COE TECHNOLOGY ADVISORY COMMITTEE

TAC
Thursday, February 27, 2014
11:00 a.m. -12:00 p.m.
Eureka Hall 221

MINUTES

Members Present: Chia-Jung Chung, Betty McHugh, Bill Vicars, Steve O’Donnell, Ravin Pan

Members Absent: Elisabeth Liles

1. Approve Agenda
   Approved by All TAC members present the beginning of the meeting.

2. Approve Minutes:
   Approval of the Minutes from the November 21, 2013 meeting. Approved by All TAC members present.

3. Refine and Review Charge:
   a. Vote to approve revised charge: Approved by All TAC members present.
   b. Revised charge will be presented to DAC

4. DAC Report: (Liles)
   a. DAC did not meet in January. Liles will attend February meeting.
   b. Update on EUR 315 upgrade – did it happen over break? (McHugh)
      EUR 315 was upgraded as intermediate smart classroom. McHugh shared IRT Classroom Service link that lists all CSUS learning spaces and the technology resources in the learning spaces/rooms on campus.
      http://webs-cp1.irt.csus.edu/~rooms/

5. AITC Report: (Liles)
   a. FYI:
      i. The Faculty Senate passed the Computer Lab Use Policy on February 13, 2014!
      ii. Blackboard information session being held on Friday, March 7 from 11:00-3:00 in Del Norte 1010.
      iii. Next step: Social Media Policy/Guidelines

6. COE Webpage:
   a. Recommendation to invite program coordinators to TAC meeting in December to discuss program web pages, but the meeting was cancelled. Reschedule?
      The multiple clicks to access application materials on COE website was discussed in SSOAR February meeting. TAC group proposed to conduct a student survey in May to collect student feedback about COE website. The collected feedback will be sent to TAC and be discussed in the first TAC meeting in Fall 2014.
      All program coordinators and chairs will be invited to TAC meeting in April (April 24, 2014). Each program coordinator need to review his/her program webpage and be prepared to discuss the revisions before TAC meeting.

7. Wish List:
   a. Results of research regarding use of Apple TV and iPad instead of Smartboard: McHugh shared her San Jose State visit and there are iPad carts faculty can check out in Sac Jose State. The use of Apple TV in San Jose State is unclear. There will be a Skype meeting with San Jose State coordinated by SPAR. Some TAC committee members may want to attend this meeting as well.
   b. Results of what university labs have Smartboards already installed: McHugh reported that there are 6 Smartboards in Room Del Norte 1010. This is the only room with Smartboards installed on campus. McHugh will find out if faculty can reserve this room for their classes.
   c. Recommendations from committees: TAC committee still collect the wish list items.
   d. Liles will send a call out to college
8. **Next Meeting:**
   a. March 20, 2014 from 11:00-12:00 in EUR 221