MINUTES
GRADUATE and PROFESSIONAL STUDIES in EDUCATION
FEBRUARY 3, 2015
EUR 223, 1:15 – 2:45 pm

Recorded by: Dr. A. Gonzalez

Approval of the Agenda
Agenda approved

Approval of the December Minutes
Agenda approved with amendment to include Caroline Turner in attendance

Action Items
Approval of Form A’s/B (Voc Rehab)

Discussion of item. The goal is to eliminate a thesis/project from the culminating experience. The culminating experience will consist of students taking the Certified Rehab Counselor exam. Five of the six M.A. programs in California use this exam and the use of this exam as the culminating requirement is more appropriate for Voc Rehab students.

Approved unanimously

Informational Items
EDGR 260
Discussion – This course was designed to demystify the writing experience for graduate students. However, it is becoming apparent that this course exceeds program requirements for many of our GPSE programs. In addition, there does not seem to be a critical mass of students to take the course. This course was supposed to fulfill the writing requirement but programs individually have writing requirement courses that fulfill this requirement and the university is likely going to do away with requiring a writing intensive course. We need to give more thought to this course in the near future. This is the first time we have a full time tenured faculty member teaching the course. Some programs do want the course offered as many of their students are returning students from an applied career in Education and need to gain writing skills.

Evaluations - Part-time instructors
Discussion – CHDV has a small committee that will evaluate their part time faculty whereas Melissa Holland is the only faculty in a program with 16 part timers. Counselor education has 16+ part timers needing to be evaluated with minimal tenure track faculty members. Part time evaluation letters need to be formatted similar to the RTP letters, with a focus on teaching. Chair Heredia will contact the larger GPSE group to assist in part-time evaluations. Please contact Chair Heredia if you are willing and able to write such letters. One proposal is to have a branch primary RTP committee that can help review the part time instructors for the programs that have fewer full time faculty.

Issues related to part-time evaluations include:
1. fewer faculty willing to help with this task
2. how do address the matter of those unwilling to assist their colleagues in writing the letters
3. prior to the reorganization, reviewing part-time instructor evaluations appeared to be less problematic

Proposed MA Program
Discussion – For the last two years, fewer students have applied to some MA programs. A subcommittee representing these programs (BMED, L&L, C&I and GE) has met regularly since early January to create a new 30 unit MA pathway. The pathway, will focus on graduating students who are critical consumers of research, knowledgeable about the “super structure of schools,” strong instructional and community leaders, well informed about the process of creating and/or adopting policies that address educational disparities within schools/districts, and skilled in the use of technology as a means of social inclusion. The committee hopes to present the program proposal in March.

Other Information
COE monthly meetings are important to faculty and staff. Many faculty members would like to discuss the implementation of the college restructuring (e.g., assess what has worked well and needed changes). It would be helpful if the COE meetings could focus on current issues college issues and problem solving (similar to the structure used for the August retreat) rather than announcements. The COE meetings need to be structured in the same manner that we do in the retreat. Finally, it would helpful to have advance notice when meetings are cancelled.

Important Dates to Remember:

February 2 – ATCs, Grad Apps, Classifications, Currencies due to OGS
School Psychology Admissions Deadline

February 5 – CoE Funding Workshop, noon-2pm; RSVP to Kathy Gee

February 6 – Petition to Exceed Units due to OGS
   Last Day to Add/Drop without Chair’s Approval
   Last Day to Drop for Full Refund

February 20 – Census Date

March 1 – Admissions Deadline (CHDV, EDTE, EDLP, EDBM, SPED, VRC)

March 23-29 – Spring Break

March 30 – (Campus Open, Classes Held)

March 31 – Cesar Chavez Day (Campus Closed)

College Protected Writing Group Dates: 2/13; 2/27; 3/13; 3/27; 4/10; 4/24; 5/8