Dec. 1, 2014

News

Presidential search forum is Wednesday
With President Alexander Gonzalez’ planned retirement at the end of the current academic year, the CSU Board of Trustees has launched a nationwide search for his successor and is seeking campus input. The trustees’ search committee will hold an open forum from 10 a.m. to noon Wednesday, Dec. 3, in University Union Ballroom I. In addition, the campus community is invited to visit the presidential search web page (www.csus.edu/presidentialsearch), where comments can be submitted in regard to desired qualities and qualifications for the next campus president.
Submitted by the Office of Public Affairs and Advocacy

Giving Tuesday event begins today
On Tuesday, Dec. 2, Sacramento State will be part of Giving Tuesday, a national day of giving. However, starting at noon today, alumni, students, faculty and staff can give to their favorite Sac State college or program online or by telephone and be counted in the Giving Tuesday success.

Gifts from faculty, staff, students, first-time donors and recent graduates will be matched up to $100 by the University Foundation at Sacramento State. Give now or find out more at www.csus.edu/ua/givingtuesday. For more information, check out our video, and be sure to share on your social media #GivingTuesday site.
Submitted by the Office of Alumni Relations and Annual Giving

Wish Upon a Star gift drive at the Union
Economic hardships have affected us all, and the spirit of giving is more important than ever to help those less fortunate. To help make a wish come true, please join in the University Union’s annual gift drive, Wish Upon a Star. Visit the display, choose a star, purchase the wish listed on the star, and then share the very special holiday gift with a child. Gifts can be dropped off at the University Union Services Office. The donated gifts benefit Sunburst Projects, which provides ongoing family support services for HIV/AIDS-impacted families with children.

The display is in the University Union through Friday, Dec. 12, during regular building hours. A special gift-wrapping event will take place from 10 a.m. to noon Dec. 12 in the University Union, Redwood Room.

This year’s gift drive also is in support of 2014 World AIDS Day and in collaboration with the PRIDE Center. For more information, visit theuniversityunion.com/union-traditions/event/wish-upon-a-star-2014.
Submitted by the University Union

Week of events marks World AIDS Day
In commemoration of today’s World AIDS Day, a week full of programming follows through Friday, Dec. 5. At noon today in the Terrace Suite of The WELL is a panel on why young
people still are at risk of HIV infection; at 6:30 p.m. Tuesday in the University Union, Hinde Auditorium, is a presentation on PrEP and Truvada by Gustavo Trejo from Cares Community Health; from 10 a.m. to 3 p.m. Wednesday in the University Union, California Suite, is free HIV testing; and at 6:30 p.m. Wednesday is a screening in Hinde Auditorium of How to Survive a Plague. See a full listing of events here.

Co-sponsors: The PRIDE Center, Student Health and Counseling Services, Delta Lambda Phi, Sigma Delta Alpha, the Social Work Department, the Health Science Department, the Public Health Club and the University Union.

Submitted by the PRIDE Center, the Women’s Resource Center and the Multi-Cultural Center

Panel discussions to focus on marriage
The Philosophy Department and the Center for Practical and Professional Ethics, with the help of the Visiting Scholars Program, are hosting two visiting scholars Monday, Dec. 8, for a series of talks and panels on marriage in a liberal democracy: Elizabeth Brake, associate professor of philosophy, School of Historical, Philosophical, and Religious Studies at Arizona State University; and Sherif Girgis, Ph.D. (candidate), Department of Philosophy at Princeton University, and juris doctor (candidate), Yale University. For further details, visit www.csus.edu/cppe/symposium/fall%20speaker%20series_2014_program.html. These are free and open to the public.

Submitted by the Philosophy Department

‘Legit’ exhibit on display through Dec. 18; reception Wednesday
The University Union’s current exhibit, “Legit,” is on display through Thursday, Dec. 18, with a special event from 5 to 7 p.m. Wednesday, Dec. 3, in the Redwood Room and a reception from 7 to 9 p.m. in the Gallery on the second floor. The special event will feature three guest speakers: alumnus Matt Stuart and Adnan Kussair of Transform, and keynote speaker Christopher Riggs from SYPartners.

