



Division of Social Work  
 Field Education Program  
 6000 J Street, Sacramento, CA 95819-6090  
 Phone: (916) 278-6943 / Fax: (916) 278-7167  
[www.hhs.csus.edu/SWRK/Field](http://www.hhs.csus.edu/SWRK/Field)

## 2009 – 2010 Field Calendar

### Fall 2009

<b>Tuesday, July 21</b>	<b>“Introduction to Field Instruction” Training</b> 8:30 am – 4:00 pm, University Union, Foothill Suite (3 <sup>rd</sup> floor) This one day training is required for all new field instructors.
<b>Friday, July 31</b>	<b>“Advanced Field Instructor” Training</b> 8:30 am – 12:30 pm, University Union, Capital Room (3 <sup>rd</sup> floor) This is a half day refresher for the experienced field instructor.
<b>Tuesday, August 18</b>	<b>“Introduction to Field Instruction” Training</b> 8:30 am – 4:00 pm, University Union, Foothill Suite (3 <sup>rd</sup> floor) This one day training is required for all new field instructors.
<b>Wednesday, August 26</b>	<b>Welcome Reception</b> 3:00 – 6:00 pm, University Union, Ballroom II (1 <sup>st</sup> floor) For new incoming MSW students, faculty and staff.
<b>Monday, August 31</b>	<b>First Day of Instruction, Fall Semester</b>
<b>*Wednesday, September 2</b>	<b>Mandatory Undergraduate Field Orientation, Part B</b> 2:00 – 4:00 pm, University Union, Room TBA For undergraduate students beginning their field placements, Fall 2009. Students must be enrolled in corresponding sections of SWRK 140B & SWRK 195A.
<b>Thursday, September 3</b>	<b>Masters Writing Workshop</b> 9:00 am – Noon, University Union, Hind Auditorium (1 <sup>st</sup> floor) Mandatory for new, incoming MSW students.
<b>Thursday, September 3</b>	<b>Masters Field &amp; Academic Orientation, Part B</b> 1:00 – 4:00 pm, University Union, Hind Auditorium (1 <sup>st</sup> floor) Mandatory for new, incoming MSW students.
<b>Monday, September 7</b>	<b>Labor Day</b> Campus closed, no classes or field.
<b>Tuesday, September 8</b>	<b>First Day of Field – Fall Semester</b>
<b>September 8 – 11</b>	<b>First Week of Field</b> Students must deliver and discuss <i>Field Syllabus</i> and <i>Learning Agreement</i> to field instructor no later than September 25, 2009.
<b>Friday, September 25</b>	<b>“Introduction to Field Instruction” Training</b> 8:30 am – 4:00 pm, University Union, Foothill Suite (3 <sup>rd</sup> floor) This one day training is required for all new field instructors.
<b>Monday, October 5</b>	<b>Learning Agreements Due</b> To be completed and turned in to student’s faculty field liaison. <b>DO NOT TURN IN TO THE SOCIAL WORK OFFICE OR SW FIELD BOX.</b>
<b>Monday, October 12</b>	<b>Columbus Day</b> Campus open, classes held.
<b>Friday, October 16</b>	<b>“Advanced Field Instructor” Training</b> 8:30 am – 12:30 pm, University Union, Capital Room (3 <sup>rd</sup> floor) This is a half day refresher for the experienced field instructor.
<b>Monday, November 2</b>	<b>Mid-Semester Field Placement Progress Reports Due</b> Field instructors should mail to faculty field liaison.

<b>Wednesday, November 11</b>	<b>Veteran's Day</b> Campus closed, no classes or field.
<b>November 26 – 27</b>	<b>Thanksgiving Recess</b> Campus closed, no classes or field.
<b>December 7 – 11</b>	<b>Last Week of Field</b> Students return to field January 4, 2010.
<b>Friday, December 11</b>	<b>Field Evaluations Due – Last Day of Field Signed, original</b> Field Evaluation to be turned in to student's field liaison. <b>DO NOT TURN IN TO SOCIAL WORK OFFICE OR FIELD BOX.</b> Failure to submit a complete Field Evaluation by this date may result in student receiving an "Incomplete" in SWRK 195A for the semester.
<b>December 14 – 18</b>	<b>Final Examinations – No Field</b>
<b>December 18 – 19</b>	<b>Winter Commencement Ceremonies</b> 8:30 am, Arco Arena. To sign up visit: <a href="http://www.hhs.csus.edu/commencement.htm">www.hhs.csus.edu/commencement.htm</a>
<b>December 21 – Jan 1</b>	<b>Winter Break</b> Students are not in field. Campus closed from December 24, 2009 through January 1, 2010.

