### Volunteer Service Description

**Position Title:** Sutter SeniorCare PACE Volunteer

**Issue Date:** 08/20/14  
**Location:**  
1234 U Street, 95818  
7000 Franklin Blvd suite 1020, 95823  
**Supervisor of volunteer:** Kathy Harrison U Street, Christine Gonzales and Rachel O’Connor (Gonzales) and Cherie Martinez and Kyahawiae Otiti at Franklin Blvd

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<tr>
<th><strong>Service:</strong></th>
<th>The Adult Day Health Center for Sutter SeniorCare PACE has an average of 50 participants attending daily. It is located at 13\textsuperscript{th} and U and Franklin Blvd near Florin Road (both in Sacramento). The participants range in age from 55 to 99. Volunteers will assist staff by providing social interaction with the participants by assisting with daily activities.</th>
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<td><strong>Objective:</strong></td>
<td>The main priority of the volunteer is to provide comfort measures to the participants through the interaction of the daily social activities in the facility. They will also assist the staff with daily routine duties (bingo, reading …). Volunteers will have the opportunities for learning professional and social interaction with older adults in an Adult Day Health Care setting and to experience educational and real-life learning experiences.</td>
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| **Hours:** | Monday- Friday  8:30 or 9:00-2:30 or 3 pm  
Closed weekends and Holidays |
| **Qualifications:** | Friendly positive attitude. Works well with participants, staff and visitors.  
Artificial nails for patient care staff are prohibited due to infection control concerns. |
| **Training:** | Hospital orientation and specific departmental orientation. The staff supervisor will track the volunteers’ hours and report them to volunteer services on a monthly basis within the first five days of the month. |
| **Competencies:** | Confidentiality |
| Responsibilities: | Assist with activities/socials  
Social conversations with participants  
Provide name tags for participants  
Assist staff with participants off the bus and to their seat  
Help with set up and clean up of activities  
Help with arts and crafts, bingo, games, parties, outings, paint nails,  
Special events  
Assist staff with lunch time  
Wipe down tables  
Decorate for holiday /special events  
Light clerical duties  
Answer phones  
Escort participants to meet with doctors, dentists … during clinic hours  
Volunteers should notify department when unable to make their shift at 446-3100 and ask for either Christine or Rachel. |