“Legit” is a compilation of “real world” projects created after graduation by alumni of Sacramento State’s Graphic Design Program. Many of the students who have graduated from the program are out creating amazing, award-winning work that you may see daily. Since graduating, alumni are working with a diverse list of clients. This show is just a small sampling of the high-quality work that has been generated by the program’s alumni over the past decade. Many of our alumni have helped companies to define their identity and have created messages that are memorable.

Submitted by the University Union Gallery

Heavy traffic expected for high school football championships this weekend
Sacramento State will host the CIF Sac-Joaquin Section high school football championships at Hornet Stadium on Friday and Saturday, Dec. 5-6. Expect heavier-than-usual traffic on campus in the afternoon and evening. UTAPS parking officers and University Police officers will be on hand to direct traffic as needed. This map indicates, by shading, the parking facilities expected to be used by game attendees. The parking fee for game attendees is $5 per vehicle. Anyone displaying a valid Sac State parking permit is exempt from the $5 fee.

Lot 12 and Stadium Way will be blocked off to non-game traffic beginning at 4:30 p.m. For more information, please contact UTAPS at (916) 278-7275 or parking@csus.edu.

Submitted by University Transportation and Parking Services
**Capital Public Radio documentary The View From Here: Hidden Hunger airs Friday**

In a region known for agricultural abundance, we look at our neighborhoods but don’t see the people who are hungry. *The View From Here: Hidden Hunger* tells the personal stories of those coping with and working to alleviate food insecurity.

Through first-person stories, *The View From Here* exposes the daily struggles of those who live in overlooked neighborhoods of south Sacramento, where the stigma of poverty and hunger is strong. These stories highlight a range of solutions that involve faith-based organizations, community food and housing networks, and policy advocates from the street level to the state Capitol. Tune in at 9 a.m. or 8 p.m. Friday, Dec. 5, or see it online at [www.capradio.org/view](http://www.capradio.org/view).

*Submitted by Capital Public Radio*

**Communicating Through Art exhibit and reception**

The Communicating Through Art exhibit and reception are scheduled for 12:30 to 1:30 p.m. Thursday, Dec. 11, in Folsom Hall 2085. Light snacks and beverages will be served.

CTA is a unique art program that purposefully integrates trained student communication partners and other student and community volunteers. Trained undergraduate and graduate student communication partners are assigned to a group member. Each participant and his/her assigned communication partner work together to create an assigned art project. This setup provides each member with individualized communication support during the completion of each art project. Group members also enjoy sharing their creative projects with one another. The room is typically charged with the buzz of creative energy and enthusiasm.

This exhibit will feature the works created by CTA members, significant others, students, communication partners and volunteers.

*Submitted by Speech Pathology and Audiology*

**Reminder: The Testing Center is a valuable resource during finals**

With the fall semester coming to an end, the Testing Center would like to remind students, faculty and staff how the center may be utilized to its fullest potential. Our business hours are 7:30 a.m. to 4 p.m. Monday through Friday.

Students: Please visit the link for additional information on scheduling your exams and final exam(s).

Faculty: The deadline for students to register for finals is Monday, Dec. 8. We strongly encourage faculty to pick up completed final exams during regular office hours Dec. 15-19 to ensure they are received before grades are due. The campus will be closed from Dec. 25 through Jan. 1, and mail will not be delivered during this time.

Writing Placement for Juniors (WPJ) exam reminder: The next test is Saturday, Jan. 3. Students may register online at [www.csus.edu/testing](http://www.csus.edu/testing) through Friday, Dec. 12.

For more information about the Testing Center and/or using our services, please visit [www.csus.edu/testing](http://www.csus.edu/testing). You may also contact the Testing Center, located in Lassen Hall 2302, at 278-6296 or testingcenter@csus.edu.

