The Loss of Income appeal process is a service and is not a requirement under federal aid regulations. Students and/or parents who are experiencing a loss of income in 2015 may request a review of their income.

**Dates & Deadlines**
- Loss of Income Appeal Form available: September 7, 2015
- If attending Fall 2015 only deadline: November 16, 2015
- If attending the academic year / Spring 2016 deadline: March 8, 2016

**Eligibility Requirements**
- A completed 2015-2016 financial aid file
- The total income/untaxed earned in 2015 must be lower than the 2014 income/untaxed income earned and it improves the students award status
- Loss is due to job layoff/termination, physical disability, ending of taxable or untaxed income or benefits reported on the financial aid application for 2014 and/or military discharge
- Change in student’s or parent’s (of dependent student) marital status due to legal separation, divorce, or death of spouse
- Student is selected for verification

**Reasons NOT Considered**
- Situations involving higher income in 2014 from any form of gambling and games of chance, e.g., lotteries, contests, raffles, sweepstakes, etc.
- One-time lump sum cash distributions of pensions, IRA accounts, or other retirement accounts used to pay down debt or make discretionary purchases, etc.
- Bankruptcy and home foreclosures not accompanied by a qualified loss of income event.
- Adjustment to Asset information reported on the financial aid application.
- Your Expected Family Contribution (EFC) is $0.

**Starting in September to be considered for this process, bring the following:**
- Independent students: All income/untaxed income earned in 2015 for you and/or your spouse (if married).
- Dependent students: All income/untaxed income earned in 2015 for you, if you are experiencing the loss and/or your parent(s) including step-parent (if married), if they are experiencing the loss.

**A signed 2015 Federal Income Tax Return will be required if:**
- Irregular or inconsistent income based on sales, commissions, on-call jobs or self-employment, etc.
- Sources of non-wage income such as from rental property or difficult-to-estimate income from capital gains, investments, and other income-generating assets.
- Submitting a completed Loss of Income appeal after Monday, December 1, 2015.