Nov. 24, 2014

News

Presidential search forum coming Dec. 3
With President Alexander Gonzalez’ planned retirement at the end of the current academic year, the CSU Board of Trustees has launched a nationwide search for his successor and is seeking campus input. The trustees’ search committee will hold an open forum from 10 a.m. to noon Wednesday, Dec. 3, in University Union Ballroom I. In addition, the campus community is invited to visit the presidential search web page (www.csus.edu/presidentialsearch), where comments can be submitted in regard to desired qualities and qualifications for the next campus president.
Submitted by the Office of Public Affairs and Advocacy

‘We Care. We Will Help’ sexual violence awareness website launched
Sacramento State has launched its “We Care. We Will Help” website, the University’s sexual violence awareness resource for students, employees and campus visitors. The website contains pertinent information, tools and the means to keep our campus environment safe and enjoyable.

Sacramento State is committed to ensuring a safe setting for our campus community. Sexual misconduct is a serious offense that violates individuals' fundamental rights and personal dignity. The University offers numerous support and reporting options for victims of sexual harassment and sexual violence. Even if you aren’t a victim, you can help by reporting such incidents.

Join us in keeping Sac State safe for everyone. And remember: We Care. We Will Help.

Please visit the “We Care, We Will Help” microsite at www.csus.edu/titleix.
Submitted by the Office for Equal Opportunity – Human Resources

Mobile enrollment and viewing of grades coming Dec. 1
Beginning Monday, Dec. 1, students will be able to use the Sac State mobile app to enroll in classes, drop and add classes, and view their grades on their favorite device. The mobile app has fewer features than the Student Center version, but it will make online registration easier by allowing students to register from any location on any mobile device, including laptops and tablets. Students still can enroll in classes through My Sac State’s Student Center. More information and links to download the mobile app with the new enrollment features can be found at www.csus.edu/mobile.
Submitted by Information Resources and Technology

‘Wish Upon a Star’ gift drive at the Union
Economic hardships have affected us all, and the spirit of giving is more important than ever to help those less fortunate. To help make a wish come true, please join in the University Union’s annual gift drive, “Wish Upon a Star.” Visit the display, choose a star, purchase the wish listed on the star, and then share the very special holiday gift with a child. Gifts can be
dropped off at the Union Services Office. The donated gifts benefit Sunburst Projects, which provide ongoing family support services for HIV/AIDS-impacted families with children.

The display is in the University Union through Friday, Dec. 12, during regular building hours. A special gift-wrapping event will take place from 10 a.m. to noon Dec. 12 in the University Union, Redwood Room.

This year’s gift drive also is in support of 2014 World AIDS Day and in collaboration with the PRIDE Center. For more info, visit theuniversityunion.com/union-traditions/event/wish-upon-a-star-2014.

Submitted by the University Union

Serna Center welcomes Arizona State professor for guest lecture
The Serna Center will host Dr. Erika Camacho at the University Union, Hinde Auditorium, from 3 to 4:15 p.m. Wednesday, Dec. 3, for a lecture.

Camacho’s lifelong journey aims to diversify the landscape of the field of mathematics. To this end, she has made extensive contributions of service and outreach. She never planned to attend college, although her perspective on college and a career in mathematics was changed by her high school algebra teacher, Jaime Escalante. Camacho is now an assistant professor at Arizona State University and serves as co-director of the Applied Mathematical Sciences Summer Institute (AMSSI), which focuses on the recruitment of undergraduate women and underrepresented minorities. Her current research involves mathematically modeling degenerative eye diseases, Type 2 diabetes, gene networks within yeast, and social interactions in the spread of epidemics.

To bring a class to the lecture, please RSVP to Dr. Viridiana Diaz at viridiaz@csus.edu.

Submitted by the Serna Center

Call for participants and jurors: Student Research Symposium 2015
The annual Student Research Symposium, an occasion to celebrate and recognize the outstanding scholarly accomplishments of our students, provides them the opportunity to present their research, scholarly and creative activities to the campus community in both oral and poster presentation format. The top two undergraduate and graduate presenters (individuals or student teams) in each category will be honored with the Provost’s Award for Research Excellence, which includes both a monetary award for the students and development funds for their faculty mentors. Up to 10 students making oral presentations will be selected to compete in May at the 29th annual California State University Student Research Competition at CSU San Bernardino.

