Position Title: Pathology Lab Volunteer

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<th>Issue Date: Sutter General Pathology</th>
<th>Supervisor of volunteer: (Laura) Michelle Hastie 733-1711</th>
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**Service:**
Pathology is the branch of medicine that focuses on the study and examination of the disease process in human tissues and fluids including but not limited to cancer, infection and cell degeneration.

**Objective:**
The main priority of the volunteer is to assist the staff with the department duties that will help expedite the services the department delivers in a timely and efficient manner. They will assist with daily slide and report filing in the department as well as pick-up and deliver pathology specimens.

The volunteer will be provided opportunities to learn professional and social interaction in a medical setting working closely with Pathologists, PAs, OR staff and surgeons. The volunteer will learn and observe the Pathology process including accessioning, gross examination, fixation, and both stat (intra-operative consultation) and routine processing to the point where a diagnosis is rendered.

**Hours:**
Monday - Friday, 8am-4pm (hours can be flexible based on volunteer’s availability). Prefer at least 4 hours/day.

**Qualifications:**
Does not have an aversion to sight or smell of pathology specimens (biopsies, limbs, organs, etc.). Friendly, positive and professional demeanor. Works well with physicians, patients, staff and visitors.

**Training:**
Hospital orientation
Department orientation

**Competencies:**
Confidentiality, strong organization skills and attention to detail.

**Responsibilities:**
- Accurately file autopsy, cytology and surgical slides and reports in chronological order.
- Pick up Pathology specimens from Capitol Pavilion.
- Deliver specimens to the Clinical Laboratory and Flow Cytometry Laboratory.
- Other miscellaneous duties as assigned.