*Submitted by the Testing Center*
Help available this week for new ScholarWorks protocols
The CSU sponsors the use of ScholarWorks, a digital repository for scholarship, including master’s theses, projects and dissertations. Effective this academic year, the University Library has developed submission instructions so that graduate students may upload their own work. The following are links to more information about ScholarWorks and the procedure for submitting:

- [http://apps.lib.csus.edu/scholarworks/docs/ScholarWorks-SubmissionInstructions-WithScreenshots.pdf](http://apps.lib.csus.edu/scholarworks/docs/ScholarWorks-SubmissionInstructions-WithScreenshots.pdf)

The University Library will provide personalized assistance from 8:30 a.m. to 3:30 p.m. during the submission week, Dec. 1-5, in Library 2023. Please contact Charlotte Xanders with questions at xanders@csus.edu.

Submitted by the University Library

Submit student entries for Writing the University
The Faculty Senate Reading and Writing Subcommittee is accepting submissions for *Writing the University*, an online journal of writing across disciplines at Sacramento State. Visit the journal website at [www.csus.edu/wac/journal](http://www.csus.edu/wac/journal) for submission guidelines. The deadline to submit is Thursday, Jan. 15.

Submitted by the Center for Teaching and Learning

Beat the flu bug – get vaccinated before the holidays
Student Health and Counseling Services (SHCS) offers two flu immunization clinics, from 10 a.m. to 1 p.m. Dec. 2-3 in the Library Quad, while the supply lasts. Flu immunizations are free for registered Sacramento State students, $15 for faculty and staff.

Walk-in flu shots will be available in the SHCS clinic and pharmacy from 8 to 11 a.m. Monday through Thursday and 9:30 to 11 a.m. Friday. If these days and times don’t work for you, immunizations are available by appointment at SHCS at The WELL. Appointments can be made at [https://shcssacstate.org](https://shcssacstate.org) by logging onto the patient portal or by contacting SHCS at 278-6461.

Submitted by Student Health and Counseling Services

Campus Dining ending the year with holiday cheer
Struggling with gift ideas, where to dine this season, and your holiday party menu? Sac State Campus Dining can help. To simplify your gift-giving, gift cards are available for purchase at eateries on campus that are operated by University Enterprises Inc. Those eateries include Courtyard Market, EcoGrounds, Epicure, Good Eats!, Java City at the Library, RF Greens, Starbucks and The Buzz. Gift cards can be used to purchase food and beverages at these locations. For complete gift card terms and conditions, visit [www.dining.csus.edu/about](http://www.dining.csus.edu/about).

Back by popular demand: the November specials at Epicure! Through the end of the semester, diners can enjoy a pomegranate spinach salad, a fresh turkey cranberry sandwich, fall roasted chicken and mini pumpkin pies, all reasonably priced from $4 to $8. The restaurant is open for lunch from 11 a.m. to 2 p.m. Monday through Friday. Reserve your table at [www.dining.csus.edu/epicure/reservations](http://www.dining.csus.edu/epicure/reservations). For same-day reservations, please call 278-6100.
Planning a holiday party? Togo’s is offering 10 percent off all orders of $100 or more if received by Friday, Dec. 19. Visit www.dining.csus.edu/eateries/togos to see Togo’s catering menu. To place an order, please call 278-8646.

Submitted by University Enterprises Inc.

Healthy Body Image Program launched
Student Health and Counseling Services recently launched the Healthy Body Image Program, a research initiative at Stanford University and Washington University in St. Louis to promote health and wellness on college campuses. The program is a confidential, online, guided self-help program that screens participating students for behaviors relating to eating disorders, then directs them to tailored online interventions or a campus referral, relative to their needs.

The program is based on 10-plus years of research conducted at Stanford and Washington University, is hosted by our partner Thrive On-Lantern, and is offered at no cost to Sac State students. Students can take the anonymous 10- to 15-minute online screening to receive personal feedback and gain access to online/mobile app programs that promote overall fitness, healthy eating behaviors and positive body esteem. Professors, please share with your students and find more at www.thriveon.com/hbi/csus.

