LOCATION HEADQUARTERS: Davis or Berkeley, California

CLOSING DATE: To assure full consideration, application packets must be received by February 24, 2014 (open until filled)

BACKGROUND:

The University of California Agriculture and Natural Resources, a statewide program with local development and delivery, is seeking an Academic Coordinator to provide IGIS analysis, coordination and support to the Informatics and Geographic Information Systems (IGIS) team to meet the IGIS mission. IGIS is established to assist and advance research and extension activities by coordinating the development of Informatics and GIS tools and applications and make them available through an online web-accessible portal.

Our Culture:

Working at UC ANR offers a career with a history and a future. Since the first Advisors were hired in California almost 100 years ago, we have maintained our central purpose as stewards, problem-solvers, catalysts, collaborators, and educators. Academics in UC ANR enjoy a network of colleagues across our system of local offices, statewide programs, 3 colleges and 1 professional school in the UC system. Our culture is characterized by collaboration and entrepreneurship in a vibrant working environment. New academic staff are mentored and supported by this network of colleagues. The UC ANR vision guides priorities in research, education, service, and resource allocation. ANR envisions a thriving California in 2025 where healthy people and communities, healthy food systems, and healthy environments
are strengthened by a close partnership between the University of California and its research and extension programs and the people of the state. The University remains connected and committed to the people of California, who enjoy a high quality of life, a healthy environment, and economic success in a global economy. The full Strategic Vision is available at: http://ucanr.edu/About_ANR/Strategic_Vision/.

NATURE AND PURPOSE: The IGIS Program Coordinator will coordinate with the IGIS leadership team to advance ANR's Strategic Vision of close partnerships between researchers, Cooperative Extension Specialists and Advisors, and the people of California by providing geospatial and informatics tools, data, training, consultation, and map products to Agriculture and Natural Resources. He/she will support IGIS interests and projects across ANR, encouraging collaboration across ANR operational units, and develop contacts within the University’s geospatial community.

MAJOR DUTIES AND RESPONSIBILITIES:

- Assess the Division's GIS and Informatics needs, particularly in the agricultural arena, and coordinate the implementation of strategies to provide those needs
- Coordinate monitoring of program needs.
- Provide professional knowledge and consulting skills through the IGIS Service Center. Tasks associated with supporting a comprehensive service center include:
  - Coordinating with researchers to support geospatial technological development to enhance projects
  - Coordinating development of appropriate documentation, training programs, and promotional materials to enhance and expand the use of GIS resources by ANR research, teaching and extension personnel.
- Maintain professional competency in GIS and geospatial Informatics to provide the skills to perform the above duties and responsibilities
- Participate in professional organizations.
- Maintain a program of continuous self-improvement by participating in in-service training, seminars, workshops, work group, program team meetings, short courses, professional meetings and other relevant opportunities.
- Actively advocate for IGIS program awareness and support.

PROGRAM LEADERSHIP AND BUSINESS OPERATIONS DUTIES:

- May participate in professional development to strengthen team.

RELATIONSHIPS: The position is administratively responsible to the Director of IGIS Statewide Program.

AFFIRMATIVE ACTION: An understanding of and commitment to UC ANR’s affirmative action goals and commitments is expected of all academic members.

EDUCATION AND EXPERIENCE:

A minimum of a Masters Degree is required, though other advanced degrees are encouraged in Geography, Ecology, Agricultural Sciences or a related field specializing in geospatial technology.
Desired Experience:

- Experience using advanced geospatial technologies for applications.
- Ability to program in Python or similar language
- Extension experience

**SALARY:** Beginning salary will be in the Academic Coordinator II Rank and commensurate with applicable experience and professional qualifications. For information regarding the Academic Coordinator salary scales, please refer to the University of California website:

http://ucanr.edu/academicsalaryscale2013 (table 36 A/C II)

The Academic Coordinator II position is a two year renewable term appointment. Prior to the completion of the initial appointment, the position and the incumbent’s performance will be reviewed. If the review reflects a continuing need for the position and the incumbent’s performance is judged to be of high quality, our intention is to offer a second term appointment of two years, subject to renewal based on the same criteria.

**BENEFITS:** The University of California offers comprehensive benefits including two days per month paid vacation, one day per month paid sick leave, and approximately thirteen paid holidays per year. ANR is part of UC’s Family-Friendly Policies. A variety of health and dental insurance plans are available, with employer contributions to the premiums. In addition, the University provides basic life and disability insurance, which may be supplemented at group rates. Workers’ Compensation Insurance is provided. An excellent UC Retirement System is coordinated with social security, and optional annuity plans may supplement retirement. Automobile insurance is available. For more information, refer to the UC Benefits website at:

http://atyourservice.ucop.edu

**HOW TO APPLY:** To be considered, applicants must submit electronically the following four components of the Application Packet to anracademicsearch@ucop.edu

1. Cover Letter
2. ANR Academic Application Form— from the ANR website at:
   http://ucanr.edu/academicapplication
   Please include a list of potential references. If you are selected for an interview, the search committee will contact the references you listed on the UC ANR application form (a minimum of four (4) and a maximum of six (6) names, current addresses, phone numbers and email addresses). Please do not send letters of reference.
3. Curriculum Vitae or Resume
4. College Level Transcripts: Original transcripts are preferred, however, legible photocopies of original transcripts will be accepted. Transcripts must identify course work completed, grades earned, degrees conferred and confer dates.

**Application and associated materials will not be returned to the applicant.**
A search committee will review all applications, interview candidates, and recommend individuals most suitable for the position.

For information regarding this position, please contact

University of California, Office of the President
Division of Agriculture and Natural Resources
E-mail Address: ANRacademicsearch@ucop.edu
Internet: http://www.ucanr.edu/jobs

PLEASE REFER TO POSITION NUMBER AP #13-29 IN ALL CORRESPONDENCE

It is the policy of the University of California (UC) and the UC Division of Agriculture & Natural Resources not to engage in discrimination against or harassment of any person in any of its programs or activities (Complete nondiscrimination policy statement can be found at http://ucanr.edu/sites/anrstaff/files/169224.pdf)

Inquiries regarding ANR’s nondiscrimination policies may be directed to Linda Marie Manton, Affirmative Action Contact, University of California, Davis, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1318.

As of January 1, 2014, ANR is a smoke- and tobacco-free environment in which smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes), is strictly prohibited.