Online registration is now open to all current undergraduate, graduate and doctoral students. Alumni who received their degrees in 2014 also are eligible to participate. All disciplines are welcome, and those who participate may choose to be judged (to be eligible for awards and consideration for the statewide competition) or not (to gain and enhance presentation skills without the pressure of being formally assessed).

Are you a faculty member interested in supporting the Student Research Symposium? Along with encouraging your students’ involvement and attending the event, we invite you to volunteer as a juror for either the oral or poster presentations. The registration deadline for student participants and faculty jurors is Monday, Feb. 9. Both registration forms are online at www.csus.edu/research/studentresearch/studentresearchsymposium.html. Further details and the event schedule will continue to be updated online as well. Faculty, staff and students are encouraged to attend the various student presentations and the awards
reception Friday, March 6, at the University Union. For questions, please contact the Office of Research Affairs at 278-3667 or student.research@csus.edu.

Submitted by Research Affairs, Academic Affairs, Associated Students Inc., and Undergraduate and Graduate Studies

CSU Symposium on University Teaching: Proposals due Dec. 5
The CSU Symposium on University Teaching will be held March 13-14 at CSU Los Angeles. Symposium proposals are due Friday, Dec. 5. The theme this year is "GRIT": Exploring perseverance, mindset and character in the classroom. Details can be found at www.calstatela.edu/cetl/csu-teaching-symposium.

Please consider submitting a proposal. It is a good place to share your teaching and learning innovations, and to bring recognition to the work you do for your students.

The Center for Teaching and Learning

Capital Fellows applications are open
The nationally recognized Capital Fellows Programs, administered by the Center for California Studies, announces the availability of applications for fellowships. The application deadline is Monday, Feb. 9.

These fellowships offer the unique opportunity to work for 10 to 11 months as a full-time paid staff member in the State Assembly, the State Senate, California’s executive branch or the California judiciary. For detailed information about the fellowships and applications, visit www.csus.edu/calst/programs. Please share this information with your students, staff, faculty and alumni.

Submitted by the Center for California Studies

Get involved in the ‘U’ Mentor Program
Make a positive and lasting impact on a student’s college journey. This is your opportunity to contribute to someone’s success!

The “U” Mentor Program is designed to pair Sacramento State students with vital services and mentoring support provided by faculty and staff. The overall core mission is to build connection and community, and to create an atmosphere of belonging. "U" Mentor will match Sacramento State students with faculty and staff for a one-year mentoring experience. Each mentor will be assigned up to two mentees each academic year.

Upload your profile and become a mentor today at mutualforce.com/CSU_Sacramento/home.html. For more information, contact Donaciano Botello, “U” Mentor recruiter, at degreesproject-03@csus.edu or 278-7241.

Submitted by the DEGREES Project

Student organization faculty/staff advisor workshop is Dec. 3
Student Organizations and Leadership is excited to invite faculty and staff serving as student organization advisors to a workshop at 2 p.m. Wednesday, Dec. 3, in the University Union, Orchard Suite. This workshop will provide faculty/staff advisors with resources and support for the advisement of student groups at Sacramento State. Please RSVP by Monday, Dec. 1, by calling (916) 278-6595 or emailing getinvolved@csus.edu.

Submitted by Student Organizations and Leadership

SOAL event on leadership is slated for Jan. 20
Student Organizations and Leadership invites faculty and staff to share their knowledge about leadership with our students at the Diversity Leadership Conference from 10 a.m. to 4
p.m. Tuesday, Jan. 20, in the University Union. We hope through this conference to provide workshops focusing on aspects of social justice, multiculturalism and multicultural competencies in regard to leadership.

If you are interested in presenting a session, please submit a Leadership Conference Session Proposal form at orgsync.com/1983/forms/124175 by the end of today. If your students are interested in attending, please have them complete the registration form at https://orgsync.com/1983/forms/124089 by the end of today. Please contact Mai Nguyen at mtnguyen@csus.edu with any inquiries.

Submitted by Student Organizations and Leadership

Winter Bowling League
The 2015 Sacramento State Winter Bowling League has been scheduled this year on Monday nights from Jan. 12 to Feb. 23 (except for Jan. 19, due to the Martin Luther King Jr. holiday) with a start time of 6 p.m. Sacramento State faculty and staff teams may also include family members and friends. The goal is just to have a great time! Please contact Serena Fuson at 278-7321 or sfuson@csus.edu if interested in bowling, and a spot will be held for your team. Even number of teams only. Once again, we have a handicap league based on a score of 200.

