friday, Nov. 24: Campus closed in observance of Admissions Day
- Monday, Dec. 25: Campus closed in observance of Christmas
- Tuesday, Dec. 26: Campus closed in observance of Columbus and Indigenous People's Day
- Wednesday, Dec. 27: Campus closed in observance of Lincoln's Birthday
- Thursday, Dec. 28: Campus closed in observance of Washington's Birthday
- Friday, Dec. 29: Campus closed (anticipated annual gift from Governor of four [4] hours of administrative leave; anticipated campus closure from President Nelsen)
- Monday, Jan. 1: Campus closed in observance of New Year's Day

The campus reopens Tuesday, Jan. 2.

Please note that AY faculty's observance of holidays will be as reflected on the Academic Year calendar and may differ from staff, management employees, and 12-month faculty.

LifeMatters Employee Assistance Program (EAP)

When you or your family need helpful guidance, counseling, local resources or reliable professional care, your LifeMatters EAP program is just a phone call away, and it is available on a live basis, 24/7. When you call, a professional LifeMatters counselor will speak with you about your concerns, and offer a variety of services including: counseling, work/life resources and referrals; financial consultation with a certified financial counselor; and legal consultation with an attorney. User-friendly, confidential services are available to you and your eligible dependents on a live basis 24 hours a day, every day by calling 800-367-7474, or online at mylifematters.com (password: SacState). Review the current LifeMatters monthly newsletter and webinar information online at csus.edu/hr/benefits/eap.

Year-end pay warrants and direct deposit posting dates

The regular master payday falls on Friday, Dec. 29; however, please be aware that the issue date is Monday, Jan. 1, and the posting date for direct deposit is Tuesday, Jan. 2, per the State Controller's Office. Avoid waiting in line to pick up a "live" paycheck; sign up for direct deposit!

Please note that because the December payroll is the first pay warrant issued in 2018, your paycheck net may be different from your previous month's check. This may be due to new benefit rate deductions and tax withholding changes that occur with the new year.

The Office of Human Resources – including Payroll – will be closed for the holidays from Monday, Dec. 25, through Monday, Jan. 1. If you have questions, please call Payroll Services at 278-6211.

W-2 forms and correct mailing address

W-2 forms for 2017 will be mailed to an employee's current mailing address by the end of January. To ensure your W-2 is delivered to the correct address, please verify your current address and make necessary address changes prior to Friday, Dec. 15. You can check your mailing address on file by logging on to My Sac State and visiting the Employee Center. View your "Personal Information Summary" and, if the information is incorrect, you may submit your change online by clicking "Change Home Address." If you are unable to access your information online, you also can change your address at Payroll Services, located in Del Norte Hall 3006. If you have further questions about the W-2 process, you can contact Payroll Services at 278-6211 and someone can assist you.

Catastrophic leave donation

Sacramento State employees may voluntarily donate up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year to another employee who has been deemed eligible for catastrophic leave. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If you are interested in donating time, the form can be obtained at csus.edu/hr/forms.html#disability, by visiting the Benefits Office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The following employee has been approved to receive donations through the Catastrophic Leave Donation Program:

- Harvey Stark, Humanities and Religious Studies