

Animal Behavior Scientific Term Paper

Date: January 23, 2023

File: d:\B169-2023\Bio169_term_paper.wpd

Summary

You are to write a scientific term paper about a topic related to behavior.

Goal

The goal is for you to produce a term paper that illustrates that you have investigated and thought in depth about a topic in behavior and that you are aware of the current research about that topic. The term paper will tell me that you understand the important issues in a particular field of behavior, whether that be optimal foraging, parental investment, conflict, reproductive skew, etc.

This paper is NOT an essay. I do not want you to explain a topic to me, e.g., do not explain optimal foraging to me. I want you to discuss current **research** on a topic. If you find yourself including extensive background material then you are not doing the paper correctly. The paper is about the **current research**, not just about the organism or the behavior.

The key to doing this paper is that for each of your source papers, tell me what the authors were trying to investigate, how they did their investigation, what they found, and what it means.

It is very likely that you have never done this kind of paper before. If you are unclear about what you are doing, ask me early on to clarify. If you think that this is like writing a typical term paper on a topic, then you are dead wrong.

Most importantly, think of this as an opportunity to show me what you can do, not as something that you have to do. I want you to discover something and to share that discovery with me.

Potential Topics

I suggest you look at the following journals for inspiration:

Science, Nature, Animal Behavior, Behavioral Ecology and Sociobiology, Behavioral Ecology, Ethology, Behavior, American Naturalist

You may also find material in the journals devoted to particular organisms, e.g. *Auk* (birds), *Copeia* (fish, herps), *Journal of Mammalogy* (mammals), etc.

If you have a specific area of interest, I can suggest particular journals that you might look in.

Source Material

Our library has some of the journals mentioned above, and I have others in my own personal collection. The UC Davis library has many of the relevant journals and the UC Berkeley library carries just about everything. It is highly likely that you will need to get, either in person or by interlibrary loan, material from other libraries. This takes time, often many weeks. Plan for this eventuality. You may use online approaches (e.g., Google Scholar) to get copies of journal articles such as in pdf form, but do NOT cite websites, unless you are absolutely sure that they are primary literature (see below and ask me). There is a vast and important difference between a journal article that you view online (i.e., in electronic format) versus the rest of material found on a website.

Your task is to find the most recent research wherever that may be, not just material in our library.

Mechanics

You will use the **primary** literature, not secondary sources like reviews, summaries, newspapers, magazines, encyclopedias or websites. I want you to read what the current researchers are writing, not what someone else wrote about what the researcher wrote.

Use the past tense when writing about research, e.g., “Jones (2015) studied...” not “Jones (2015) are studying...”

A typical term paper will make use of 4 papers from the primary literature. None of this literature may be older than 1998.

In writing the paper, you may need to cite some secondary literature as background material. So that I know that you know the difference between primary and secondary literature, in the Literature Cited section of your paper, you must **put an asterisk** in front of each paper you deem to be primary literature.

By the first due date, you need to email me (at rcoleman@csus.edu) with a **typed** one page proposal for your paper along with the completed proposal checklist. This proposal must include your name, the current date, the title, **the full and proper citation of one paper from the primary literature** that you intend to use, and a brief description of your proposed paper (one paragraph), that **cites that paper**. **Examine the sample proposal online to see how this is done. See below for the proper way to format your citation.**

The file name will be Lastname_Firstname_Bio169_Spring2023_proposal.docx (or .pdf)

Note that you cannot turn in Part 1 (see below) until you have received a check mark on your proposal.

By the second due date, you must email me (at rcoleman@csus.edu) the **title page**, the **introduction**, and the analysis of **one** of your pieces of **primary** literature, along with the full and proper citation of the literature that you have cited in your work, and the completed “Part I” checklist. The title page must include your name, the current date (NOT the date it is due), and the title of your paper. It must be numbered as page 1. The introduction begins on page 2 (all pages must be numbered). The introduction provides a brief introduction to the topic, often citing some literature, and then briefly tells me how you are going to approach this topic, i.e., provide a roadmap to the rest of the paper. You must introduce and **cite all four of your primary sources** in the introduction. It should be one paragraph in length.

Do not use subheadings like “Introduction”.

You must attach all marked and checked versions of your proposal in this same email..

The file name will be Lastname_Firstname_Bio169_Spring2023_part1.docx (or .pdf)

Note that you cannot turn in the final term paper (see below) until you have received a check mark on your proposal and on your Part I.