Here are the particulars:
- Show up 10 minutes early for “shadow practice”
- $11 per player per night
- Three games per night
- Six weeks in duration
- Four-person teams, but each team can have alternates to allow for substitutes or rotations
- If shoes are needed, they can be rented for $2 per night
- Due to peak-season pricing, each team is responsible for a $44 payment each night, even if fewer than four players show up. Typically, no-shows pay the $11.

Submitted by University Police

Violence in the Workplace Prevention Training
This is a one-hour presentation, with additional time for questions, on information regarding University policy on violence in the workplace, applicable campus statistics, crime prevention information, reporting practices and available resources. The course will give attendees information on how to prepare, recognize, document and report incidents in their respective areas as it pertains to violence in the workplace or unacceptable behavior. Materials will be provided. Class participation every three years is required of all faculty, staff and student employees by Cal-OSHA and Sacramento State. Training is in the University Union, Hinde Auditorium:

- 9 to 10 a.m. Monday, Dec. 8

Submitted by the Department of Public Safety

Faculty professional activities
The latest faculty professional activities are available at www.csus.edu/sacstatenews/Articles/2014/11/ProfessionalActivities11-03-14.html.

Submitted by the Office of Public Affairs and Advocacy
Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse.
Submitted by the Faculty Senate

Security tip: Storing passwords
Is it safe to store your passwords in a password-protected Word document? No. An attacker could easily locate password-protected files on your computer's local drive, circumvent the password protection on the document and have full access to all your accounts.

Ideally, passwords are never written down on paper or electronically. Sometimes, writing passwords down cannot be avoided. If passwords must be written down, it is preferable to do so on paper (not electronically) and only when the password list can be physically locked away, with access to the list restricted to the password holder only. Never use the same password for CSU accounts and personal accounts.
Submitted by the Information Security Office

Human Resources

HR’s office hours will be shortened Dec. 3
The Office of Human Resources will be closed from 2:45 to 4 p.m. Wednesday, Dec. 3, to allow all HR employees to meet with Lori Lamb, the CSU vice chancellor for Human Resources. Please plan your visit to HR to avoid the office closure. Our normal public service hours are 9 a.m. to noon and 1 to 4 p.m. with the exception of Benefits and Payroll, which remain open during the lunch hour.

Excess vacation hours
Sacramento State employees are limited in the amount of vacation they can keep as an unused balance. Those hours are reconciled annually, and hours in excess of carryover maximums must be used by Wednesday, Dec. 31. It is each employee’s responsibility to monitor his or her accumulated vacation time.

To view your vacation balance, go to www.csus.edu, log on to My Sac State using your username and password, and click on “Current Leave Balance” under “Employee Center.” The page will display your current vacation balance and alert you if it is approaching the maximum. The “Leave Accrual Information” link provides information on accrual rates and maximum carryover hours. Those who do not have access to a computer may request a printout from the timekeeper for their department.

Exceptions to the carryover policy must be approved by Christine Lovely, vice president for Human Resources, prior to the end of this calendar year. The limited grounds for such requests may be found in the “Vacation” article of your collective bargaining agreement or in Title V, Section 42909. The request must include the reasons for the exception and be submitted in writing to the employee’s program center manager for a recommendation. For staff, if approved, the recommendation must include a plan for using accrued vacation before Dec. 31, 2015. For managers, any carried-forward vacation must be used by the end of March 2015. In addition to use of accrued vacation, plans must address the usual accumulation of vacation leave time during the year to avoid this situation in the future. The recommendation must be forwarded by the program center manager to Vice President Lovely by Friday, Dec. 12, for approval. For more information, contact Human Resources at 278-6078.
**Catastrophic leave donation**
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at [www.csus.edu/hr/forms.html#disability](http://www.csus.edu/hr/forms.html#disability) by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employees on an approved CAT Leave:

- Lisalee Egbert, Teacher Education (Child Development)
- Brittney Farrand, Arts and Letters (English Department)
- Anne Goff, Arts and Letters (Foreign Languages Department)