Classification & Compensation Assessment Tool

This diagram is intended to serve as a first assessment tool to determine what classification or compensation action may be appropriate when operational needs require that significant additional job duties be assigned to one or more positions. Human Resources will make the final determination. Please contact the Classification & Compensation unit for further assistance.

Are the new duties permanent?

Yes

Is the change to the type or the quantity of work?

Type

Reclassification or Skill Level Change

Qty

In-Range Progression

No

Is the change to the type or the quantity of work?

Type

Temporary Reassignment or Stipend

Qty

Lump-Sum Bonus or Overtime*

*Overtime only available to Non-Exempt employees