### Spring 2010

<b>Friday, January 1</b>	<b>New Year's Day</b> Campus closed, no classes or field.
<b>Monday, January 4</b>	<b>Fall Semester Grades Due</b>
<b>Monday, January 4</b>	<b>First Day of Field – Spring Semester</b>
<b>January 4 – 8</b>	<b>First Week of Field</b> Students begin second semester of field.
<b>Friday, January 22</b>	<b>"Introduction to Field Instruction" Training</b> 8:30 am – 4:00 pm, University Union, Foothill Suite (3 <sup>rd</sup> floor) This one day training is required for new field instructors.
<b>Monday, January 18</b>	<b>Martin Luther King, Jr. Day</b> Campus closed, no classes or field.
<b>Monday, January 25</b>	<b>First Day of Instruction, Spring 2010</b>
<b>Wednesday, February 3</b>	<b>Mandatory Undergraduate Field Orientation, Part A</b> 5:30 – 7:30 pm, University Union, Foothill Suite (3 <sup>rd</sup> floor) Students planning to enter Field in Fall 2010, must attend one of these orientations.
<b>Thursday, February 4</b>	<b>Mandatory Undergraduate Field Orientation, Part A</b> 9:00 – 11:00 am, University Union, Foothill Suite (3 <sup>rd</sup> floor) Students planning to enter Field in Fall 2010, must attend one of these orientations.
<b>Friday, February 5</b>	<b>Mandatory MSW I Student Convocation</b> 1:00 – 4:00 pm, University Union, Hind Auditorium (1 <sup>st</sup> floor) This convocation is mandatory for all current first-year master students.
<b>Monday, February 8</b>	<b>Lincoln's Birthday</b> Campus open, classes held. Holiday observed 12/30/10.
<b>Monday, February 15</b>	<b>Washington's Birthday</b> Campus open, classes held. Holiday observed 12/31/10.
<b>Thursday, February 18</b>	<b>"Advanced Field Instructor" Training</b> 8:30 am – 12:30 pm, University Union, Capital Room (3 <sup>rd</sup> floor) This is a half day refresher for the experienced field instructor.
<b>Thursday, February 25</b>	<b>MSW II Student Thesis Convocation</b> 10:00 am – Noon, University Union, Forest Suite (2 <sup>nd</sup> floor) Thesis project formatting and deadlines for current second-year master students.

*This calendar is subject to change. Please check the website regularly: <http://www.hhs.csus.edu/swrk/field/calendar.htm>*

<b>Wednesday, March 3</b>	<b>Field Faire</b> <i>1:00 pm – 4:00 pm, University Union, Ballroom (1<sup>st</sup> floor).</i> Undergraduate and first year graduate field placement opportunities. Please dress in business attire.
<b>Friday, March 5</b>	<b>MSW II Field Applications Due</b> For entry into field Fall of 2010 – place in wooden “Field Box”, MRP 4010
<b>Friday, March 12</b>	<b>Undergraduate Field Applications Due</b> For entry into field Fall of 2010 – place in wooden “Field Box”, MRP 4010
<b>Friday, March 26</b>	<b>Field Interview Prep-Workshop</b> <i>1:30 – 3:00 pm, University Union, Delta Suite (3<sup>rd</sup> floor).</i> E-mail the Field Program office, <a href="mailto:tillmans@csus.edu">tillmans@csus.edu</a> , with your name to register.
<b>Wednesday, March 31</b>	<b>Cesar Chavez Day</b> Campus closed, no classes or field.
<b>March 29 – April 4</b>	<b>Spring Recess</b> Students are not in Field, no classes.
<b>Sunday, April 11</b>	<b>NASW Lobby Days - Registration Check-In &amp; Exhibits</b> Sponsored by NASW for Undergraduate and Graduate students. For registration and additional information please visit: <a href="http://www.naswca.org">www.naswca.org</a>
<b>Monday, April 12</b>	<b>NASW Lobby Days - Appointments With Legislators</b> Sponsored by NASW for Undergraduate and Graduate students. Students will be excused from field this day. For registration and additional information please visit: <a href="http://www.naswca.org">www.naswca.org</a>
<b>Wednesday, May 5</b>	<b>Graduate Student Thesis Symposium</b> <i>5 – 8 pm, University Union, Forest Suite (2<sup>nd</sup> floor)</i>
<b>May 10 – 14</b>	<b>Last Week of Field Instruction</b>
<b>Friday, May 14</b>	<b>Field Evaluations Due – Last Day of Field</b> <b>Signed, original</b> Field Evaluation to be turned in to student’s field liaison. <b>DO NOT TURN IN TO SOCIAL WORK OFFICE OR FIELD BOX.</b> Failure to submit a complete Field Evaluation by this date may result in student receiving an “Incomplete” in SWRK 195B for the semester.
<b>May 15 – 21</b>	<b>Final Examinations</b>
<b>Friday, May 28</b>	<b>"Introduction to Field Instruction" Training</b> <i>8:30 am – 4:00 pm, University Union, Foothill Suite (3<sup>rd</sup> floor)</i> This one day training is required for all new field instructors.
<b>May 21 – 22</b>	<b>Spring Commencement Ceremonies</b> <i>8:30 am, Arco Arena.</i> To sign up visit: <a href="http://www.hhs.csus.edu/commencement.htm">www.hhs.csus.edu/commencement.htm</a>
<b>Tuesday, May 25</b>	<b>Spring Semester Grades Due</b>
<b>Monday, May 31</b>	<b>Memorial Day</b> Campus closed.

### **4<sup>th</sup> Floor Student Lounge Mail Folders:**

Please be sure to clear out your mail folders by Friday, May 28, 2010.  
All materials left in the folders will be destroyed during the summer break.  
Questions? Contact the Field Office, 916-278-6123.  
Thank you.