THE CALIFORNIA TECHNOLOGY AGENCY IS ACTIVELY SEEKING INTERNS FOR THE STATE OF CALIFORNIA TO WORK CLOSELY WITH THE STATE GEOGRAPHIC INFORMATION OFFICER.

The GIS intern will have the opportunity to work closely with the State Geographic Information Officer and staff, to learn about the California Spatial Data Infrastructure, GIS policy and Standard development, as well as hands on experience with helping to develop the California GeoPortal. These contributions will aid and assist the State Geographic Information Officer’s agenda for geospatial technology adoption and use throughout the State of California.

The specific responsibilities of the internship will be to help populate metadata records for the California GeoPortal. This is vital to the success of the California GeoPortal, and the California Spatial Data Infrastructure. The intern will have the unique opportunity to interact with many Agency and Department GIS leads throughout the State to help facilitate the development of metadata records for registration in the California GeoPortal.

Intern Qualifications:

- Ability to communicate effectively in writing
- Ability to communicate orally, both in person and over the phone
- Strong verbal, written, and interpersonal communication skills
- Strong research and analytical skills. Attention to detail
- Excellent grammar and spelling skills
- Ability to work independently and take direction; flexible to changing priorities and deadlines
- Demonstrates initiative and self-motivation
- Professional approach and demeanor in interacting with staff and other stakeholders
- Familiarity with GIS and geospatial data structures
- Interest in Geography and Geographic Science
- Major in the Natural Sciences or Computer Science

TO FIND OUT MORE ABOUT INTERNSHIP OPPORTUNITIES, PLEASE CONTACT:

Scott Gregory, State Geographic Information Officer
Scott.Gregory@state.ca.gov
(916) 431-5449

Learn more about GIS in California at: http://cio.ca.gov/Government/Governance/gis.html
About the Program

Internships with the State of California are unpaid positions providing students with practical work experience. The California Technology Agency is offering these internships to students as a volunteer work experience opportunity. The State of California employs interns during the school year and also in the summer. The intern will be scheduled to work approximately 6 - 10 hours per week to ensure that the internship will not interfere with the student’s academic schedule.

Location:

Internship is located at 10860 Gold Center Drive, Rancho Cordova, CA 95670

How to Begin

1. Analyze your skills, values and interests to determine whether the Geographic Information System (GIS) Internship Program is the opportunity that best fits your career goals and personality.
2. Prepare a resume and cover letter outlining your education and experience.
3. Return this form as an attachment to your Resume and Cover Letter.

How to Apply

Send a Resume, Cover Letter and Internship Form to:

California Technology Agency
Geographic Information System Office
Attn: Scott Gregory, GIS Officer
P.O. Box 1810
Rancho Cordova, CA 95741

If you have any questions please contact:

Scott Gregory, State Geographic Information Officer
Scott.Gregory@state.ca.gov
(916) 431-5449
I am interested in applying for the Geographic Information System (GIS) Internship with the California Technology Agency and understand that as an intern this is considered a Volunteer position to obtain work experience only.

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<th>Student Name</th>
<th>Currently Studying</th>
<th>Anticipated Graduation Date</th>
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<th>College or University</th>
<th>Days &amp; Hours Available</th>
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Please consider me for the Internship Program, I can be reached by:

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<th>Telephone or Cell Phone</th>
<th>E-Mail Address</th>
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