Unit 11 - GA / TA / ISA
Time Line / Work Dates / Pay Schedule

Fall 2012

OGS will start accepting GA/ TA / ISA applications for Fall 2012: July 2, 2012

GA / TA / ISA Applications DUE*:
- TA applications due (PRIORITY): July 24, 2012
- GA applications due (PRIORITY): August 2, 2012
- ISA applications due (PRIORITY): July 30, 2012

*GA / TA / ISA applications received after the dates noted above will be processed as quickly as possible, but we cannot guarantee that PTFs, GA / TA / ISA applications, offer letters, etc. will be processed in time for students to start their positions on the first day.

Please note that it takes 10 working days for offer letters to be generated.

Fall 2012 Work Dates:

<table>
<thead>
<tr>
<th>Position</th>
<th>Start Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Assistants (GA)</td>
<td>08/31/2012 – 01/31/2013</td>
</tr>
<tr>
<td>Teaching Associates (TA)</td>
<td>08/22/2012 – 01/02/2013</td>
</tr>
<tr>
<td>Instructional Student Assistant (ISA)</td>
<td>08/27/2012 – 01/27/2013</td>
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</tbody>
</table>

Unit 11 Offer Letters will be ready for pick up**:
- TA offer letters: August 17, 2012
- GA offer letters: August 16, 2012
- ISA offer letters: August 10, 2012

**These dates will only apply to applications that were submitted by the priority due date

★★Students must return GA / TA / ISA offer letters before starting their positions★★

Fall Semester Begins: August 27, 2012
Grades Posted: Spring 2012 – May 23, 2012
Summer 2012 – August 21, 2012
Fall 2012 Registration: May 1 – July 31, 2012
Continuous Enrollment Payment Due: July 27, 2012 (Unit 11 ONLY)

GPA & enrollment will be verified by OGS prior to mailing offer letters.
- Graduate Students: 3.0 GPA or better (newly admitted: 2.50)
- Undergraduate Students: 2.5 GPA or better (newly admitted 2.0)
- Summer School Students: Overall GPA will be verified

NOTE:
- Offer letters must be returned to the Office of Graduate Studies within 14 days of the date noted on the letter
- PTFs will be sent to Payroll only after our office has received the signed offer letter

Departments will receive an email with all of the names and status of each student that has been processed by our office: October 5, 2012

- PTFs will be sent to Payroll only when our office has received the signed offer letter.
Pay Base – Unit 11

- TA $1,856 - $4,362  
- GA $1,774 - $2,514  
- ISA $10.00 – $16.42

Updates for the Unit 11 Salary Schedule: http://www.calstate.edu/hrpims/salary/SalarySchd20071001.pdf