



Dec. 19, 2016

News

Days of pride and joy: Relive Winter Commencement on Storify

Thousands of proud new graduates and their families joined Sacramento State's faculty and staff on Friday, Dec. 16, and Saturday, Dec. 17, for a joyous Winter Commencement at Sleep Train Arena.

Please enjoy images, videos, and much more contributed by our staff, the grads and their loved ones, and the Hornet Family on our Winter Commencement page on Storify: storify.com/SacState/winter-commencement-2016. Congratulations to our #MadeAtSacState graduates!

Submitted by the Office of Public Affairs and Advocacy

Athletics offers ticket deals for faculty and staff during winter break

Sacramento State Athletics is offering special deals this winter break for faculty and staff. From Thursday, Dec. 29, through Saturday, Jan. 14, Sac State has six home athletic events, and faculty and staff will be able to get free tickets for each. That includes two men's basketball games, three women's basketball games and a gymnastics meet. Faculty and staff with a valid OneCard will get up to four complimentary tickets for each event.

Below are the home athletic events during the offer. Tickets can be redeemed by presenting your OneCard at the Will Call table on the day of the game or by calling the Hornet Ticket Office at (916) 278-2222.

- 7 p.m. Thursday, Dec. 29 – Men's basketball vs. Northern Colorado
- Noon Saturday, Dec. 31 – Men's basketball vs. North Dakota
- Noon Saturday, Jan. 7 – Women's basketball vs. Portland State
- 7 p.m. Thursday, Jan. 12 – Women's basketball vs. Southern Utah
- 7 p.m. Friday, Jan. 13 – Gymnastics vs. San Jose State
- 2 p.m. Saturday, Jan. 14 – Women's basketball vs. Northern Arizona

All events will take place in the Nest, located in Yosemite Hall.

Submitted by the Department of Athletics

Campus heating over winter break (Dec. 24-Jan. 2)

The campus will be closed for the holidays from Saturday, Dec. 24, to Monday, Jan. 2. It makes excellent sense to save energy and state funds during this time.

The Central Plant boilers will be turned off at the end of the afternoon Friday, Dec. 23, to save energy and allow for yearly maintenance activities. Some buildings are not connected to the Central Plant heating system; they will continue to be heated as normally scheduled. Campus heating service will return Monday, Jan. 2. Direct questions to Facilities Management Customer Service at 278-6242 or fm-work1@skymail.csus.edu.

Submitted by the Office of the Vice President for Administration/CFO

Electrical system maintenance outages (Dec. 26-Jan. 2)

Facilities Management is performing its yearly electrical system maintenance procedures during the campus holiday shutdown from Monday, Dec. 26, through Monday, Jan. 2. This will require power outages as listed at csus.edu/aba/admin-ops/documents/electrical%20maintenance%20outage%20schedule.pdf.

The affected buildings will have up to an eight-hour power outage. If you work in one of the listed buildings, please be sure to turn off all electronics, computers, and other electrical equipment to avoid damage from power surges.

Submitted by Facilities Management

AIRC/Data Center will be closed Dec. 26 for maintenance

Every five years, the electrical equipment supporting our campus network and data systems must undergo comprehensive maintenance, which involves a full system shutdown. These systems are housed within the AIRC building. To minimize campus inconvenience, the period from 6 a.m. to 9 p.m. Monday, Dec. 26, was selected for this required maintenance.

The campus will not have Internet, telephone, wireless networking, or hosted campus applications such as SacCT, Office 365, and My Sac State during the maintenance window. There also will be no access to the AIRC building for the duration of the day. We appreciate your patience and understanding while this necessary maintenance is completed and we ensure that services are back online. Questions about specific systems involved? Contact servicedesk@csus.edu or call 278-7337.

Submitted by Information Resources and Technology

Dr. Martin Luther King Jr. Day of Service 2017 – Harvest Sacramento

In honor of Dr. Martin Luther King Jr., the Community Engagement Center will offer a Day of Service by partnering with Soil Born Farms' Harvest Sacramento event from 1 to 5 p.m. Monday, Jan. 16. After the event, volunteers will be served a meal at Sacramento Charter High School. One hundred volunteers are needed to harvest seasonal fruit throughout the Sacramento region. Once harvested, the fruits will be donated to local food banks.

Harvest Sacramento works with area residents, nonprofits, community groups, and businesses to harvest surplus fruit and vegetables from backyards and small orchards, then donate it to local food assistance agencies. To register and find more information about the Day of Service, please visit csus.edu/cec or call the Community Engagement Center at 278-4610.

Submitted by the Community Engagement Center

SOAL's Spring Diversity Leadership Conference coming in January

Student Organizations and Leadership invites all students to attend the 2017 Spring Diversity Leadership Conference, scheduled from 9 a.m. to 4 p.m. Wednesday, Jan. 18, in the University Union, Redwood Room. The theme of the conference is #NoFilter.

#NoFilter is intended to create a space for students to remove their biases, question their realities, and be open to dialogue in an effort to create more empathy in the Sac State community. In an effort to be more student-centered, the students will be crucial in deciding the topics that are covered during the conference. For more information: orgsync.com/1983/forms/227248. Please share this event information with students.

