MINUTES
Teaching Credentials Meeting
December 17, 2013, 1:15 – 2:45pm
Eureka Hall, Room 223

ATTENDEES:

AGENDA TOPIC

INFORMATION ITEMS:

• Updates from Faculty Senate
  A Task Force is being developed to consider the relationship between the IPP process and Academic Program Review. Will be in charge of examining both the APR policy and the IPP policy to determine the extent (if any) of overlap or duplication. Ask for a department rep to be on Task Force. Let Pia know if interested on joining Task Force.

• Updates from College Committees
  CATTE – one course approval-ASL. Short meeting.
  SOAR – student speaker, agenda of priorities to complete set for spring.
  SPAR – working on strategic plan, figure what resources we have and what we don’t have. Making good decisions not for tomorrow but, rather long term. Had to make decisions for upcoming items. Faculty hiring for long term need, not immediate. April meeting discuss faculty hiring needs.
  TAC – meeting in Feb. to see what college needs. Send request to Chia Jung.
  ERI – finalizing mission and purpose, support research needs. Research contract admissions.
  CHS – officially don’t go into effect until Spring. Members doing online training. Start taking apps in spring for students, not faculty. Pilot computer program to see if students’ app are accepted. Look at proposals to see is there is validity. Send proposals to Don Grushkin, chair – he then distributes.

• Updates from Programs:
  o Education Specialist Programs – No updates.
  o Multiple Subject Program – looked at better distribution of tasks, supervision, schedule and lesson plan template.
  o Single Subject Program – Foundations class presenting lesson plans for MCE and MCE social justice. Broken out by subject areas and did a great job. All supervisors meet with faculty and discuss. Coming up with data for developmental process.

• Updates from Dean’s Office/Chairs
  No Updates

• Other updates
  o CFA – party on Thursday, December 19th 5-7pm. Slight increase in faculty pay checks.
  o CTC/Legislature: Updates to program documents (interns, EL panel) – Special Ed, programs refocused early in spring, update to learner advisor panel. CTC new process to have all program documents read. They will be coming to campus and meet with groups. Meeting potentially in April. A benefit for us to read docs from other campuses. Gives us incline credit since they are now charging fees for accreditation.
  o Bilingual Coordinators Network Report – Conference held last Tuesday and Wednesday. CA standard implementation letter sent to Governor on Monday. Meet with Jan Meyer.
works in county office to see how districts are implementing new ELD standard and common core. Albert sent Parent guide/tool kit to schools to be distributed to parents.

- Sacramento Pathways – partnership between SCUSD, Sac State, Sac City. Adele, Marcy, Chia-Jung are involved and meeting with reps from other schools. Marcy offered a workshop for all English teachers throughout Sac City - open to all. Our candidates were invited as well. Sue Baker was active and engaged in workshop. Paula Hansel only wanted student teachers from Sac State.
- Staff information – No updates
- Faculty Positions # 70 and 71 – slowly coming along. Committee members received training.

**DISCUSSION ITEMS:**

- **Discussion/Action:**
  - Additions to the syllabus template: Educator Expo date? Yes, faculty willing to add date to syllabus.
  - PACT due date (as appropriate): April 7, 2014 at 4:00 p.m.
- **Discussion:** schedule Shannon Wells from Career Center as guest speaker for exiting candidates? Yes, all in favor for Pia to start conversation with Shannon Wells and coordinators to come and speak with candidates.

**ACTION ITEMS:**

- Formally select representative to Associate Dean Search Committee

**MOTION:**

Stephanie nominates Elisa Michals, Jenna seconds, all in favor. Passed unanimously.

**ANNOUNCEMENTS/COMMUNITY ITEMS:**

- **CoE Commencement Ceremony:** Saturday, December 21st at 5:30 p.m. (arrive at 4:30 p.m.)
- **GRADES DUE:** January 2, 2014 at 11:59 p.m.
- **For MS, SS and EDS/MS supervisors:** evaluations uploaded to TaskStream no later than January 2, 2014 at 5:00 p.m.
- **For all cooperating teachers:** evaluations completed (hard copy, electronic copy, TaskStream, etc.) by December 20th, 2013 or before
- **Single Subject orientation:** ½ day on Thursday, January 23, 2014 (tentative)
- **Multiple Subject (2 semester) orientation:** 1 full day on Friday, January 24, 2014
- **Program faculty meetings for Spring 2014:**
  - **Single Subject:** SECOND Thursdays 9:30 until 11:30 in Eureka 223 (first Spring 2014 meeting: February 13, 2014)
  - **EDS:** SECOND Tuesdays, from 11:30 a.m. until 1:00 p.m. in Eureka 435D (first Spring 2014 meeting: February 11, 2014)
  - **Multiple Subject:** SECOND Thursdays 12:00 – 2:00 p.m. in Eureka 223 (first Spring 2014 meeting: February 13, 2014)
  - **Department Meetings:** THIRD Tuesday of the month from 1:15 until 2:45 p.m. in Eureka 223 (first Spring 2014 meeting: February 18, 2014)

*Meeting Adjourned: 2:00pm*