

STUDENT BULLETIN

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Newly Admitted Graduate Students – Final Transcripts Due

All newly admitted graduate students who have **NOT** submitted their **official FINAL transcripts** must do so by **July 20, 2009**. If your final transcript, which must include the posting of your bachelor's degree, is not

received by July 20 then you will not be able to register for the Fall 2009 semester and admission will be rescinded. Title 5 stipulates that a student must hold a bachelor's degree in order to be accepted into a graduate

degree or credential program.

If you have any questions, please contact the Office of Graduate Studies at (916) 278-6470.

Summer Thesis/Project Check-In

All students who will be submitting a Thesis/Project must have either attended one of the Spring Formatting Workshops or completed the online Thesis / Project Formatting Workshop.

The online workshop can be found at: <http://www.csus.edu/gradstudies/forms/Thesis-ProjectWorkshop-Fall%202008-Summer2009.pdf>.

Degree Evaluators will be available to review

Theses/Projects **July 20-31, 2009 by Appointment Only**. The Office of Graduate Studies (OGS) will begin accepting appointments for Theses/Projects on July 13, 2009 (limited space is available).

Theses/Projects will NOT be accepted between August 3 - 7, 2009.

Regular Thesis/Project Check-In (no appointment required) is scheduled for the week of August 10-13, 2009,

Tip:

Have you moved or changed your name?

If so, please update your information. Address, phone number, etc. can be changed by logging into [MySacState](#). Name changes must be done in person (with photo ID) at the [Registrar's Office](#).

from 9:00am to 3:00pm.

Deadline to submit a Thesis/Project is August 13, 2009 @ 3:00pm.

Academic Student Employees - Unit 11

Teaching Associates - Graduate Assistants - Instructional Student Assistants

There are exciting opportunities for students to gain valuable experience teaching, tutoring, and assisting faculty courses and labs here at Sacramento State. Visit the Academic Student Employees - Unit 11 (ASE - Unit 11) web page

located on the Office of Graduate Studies' website. You will find information for on-campus departments and program job opportunities, plus eligibility requirements, applications, and hiring information for Fall 2009. In November we will update the

ASE - Unit 11 website to include hiring information for Winter 2010 and Spring 2010.

ASE - Unit 11 Web Site: <http://www.csus.edu/gradstudies/unit11/index.htm>.

Are You in Good Academic Standing?

Good Academic Standing: What Does It Mean?

Your Sac State GPA and your Cumulative GPA determine academic standing. If you are a classified or conditionally classified student in a master's degree program, then you must maintain a Sac State GPA **AND** a cumulative GPA of 3.0 in order to maintain a good academic standing. Credential Program students must also maintain an overall GPA above 3.0 and a 3.0 GPA in each term to remain in good academic standing. Academic grade reports show three different ways of assessing a student's GPA.

Current GPA is based on the grades received during a given semester or term

Sac State GPA is based on courses taken at Sac State

Overall Cumulative GPA is based on all college course work completed

A semester GPA of less than 3.0 will result in an Academic Warning.

Students have one semester to raise their GPA above a 3.0, otherwise they are subject to Academic Disqualification / Dismissal.

Academic Disqualification is sometimes referred to as "Dismissal" because students who become Subject to Dismissal are ineligible to register at Sacramento State unless they are approved for reinstatement. Please see instructions for reinstatement, which are posted in the forms section of the Graduate Studies website.

As a graduate student, if you meet GPA requirements, but earn one (1) or two (2) NC grades in a semester, you will be placed on Academic Warning. Grades of NC earned in subsequent semesters will result in Probation, Continued Probation, or Dismissal, depending upon the number of NC grades earned and the semester GPA.

New Graduate Student Orientation

The Office of Graduate Studies will be hosting a New Student Orientation for all new Sacramento State University Graduate students. This event will take place on **Wednesday, September 2, 2009 from 4:00 – 5:30 p.m. in the Delta Suite, University Union.**

Staff from OGS will be presenting information on the following topics:

- Transcripts
- Graduation Writing Requirement
- GPA requirements & Academic Regulations

- Advancement to Candidacy
- Thesis, Project, Dissertation & Exam Requirements
- Scholarships & Fellowship Information
- Assistantships
- Research Opportunities

Summer Thesis/Project Check-In

Appointment Required Thesis/Project Check-in

We will begin accepting appointments for Thesis/Project check-in on July 13, 2009.

Appointments will be scheduled for July 20 – 31, 2009. After July 31 no theses or projects will be accepted until the regular check-in period starting August 10, 2009.

Thesis/Project Check-in (No Appointment required)

August 10-13, 2009 9:00 am - 10:00 pm

**Deadline to Submit Theses/Projects:
Thursday, August 13, 2009 @ 3:00pm**



Graduate & Professional School Information Day

This year's Graduate & Professional School Information Day will be held on Wednesday, September 16, 2009 from 10:00am-2:00pm. Graduate programs from our campus and various colleges/universities throughout California and the U.S. will be on hand to provide students with information about their respective graduate programs.

For more information, please contact Carlotta Moore at (916) 278-3834 or via email at moorec@saclink.csus.edu.

July

Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

Su	M	Tu	W	Th	Fr	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	30		

Fall 2009 Payment and Enrollment Cancellation Dates

	<u>Registration Date</u>	<u>Payment Due Date</u>	<u>Enrollment Cancellation Date (For Nonpayment)</u>
1st	April 20, 2009-May22, 2009	May 28, 2009	June 1, 2009
2nd	May 23, 2009-July 3, 2009	July 9, 2009	July 13, 2009
3rd	July 4, 2009-July 31, 2009	August 3, 2009	August 5, 2009
4th	August 1, 2009-August 25, 2009	August 26, 2009	August 27, 2009
5th	August 26, 2009-September 10, 2009	September 11, 2009	September 14, 2009
6th	September 11, 2009-September 24, 2009	September 24, 2009	September 25, 2009

Important Dates

July 20, 2009: Official Transcript with Bachelors Degree posted due (for new graduate students)

July 20, - 31, 2009: Appointment Only [Thesis/Project Check-In](#) (limited space)

August 1 - 9, 2009: Fall 2009 Registration unavailable

August 3 - 7, 2009: Graduate Degree Services Staff not available. No Theses/Projects will be accepted this week

August 10 - 27, 2009: Fall 2009 Registration and Change of Schedule resumes

August 10 - 13, 2009: [Thesis/Project Check-In](#) (No Appointment Required)

August 28, 2009: Deadline to withdraw and receive full refund of resident fees and non-resident tuition, less processing fee.

August 28 - 30, 2009: Fall 2009 Registration unavailable

August 31, 2009: Instruction Begins (FIRST DAY OF CLASS for Fall 2009 semester)

August 31 - September 11, 2009: Fall 2009 Late Registration and Schedule Adjustment

September 2, 2009: [New Graduate Student Orientation](#)

September 7, 2009: Labor Day **CAMPUS CLOSED**

September 10, 2009: Deadline for [Continuous Enrollment](#) (599 course)

September 11, 2009: Last day to add or drop for all semester classes, including those with late or early start dates. After this date the instructor and department chair signatures are required.

Please visit the Office of Graduate Studies website at: www.csus.edu/gradstudies for Important dates, forms and other important information on graduate studies.

Questions may be directed to Malee Xiong, Director of the Graduate Center in the Office of Graduate Studies at (916) 278-6470 or via email at malee.xiong@csus.edu