Sacramento State English Department

Permission to Enroll in English 500 - Master’s Project
Composition or Creative Writing Program Culminating Experience

SID: _______________________________               Semester: _______________________________

Name: _______________________________               _______________________________

Phone: _______________________________               Email: _______________________________

Units completed toward degree: ________       Advanced to Candidacy: □ Yes □ No

To be eligible to work on your Master’s Project, you must meet each of the following three requirements. Students who do not meet these requirements will not be permitted to enroll in English 500:
1. Your Advancement to Candidacy must have already been processed by the Office of Graduate Studies.
2. You must have completed, or be in the process of completing, all graduate course work during the semester in which you enroll in English 500.
3. You must not have more than one incomplete grade on your transcript.

Obtain your first and second readers’ signatures. Attach your reader contract (developed with your first reader), then submit this form to the English department Graduate Coordinator for his or her signature.

First Reader: _______________________________       _______________________________       _______________________________

Second Reader: _______________________________       _______________________________       _______________________________

Graduate Coordinator: _______________________________       _______________________________       _______________________________

Submit the completed form and all attachments to the English Department Office (Calaveras 103) after your priority registration appointment for the semester has begun. A department staff member will enroll you in English 500.

□ Add Processed date: _______ initials: _______

□ Add Pending (notes on reverse) date received: _______

□ Re-Enrolled in ENGL 500 (notes and date[s] on reverse)

Updated Nov-10