



# 2017/2018 SACRAMENTO STATE PAYROLL CALENDAR

Payroll Website [csus.edu/hr/departments/payroll](http://csus.edu/hr/departments/payroll)

22 Days/168 Hours

## JULY 2017

AY = 0 days

S	M	T	W	T	F	S
						1
2	3 DD	4 H	5 ★	6	7 ⚡	8
9	10	11	12	13	14 \$\$	15
16	17	18	19	20	21 ▲	22
23	24	25	26	27	28	29
30	31 \$					

22 Days/176 Hours

## OCTOBER 2017

AY = 22 days

S	M	T	W	T	F	S
1	2 DD	3 ★	4	5 ⚡	6	7
8	9	10	11	12	13 \$\$	14
15	16	17	18	19	20	21
22	23 ▲	24	25	26	27	28
29	30	31 \$				

22 Days/176 Hours

## AUGUST 2017

AY = 7 Days

S	M	T	W	T	F	S
			2 DD	3 ★	4	5
6	7 ⚡	8	9	10	11	12
13	14	15 \$\$	16	17	18	19
20	21	22	23 ▲	24 AB	25	26
27	28	29	30	31 \$		

22 Days/152 Hours

## NOVEMBER 2017

AY = 19 Days

S	M	T	W	T	F	S
			1	2 ★	3	4
5	6 ⚡	7	8 DD	9	10 H	11
12	13	14	15 \$\$	16	17	18
19	20 ▲	21	22	23 H	24 H	25
26	27	28	29	30 \$		

21 Days/160 Hours

## SEPTEMBER 2017

AY = 20 days

S	M	T	W	T	F	S
					1 DD	2
3	4 H	5 ★	6	7 ⚡	8	9
10	11	12	13	14	15 \$\$	16
17	18	19	20	21 ▲	22	23
24	25	26	27	28	29 \$	30

21 Days/128 Hours

## DECEMBER 2017

AY = 18 Days

S	M	T	W	T	F	S
					1 DD	2
3	4 ★	5	6 ⚡	7	8	9
10	11	12	13	14	15 \$\$	16
17	18	19 ▲	20	21	22	23
24	25 H	26 H	27 H	28 H	29 \$	30
31						

\$	Pay Day (Master)
DD	Direct Deposit (Master)
\$\$	Pay Day/Direct Deposit (Students, Hourly, OVT, Shift, Stipend)
H	Campus Closed/Holiday
	Academic Work Day

★	Time Reporting/Absence Entry Deadline
⚡	Timesheets and Absence Reports Due in Payroll Absence/Online Time Reporting Approval Deadline
▲	

### Academic Semester/Faculty Pay Distribution

Fall 2017 Semester - 8/23/17-1/2/18 (87 academic work days) 6 Payments per semester - Paydates = (1) 9/29/17, (2) 10/31/17, (3) 11/30/17, (4) 12/29/17, (5) 1/30/18, (6) 2/28/18 or 8/30/18\* \*Please Note: If teaching the Fall and Spring then payment 6 for Fall of 2017 will be on 8/30/18 and reflect the # of units taught in the Fall of 2017.



# 2017/2018 SACRAMENTO STATE PAYROLL CALENDAR

Payroll Website [csus.edu/hr/departments/payroll](http://csus.edu/hr/departments/payroll)

22 Days/160 Hours **JANUARY 2018** AY = 11 Days

S	M	T	W	T	F	S
	1 H	2 DD	3 ★	4	5 ⚡	6
7	8	9	10	11	12 \$\$	13
14	15 H	16	17	18	19	20
21	22 ▲	23	24	25	26	27
28	29	30 \$				

21 Days/168 Hours **APRIL 2018** AY = 21 days

S	M	T	W	T	F	S
1	2 DD	3 ★	4	5 ⚡	6	7
8	9	10	11	12	13 \$\$	14
15	16	17	18	19	20 ▲	21
22	23	24	25	26	27	28
29	30 \$					

21 Days/168 Hours **FEBRUARY 2018** AY = 21 Days

S	M	T	W	T	F	S
			31 DD	1 ★	2	3
4	5 ⚡	6	7	8	9	10
11	12	13	14	15 \$\$	16	17
18	19	20 ▲	21	22	23	24
25	26	27	28 \$			

22 Days/168 Hours **MAY 2018** AY = 19 Days

S	M	T	W	T	F	S
		1 DD	2 ★	3	4 ⚡	5
6	7	8	9	10	11	12
13	14	15 \$\$	16	17	18	19
20	21 ▲	22	23	24	25	26
27	28 H	29	30 \$			

22 Days/168 Hours **MARCH 2018** AY = 16 Days

S	M	T	W	T	F	S
				1 DD	2 ★	3
4	5	6 ⚡	7	8	9	10
11	12	13	14	15 \$\$	16	17
18	19	20	21	22 ▲	23	24
25	26	27	28	29	30 H	31 \$

22 Days/176 Hours **JUNE 2018** AY = 0 Days

S	M	T	W	T	F	S
				31 DD	1 ★	2
3	4	5 ⚡	6	7	8	9
10	11	12	13	14	15 \$\$	16
17	18	19	20 ▲	21	22	23
24	25	26	27	28	29 \$	30

\$	Pay Day (Master)
DD	Direct Deposit (Master)
\$\$	Pay Day/Direct Deposit (Students, Hourly, OVT, Shift, Stipend)
H	Campus Closed/Holiday
	Academic Work Day

- ★ Time Reporting/Absence Entry Deadline
- ⚡ Timesheets and Absence Reports Due in Payroll
- ▲ Absence/Online Time Reporting Approval Deadline
- ▲ Payroll Master Cutoff  
(Docks, Address and Withholding Changes)

### Academic Semester/Faculty Pay Distribution

Spring 2018 Semester - 1/17/18-5/23/18 (87 Academic Work Days) 6 Payments - Paydates = (1) 2/28/18, (2) 3/30/18, (3) 4/30/18, (4) 5/30/18, (5) 6/29/18, (6) 7/31/18

## **Holiday Dates 2017**

Independence Day (observed)	July 4
Labor Day	September 4
Veteran's Day	November 10
Thanksgiving	November 23
Admission Day (observed)	November 24
Winter Commencement	December 15-16
Christmas Day (observed)	December 25
Columbus Day (observed)	December 26
Lincoln's Birthday (observed)	December 27
President's Birthday (observed)	December 28
Governor/Presidents release time (tentative)	December 29

(12/09 is other academic work day)

## **Holiday Dates 2018**

New Years Day (Observed)	January 1
Martin Luther King, Jr. Day	January 15
Cesar Chavez Day	March 30
Memorial Day	May 28
Spring Commencement	May 18-19

(05/12 is other academic work day)