Submitted by Student Organizations and Leadership

Jesse Snow Memorial Fund Grant application process open through Feb. 10

The Jesse Snow Memorial Fund Grant application process is open, and applications will be accepted until Friday, Feb. 10. These funds are available for student organizations and campus departments to plan for projects or activities that encourage healthy lifestyle choices without alcohol. These projects or activities must benefit and appeal to the greatest number of Sac State students and work together with other funding sources. For more information and application instructions, please visit shcssacstate.org/wellness-promotion/jesse-snow-grant. Direct questions to Reva Wittenberg at reva.wittenberg@csus.edu or 278-2036.

Submitted by Student Health and Counseling Services

Advising Summit scheduled for Feb. 24

The Academic Advising Center, in collaboration with Academic Affairs, will host Sac State's second annual Advising Summit from 9 a.m. to 3 p.m. Friday, Feb. 24, in the University Union. The theme for the conference will be "Connect 4: Learning, Supporting, Advising, and Collaborating." President Robert S. Nelsen, along with leadership from Student Affairs and Academic Affairs, will welcome faculty, staff, and administrators in attendance. The event will feature plenary and concurrent sessions, student and advisor panels, and Dr. Charlie Nutt, executive director of the National Academic Advising Association (NACADA), as the keynote speaker.

Save the date and visit the website at csus.edu/acad/summit. The call for proposals is live with a deadline of Friday, Jan. 27. If you have questions, please contact Jazzie Murphy, interim director of Academic Advising, at jasmine.murphy@csus.edu; or Chevelle Newsome, dean of Graduate Studies and acting dean of Undergraduate Studies, at cnewsome@csus.edu. We look forward to seeing you there!

Submitted by Academic Advising

Faculty professional activities

The latest faculty professional activities are available at csus.edu/news/articles/2016/10/1/Professional-activities,-October-December-2016.

Submitted by the Office of Public Affairs and Advocacy

Faculty Senate schedule

The Faculty Senate calendar is available at csus.edu/acse.

Submitted by the Faculty Senate

Security tip: Choose SaLinkSecure for campus wireless

When connecting your laptops, smart phones, tablets or other devices to the campus network, you may see multiple networks available. Always select SaLinkSecure to maximize your network speed, mobile coverage, and security.

While most devices support the fast and secure protocols of SaLinkSecure, some older devices may not. If your device does not, try connecting to SaLink. But keep in mind that your network connection with SaLink alone is not secure unless the site you are visiting itself secures your connection. A secure connection is indicated by "https" at the beginning of the URL and a locked icon on your browser. SaLink is still supported on campus to address legacy technology that is not supported by the preferred SaLinkSecure technology. For more information on campus wireless coverage or how to configure your wireless devices, open a browser and type csus.edu/irt/wireless.

Submitted by the Information Security Office

Human Resources

Year-end pay warrants and direct deposit posting dates

The regular master payday falls on Friday, Dec. 30; however, please be aware that the issue date is Jan. 1, 2017, and the posting date for direct deposit is Tuesday, Jan. 3, per the State Controller's Office.

Please note that because the December payroll is the first pay warrant issued in 2017, your paycheck net may or may not be different from your previous month's check. This may be due to new benefit rate deductions and tax withholding changes that occur with the new year.

The Office of Human Resources – including Payroll – will be closed for the holidays from Monday, Dec. 26, through Monday, Jan. 2. If you have questions, please call Payroll Services at 278-6211.

Excess vacation hours

University employees are limited in the amount of vacation they can keep as an unused balance. Those hours are reconciled annually, and hours in excess of carryover maximums must be used by Dec. 31. It is each employee's responsibility to monitor accumulated vacation time.

To view your vacation balance, go to csus.edu, log onto My Sac State using your username and password, and click on "Current Leave Balance" under "Employee Center." The page will display your current vacation balance and alert you if it is approaching the maximum. The "Leave Accrual Information" link provides information on accrual rates and maximum carry-over hours. Those who do not have access to a computer may request a printout from their department timekeeper.

Exceptions to the carryover policy must be approved by the Office of Human Resources prior to the end of this calendar year. The limited grounds for such requests may be found in the "Vacation" article of your collective bargaining agreement or in Title V, Section 42909. The request must include the reasons for the exception and be submitted in writing to the employee's program center manager for a recommendation. For non-management employees, if approved, the recommendation must include a plan for using accrued vacation before Dec. 31, 2017. For managers, any vacation carried forward must be used by the end of March 2017. In addition to the use of accrued vacation, plans must address the usual accumulation of vacation leave time during the year to avoid this situation in the future. HR has developed a form to make this request easier (csus.edu/hr/docs/payroll_forms/vacation_rollover_request.pdf). The form must be submitted by the program center manager to HR at zip 6032 by Friday, Dec. 23, for approval. For more information, contact Human Resources at 278-6078.

Catastrophic leave donation

Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at csus.edu/hr/forms.html#disability by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3004, or by calling 278-3522.

The Benefits Office currently has the following employees on an approved CAT Leave:

- Joshua Bakke, University Transportation and Parking Services
- Serena Hoffman, College of Business Administration (vacation only)
- Brian Sarantopulos, Reprographic Services