# Volunteer Service Description

<table>
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<th><strong>Position Title:</strong> ICU Volunteer</th>
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<td><strong>Issue Date:</strong> 8/20/14</td>
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<td><strong>Location:</strong> SGH 3rd fl</td>
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<td><strong>Supervisor of volunteers:</strong> Joeleen Sumner, Mila Rosenow ANM’s, Sherry Marchi R.N. Director</td>
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**Service:**
The Sutter General Intensive care unit is a 22 bed intensive care unit. 10 beds are located in 5 ICU and 12 beds are located on 3 west. Patients admitted to the intensive care are provided interdisciplinary support and interventions as well as close monitoring of patients while they are critically ill.

**Objective:**
The main priority of the volunteer is to assist the staff with providing comfort measures to patients, families, and visitors through the utilization of "rounding" with the patients and assisting staff with routine duties of the department. Provide the volunteer opportunities for learning professional and social interaction in a medical setting and to experience hands on (either directly or indirectly) educational and real-life learning experiences.

**Hours:**
Monday through Sunday 9 AM to 9 PM
Must train on Monday, Tuesday, or Thursday from 1600-2000.

**Qualifications:**
Friendly, positive and professional attitude. Works well with patients, staff and visitors. Does not have an aversion to procedures and blood. Ability to display compassion, and caring in a non-judgmental way. Artificial nails for patient care staff are prohibited due to infection control concerns

**Training:**
Hospital orientation and specific departmental orientation.
Monday, Tuesday, or Thursday from 1600-2000

**Competencies:**
Confidentiality/HIPPA
High degree of professionalism/maturity
Understanding and following directions from staff
### Responsibilities:
- Round with patients
- Act as a liaison between staff and family
- Equipment and inventory support: stock med carts, stock patient rooms
- Clerical: Create chart packs for admissions
- Run errands to the lab
- Answer phones, make copies as necessary
- Assist staff with patient care (transporting, bathing…)
- Disinfect wheelchairs and other equipment as needed per staff member
- May observe procedures with R.N. approval
- Help with transporting and discharges (after wheelchair training)

If you cannot make your shift please call the department to let them know 733-8932