CMS Shortcuts

How to view student:

- Major
- Program
- Units
- GPA
- Residency / Gender (Mr or Ms?)

Log onto CMS – HR / SA Access

From the MENU on the left hand column of the screen click on ➔ click on CAMPUS COMMUNITY ➔ click on STUDENT SERVICE CENTER ➔ Enter either the student’s name, social security, or student ID # ➔ Click SEARCH ➔ Click on the ACADEMICS tab (see window below)

REMINDERS

☑ Don’t forget to add the following pages to your favorites for future reference

☑ In order to view the most current GPA / units, you must click on the current or most recent under Term Summary (see below).
Program & Major (see area circled)

Units & GPA

** For GPA & Units Scroll down on the same screen **
Transfer GPA

From the MENU on the left hand column of the screen click on ➔ CAMPUS COMMUNITY ➔ click on STUDENT SERVICE CENTER ➔ Enter either the student’s name, social security, or student ID # ➔ Click SEARCH ➔ Click on the ADMISSIONS tab ➔ Scroll down to EXTERNAL EDUCATION and click on each of the institutions.

Checking Student Residency

From the MENU on the left hand column of the screen click on ➔ click on CSU BA Baseline ➔ click on CSU ADMISSIONS ➔ click on ADMISSIONS INQUIRY ➔ click on SAC STATE ADMISSIONS INQUIRY ➔ Enter either the student’s name, social security, or student ID # <click on SEARCH> ➔ Scroll down to APPLICATION DATA section