



California State University, Sacramento  
Housing and Residential Life

**Request to Cancel Housing  
License Agreement Before Cancellation Deadline**

*Reason for cancellation (check one):*

Non-enrollment at California State University, Sacramento

Reason: \_\_\_\_\_

Living off-campus (*Only valid if requested prior to July 27<sup>th</sup> cancellation deadline*)

Other \_\_\_\_\_

*I wish to cancel my License Agreement for the 2009/2010 academic year. This is my 30-day written notice of cancellation.*

My cancellation request is on or before July 27, 2009. I understand that approval of this cancellation request is automatic. A cancellation fee of \$175 will be charged and deducted from my refund. (*Must be received in the Housing Office by July 27, 2009*)

*\*\* Note: If cancellation is being requested after the deadline, student must meet the specific standards as stated on pages 5 and 6 of Appendix A of the License Agreement packet. Please contact the Housing Office for further information and appropriate cancellation paperwork.*

**Student**

Print Name \_\_\_\_\_ Sac State ID #: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Parent/Guardian (if student under 18 years)**

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date