School Suicide Postvention Checklist

_____ 1. **Verify that a death has occurred.**
   Contact the Coroner’s Office to verify the death was a suicide.

_____ 2. **Mobilize the Crisis Response Team.**
   The Crisis Response Coordinator should notify the Crisis Intervention Coordinator, the Media Liaison, the Medical Liaison and the Security Liaison.

_____ 3. **Assess the suicide’s impact on the school and estimate the level of postvention response.**
   Will students learn of the death and find the loss a coping challenge? If so, estimate the number of students who may require postvention.

_____ 4. **Notify other involved school personnel.**
   ______ District office
   ______ Other effected school sites
   ______ Staff member at the school(s) affected by the death

_____ 5. **Contact the family of the suicide victim.**
   Express sympathy, offer support, verify facts, and identify survivors.

_____ 6. **Determine what information to share about the death.**
   Report verified information only. Directly attack rumors. Do not provide excessive detail.

_____ 7. **Determine how to share information about the death.**
   Do not sensationalize, glorify or vilify.

_____ 8. **Identify students significantly affected by the suicide and initiate a referral mechanism.**
   Assess physical and emotional proximity to the suicide.

_____ 9. **Conduct a faculty planning session.**

_____ 10. **Initiate crisis intervention services.**
    Walk through the suicide victim’s class schedule. Meet separately with the suicide victim’s close friends. Facilitate dis-identification with the suicide victim.

_____ 11. **Conduct daily planning sessions.**

_____ 12. **Memorials.**
   Plan for funerals and other memorial activities. Be sure such do not romanticize or sensationalize the death.

_____ 13. **Debrief the postvention response.**