



California State University, Sacramento
 Office of Human Resources
 6000 J Street • Sacramento, CA 95819-6032
 T (916) 278-6078 • F (916) 278-7153 www.csus.edu/hr

APPLICATION FOR MARKET SALARY INCREASE

The current Unit 3 (Faculty) Agreement provides in relevant part, "The President may grant a salary increase to a probationary or tenured faculty unit employee to address market considerations. Applications shall be reviewed separately by a department committee of tenured faculty and the department chair . . . The decision to grant an exceptional market adjustment and the amount of the increase to be granted shall not be subject to grievance procedure."

Name _____ Date _____

Department _____ College _____

Current Rank _____ Initial Year of Appointment _____

Current Annual Salary _____ Requested Annual Salary _____

For this request for a market salary increase, you must submit with this application either documentation supporting the market-based salary lag or a bona-fide offer of employment from another college or university.

PLEASE SUBMIT THIS APPLICATION AND ALL ATTACHMENTS TO YOUR DEPARTMENT CHAIR AND ALSO SEND A COPY TO THE OFFICE OF HUMAN RESOURCES (Del Norte Hall 3002C).

Signature _____ Date _____

Recommendation of Department Committee:

Market Salary Increase Recommended Recommended Annual Salary _____

Market Salary Increase NOT Recommended

Brief Explanation for Recommendation (attach additional page if necessary):

Signature of Committee Chair _____ Date _____

Recommendation of Department Chair:

Market Salary Increase Recommended Recommended Annual Salary _____

Market Salary Increase NOT Recommended

Brief Explanation for Recommendation (attach additional page if necessary):

Signature of Department Chair _____ Date _____

TO DEPARTMENT CHAIR: PLEASE FORWARD ALL MATERIALS TO THE DEAN.

HR:04/13