

What is a Sensitive Position?

Sensitive positions are designated by the CSU as requiring heightened scrutiny of individuals holding the position, based on potential for harm to children, concerns for the safety and security of the people, animals, or property, or heightened risk of financial loss to the CSU or individuals in the university community. Whether a CSU position should be considered sensitive is determined by the duties and responsibilities of the position and not the job title or classification. See table to help with determination:

Will the applicant...	YES	NO
1. a. Serve as a sworn University Police Officer, cadet or dispatcher?	<input type="checkbox"/>	<input type="checkbox"/>
b. Have direct contact with children at a clinic or camp operated by CSUS or under the campus name?	<input type="checkbox"/>	<input type="checkbox"/>
c. Have access to stored criminal offender information?	<input type="checkbox"/>	<input type="checkbox"/>
d. Have access to patients, drugs or medication?	<input type="checkbox"/>	<input type="checkbox"/>

If "yes" was checked in section one, live scan and background check are required.

Note: Some positions (camp/clinic personnel) do Live Scan only, without additional background.

Will the applicant...	YES	NO
2. a. Be responsible for the care, safety and security of people, animals and/or CSUS property?	<input type="checkbox"/>	<input type="checkbox"/>
b. Have authority to commit financial resources of CSUS through contracts greater than \$10,000?	<input type="checkbox"/>	<input type="checkbox"/>
c. Have access to or control over cash, checks, credit cards or credit card information?	<input type="checkbox"/>	<input type="checkbox"/>
d. Have access to or possession of building master or sub-master keys?	<input type="checkbox"/>	<input type="checkbox"/>
e. Have access to hazardous or controlled substances?	<input type="checkbox"/>	<input type="checkbox"/>
f. Have access to or responsibility for Level 1 data or other protected, private or sensitive information?	<input type="checkbox"/>	<input type="checkbox"/>
g. Control over campus business processes, through either financial roles or security access?	<input type="checkbox"/>	<input type="checkbox"/>
h. Operate vehicles, machinery or equipment that could pose environmental hazards or cause injury, illness or death?	<input type="checkbox"/>	<input type="checkbox"/>

If "yes" was checked in section two, only a background check is required.