



Employee Name: _____ Date: _____

Department: _____

Person completing this Form: _____

Student Workers Who Must Undergo Background Checks

Student workers are CSU students appointed in CSU non-represented and/or represented student classifications. Their educational relationship with the university is predominant. The CSU is required to conduct a background check on student workers only if being considered for a position in which a background check is required by law. These student workers will be required to have background checks if they have not had checks within the past 12 months on the same campus

Table with 3 columns: Question, YES, NO. Rows include: Will the Student Employee (Including Unit 11 Employees):, Be in a Sworn CSU Police Personnel Position, Be in a Police Officer Cadet Position, Be in a Police Dispatcher Position, Be in a position with direct contact with minor children at a camp operated by the CSU, Be in a position with access to stored criminal offender record information, Be in a Position with access to patients, drugs or medication, Student will have access to Level 1 Data.

Student Employment Office Use Only:
Has the student been an employee with Sacramento State in the last 12 months?
Has this student employee completed a background check through Sacramento State in the last 12 months? If yes, please provide date:
Has this student employee completed a live scan (finger printing) through Sacramento State in the last 12 months? If yes, please provide date:

Thank you for completing the above information, supporting the Student Employment Office ability to fulfill the CSU Background Check requirements. Together everyone contributes to "MAKING" Sacramento State a Safe and Secure Campus!