Submitted by Student Health and Counseling Services

Violence in the Workplace Prevention Training
This is a one-hour presentation with additional time for questions on information regarding University policy on violence in the workplace, applicable campus statistics, crime prevention information, reporting practices and available resources. The course will give attendees information on how to prepare, recognize, document and report incidents in their respective areas as it pertains to violence in the workplace or unacceptable behavior. Materials will be provided. Class participation every three years is required of all faculty, staff and student employees by Cal-OSHA and Sacramento State. Training is in the University Union, Hinde Auditorium:

- 9 to 10 a.m. Monday, Dec. 8

Submitted by the Department of Public Safety

Faculty professional activities
The latest faculty professional activities are available at www.csus.edu/sacstatenews/Articles/2014/12/ProfessionalActivities12-01-14.html.

Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule
The Faculty Senate calendar is available at www.csus.edu/acse.

Submitted by the Faculty Senate

Security tip: Choose SacLinkSecure for campus wireless
When connecting your laptops, smart phones, tablets or other devices to the campus network, you may see multiple networks available. Always select SacLinkSecure to maximize your network speed, mobile coverage and security.

While most devices support the fast and secure protocols of SacLinkSecure, some older devices may not. If your device does not, try connecting to SacLink. But keep in mind that your network connection with SacLink alone is not secure unless the site you are visiting itself secures your connection. A secure connection is indicated by “https” at the beginning...
of the URL and a locked icon on your browser. SacLink is still supported on campus to address legacy technology that is not supported by the preferred SacLinkSecure technology. For more information on campus wireless coverage or how to configure your wireless devices, open a browser and type www.csus.edu/irt/wireless.

Submitted by the Information Security Office

Human Resources

HR’s office hours will be shortened Dec. 3
The Office of Human Resources will be closed from 2:45 to 4 p.m. Wednesday, Dec. 3, to allow all HR employees to meet with Lori Lamb, the California State University vice chancellor for Human Resources. Please plan your visit to HR to avoid the office closure. Our normal public service hours are 9 a.m. to noon and 1 to 4 p.m., with the exception of Benefits and Payroll, which remain open during the lunch hour.

Excess vacation hours
Sacramento State employees are limited in the amount of vacation they can keep as an unused balance. Those hours are reconciled annually, and hours in excess of carryover maximums must be used by Wednesday, Dec. 31. It is each employee’s responsibility to monitor his or her accumulated vacation time.

To view your vacation balance, go to www.csus.edu, log on to My Sac State using your username and password, and click on “Current Leave Balance” under “Employee Center.” The page will display your current vacation balance and alert you if it is approaching the maximum. The “Leave Accrual Information” link provides information on accrual rates and maximum carryover hours. Those who do not have access to a computer may request a printout from the timekeeper for their department.

Exceptions to the carryover policy must be approved by Christine Lovely, vice president for Human Resources, prior to the end of this calendar year. The limited grounds for such requests may be found in the “Vacation” article of your collective bargaining agreement or in Title V, Section 42909. The request must include the reasons for the exception and be submitted in writing to the employee’s program center manager for a recommendation. For staff, if approved, the recommendation must include a plan for using accrued vacation before Dec. 31, 2015. For managers, any carried-forward vacation must be used by the end of March 2015. In addition to use of accrued vacation, plans must address the usual accumulation of vacation leave time during the year to avoid this situation in the future. The recommendation must be forwarded by the program center manager to Vice President Lovely by Friday, Dec. 12, for approval. For more information, contact Human Resources at 278-6078.

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employees on an approved CAT Leave:

• Lisalee Egbert, Teacher Education (Child Development)
• Brittney Farrand, Arts and Letters (English Department)
• Anne Goff, Arts and Letters (Foreign Languages Department)