

Student Salaries

Teaching Associates

\$618.80 monthly for 6 payments

Graduate Assistants

\$454.50 monthly for 5 payments

109X/1X/2X

Writing Center Tutors/WAC

Fellows & Tutors, \$11.09 /hour

Student Assistants, \$8.00 / hour

The English Department at
Sacramento State
invites applications for the following
student positions:

Teaching Associates (TA)
Graduate Assistants (GA)
1X/2X Tutorial Instructor (ISA)
109X Tutorial Instructor (ISA)
Writing Center Tutors (ISA)
WAC Program Tutors (ISA)
WAC Program Fellows (SA)

Fall 2009

*More information and Department Application
Forms are available in the English Department
Office, CLV 102*

(Learning Skills position applications are
available in LSN 2200)

DEADLINE FOR APPLICATION PACKET IS

4:00 p.m. on April 15, 2009

Department of English
CLV 102
6000 J Street
Sacramento, CA 95819-6075

278-5747



**Deadline is 4:00 p.m., Wednesday
April 15, 2009**

TEACHING ASSOCIATE PROGRAM (TEACHING ASSISTANT)

The Teaching Associate position is open to Sacramento State fully classified (NO exception!) graduate students pursuing the M.A. in English or TESOL. Teaching Associates teach one section of English 1A (College Composition) or English 2 (College Composition for Multilingual Students) and earn \$618.80 per month for 6 payments per semester for up to three semesters. Attendance at regular staff meetings is required. Appointments are made initially for one semester; reappointment to succeeding semesters is at the direction of the Student Personnel Committee. The appointment is normally renewed for two additional semesters upon the recommendation of the Writing Programs Coordinator, after consulting with the TA Supervisor. Students must have completed English 120A (Advanced Composition) or English 120S (Writing in the Social Sciences) with a grade of B or better, and must have taken English 220A (Teaching of Composition in College) to teach English 1A or English 215B (ESL Writing/Composition) to teach English 2. Applicants for Teaching Associate positions must have a minimum 3.0 GPA; or, for a new student, must have earned an undergraduate overall GPA of not less than 2.75 and an upper division (last 60 units) of not less than 3.0.

GRADUATE ASSOCIATE COORDINATOR—WRITING CENTER (GRADUATE ASSISTANT)

The Graduate Associate Coordinator positions are open to fully classified graduate students at Sacramento State, or undergraduates in the last semester of their senior year who have applied for admission to a graduate program. (Selection of seniors will be contingent upon fully classified admission to a graduate program for Spring 2009). Graduate Associate Coordinators assist in the coordination of the Writing Center (CLV 128) under the supervision of the Writing Center Coordinator. They are paid on a 10 hour per week base salary of \$454.50 per month for 5 payments per semester. Attendance at biweekly staff meetings is required. Appointment is on a semester basis, for a term of up to two consecutive semesters. After two semesters students can reapply but preference will be given to new applicants. Applicants must have completed the English Department tutoring course, English 195A/410A. Applicants for the Graduate Associate Coordinator positions must have a minimum 3.0 GPA; or, for a new student, must have earned an undergraduate overall GPA of not less than 2.75 and an upper division (last 60 units) of not less than 3.0.

Please note: Applicants must be currently enrolled in at least 6 units (but not more than 12 units) of course work or enrolled in English 500, and they must continue this GPA and minimum enrollment each semester of their appointment. Also, students appointed to these positions must have satisfied any incomplete ("I") grades two weeks prior to the beginning of the Fall 2009 semester.

WRITING ACROSS THE CURRICULUM FELLOWS (WAC Student Assistant)

WAC (Writing Across the Curriculum) Program Fellows work on WAC-related projects with the University Reading and Writing Coordinator. These projects may include creating discipline-specific materials for the Writing Center and the WAC program website, participating in writing assessment activities across disciplines, writing articles for the WAC newsletter, assisting with the Fall WAC conference, etc. Fellows earn \$11.09 per hour and work 5 hours per week during the semester. Appointments are for up to two semesters. Applicants must be graduate students with a 3.0 GPA and must have successfully completed Engl 220A.

WRITING ACROSS THE CURRICULUM TUTORS (WAC Instructional Student Assistant)

WAC (Writing Across the Curriculum) Program Tutors conduct one-to-one tutorials on writing in locations at various colleges and departments (Civil Engineering, Health and Human Services, Sociology, etc.). Tutors earn \$11.09 per hour and work 5 to 10 hours per week during the semester. Applicants may be undergraduates with a minimum 2.0 GPA or graduates with a minimum 3.0 GPA and must have successfully completed Engl 195A/410A.

WRITING CENTER TUTOR (INSTRUCTIONAL STUDENT ASSISTANT)

Writing Center Tutors are instructional student assistants who conduct one-to-one tutorials on writing in the Sacramento State Writing Center. Some Tutors also staff the reception desk along with conducting tutorials. Tutors earn \$11.09 per hour and work 2 to 20 hours per week during the semester. Appointments are for up to three semesters. After 3 semesters students may reapply but preference will be given to new applicants. Applicants may be undergraduate students with a 2.0 GPA or graduate students with a 3.0 GPA and must have successfully completed 195A/410A.

109X TUTOR (INSTRUCTIONAL STUDENT ASSISTANT)

109X Tutors lead writing tutorials—designed to supplement Writing-Intensive course instruction for students who might otherwise need to take an additional semester of writing—consisting of 12 upper-division students. Each week, Tutors lead a 50-minute writers' group workshop, oversee writers' SacCT posts for an additional hour, and attend a 50-minute Tutor training meeting; attendance at weekly Tutor meetings and at the pre-semester Tutor Training is required. Undergraduate student applicants must have a minimum 3.0 GPA and must have successfully completed their General Education Writing Intensive course with a grade of B or higher. Graduate student applicants must have a minimum 3.0 GPA and must have successfully completed the GWAR.

1X/2X TUTOR (INSTRUCTIONAL STUDENT ASSISTANT)

1X/2X Tutors conduct small group tutorials for students in English 1A/2. The tutorials are designed to supplement 1A/2 instruction for students who might otherwise need to take an additional semester of writing. Tutors prepare & conduct tutorials and attend staff meetings. They are paid \$11.09 per hour for 3 hours per week. Attendance at staff meetings and pre-semester Tutor Training is required. Undergraduate student applicants must have a minimum 2.0 GPA and must have successfully completed 195A/410A. Graduate student applicants must have a minimum 3.0 GPA and must have successfully completed 195A/410A.

STUDENT ASSISTANT PROGRAM

Student Assistants perform routine clerical duties such as, but not limited to, operating the reproduction equipment and collating and stapling course materials. They earn \$8.00 per hour and work from 3 to 20 hours per week for up to four semesters. Applicants must be currently enrolled (completed 24 or more units) Preference will be given to English majors qualified for Work Study carrying at least 6 units of course work with a minimum 2.0 GPA, and they must continue this GPA and minimum enrollment each semester of their appointment.