For the final due date, you must email to me (at rcoleman@csus.edu) the completed paper, which includes analysis of all of your primary literature, along with the final checklist. You are allowed (and encouraged) to turn this in before the final deadline.

You will attach all previous marked and checked versions of your proposal and Part I in this same email.

The file name will be Lastname_Firstname_Bio169_Spring2023_termpaper.docx (or .pdf)

It should go without saying, but I will say it anyway, that you cannot submit a term paper that you are submitting, have submitted, or will submit, for another course.

You must have someone else read over your paper (to help you improve the writing) before you submit it. I strongly encourage you to select a reader from among your classmates if possible. You must list their name at the end of the checklist. **You are to fill out the rest of the checklist, not them.** Be sure to leave enough time for the reader to provide effective feedback.

Types of Literature

The primary literature consists of the material published in journals (which are very distinct from magazines), written by the scientist doing the work and reviewed by scientific referees. Reviews or books (with rare exceptions) do NOT constitute the primary literature. Textbooks are NEVER primary literature. These are considered secondary literature. Magazines like *Scientific American*, *Biosciences*, *American Scientist*, *Discovery* or *National Geographic* are NOT primary literature.

Gray literature is particularly common in fisheries and wildlife work; beware of it. The California

Department of Fish and Wildlife produces tons of it each year. Gray literature consists of circulars, bulletins, reports, technical reports, in-house documents and the like which are printed but do not undergo the typical scientific review process. These are used for internal purposes but because they have not undergone any external review, they are not considered as scientifically valid as primary literature. Nonetheless, some gray literature is useful, but it must always be evaluated with a strong sense of caution.

The title of the publication does not always tell you whether something is primary, secondary or gray literature. For example, the *Bulletin of the Fisheries Research Board of Canada* (now *Canadian Journal of Fisheries and Aquatic Sciences*) is the most highly regarded journal in fisheries research and is not a "bulletin" in the typical sense (which is why they changed the name a number of years ago).

Similarly *Transactions of the American Fisheries Society* sounds like a list of Meeting minutes or some such thing but is in fact a respectable journal of basic fisheries research. By contrast, *Fisheries Bulletin* is exactly what it says it is: a bulletin of what is going on in fisheries and not a part of the primary literature.

If a journal is titled ***Reviews in Evolution***, or something similar, with the word "Review" in the title, you can be sure that nothing in it is primary literature. For example, the journal ***Trends in Ecology and Evolution*** is NOT primary literature. That does not mean that you should not look at that journal for inspiration, but the papers in it are not primary literature (with rare exceptions).

Sometimes the same issue of a journal will contain items that are primary literature and others that are secondary literature. Many journals have a review article in the front of each issue. The word "Review" at the top should be a strong hint that this is NOT primary literature. For example, the journal *Science*, one of the most respected journals in science, often includes many news reports, etc. that are not primary literature, as well as substantial primary literature, in the same issue.

If you are unsure as to whether a paper is primary literature or not, ask me about it. If you email me a copy of the paper, I can tell you whether it is primary literature or not.

As a very simple litmus test: if a paper is really easy to understand, like it was written for non-scientists, the odds are very high that it is NOT primary literature. Primary literature is densely written, often full of unexplained highly technical jargon. It is that stuff that you need to use for this term paper.

As another test, if the paper does not have a Methods section, it is not likely primary literature; however, be aware that a paper may have a Methods section that might not be explicitly named "Methods" and it may appear at the end of the paper in some journals.

Format

The paper MUST BE TYPED -- I will not read handwritten papers under any circumstances.

The paper must be double-spaced with pages numbered, starting with the title page as page 1. It may be printed on one-side of the page or double-sided.

This paper should be no more than, and not less than 9 pages (all inclusive) and must include a title page with the title, your name, and current date.

e.g.,

Sperm competition in humans: fact or myth?

by

Ron Coleman
April 12, 2023

The Literature Cited goes on the last page, but not on a separate page, i.e., it starts right after the last bit of text, preceded by the words "Literature Cited".

Write clearly and precisely.

I am very unimpressed with spelling mistakes or grammatical mistakes. These kinds of mistakes can **DRAMATICALLY** affect the grading of your paper. Use a spelling checker program to check your writing and **have a friend read it as well before turning it in**. I expect a very high quality product.

How to Cite Sources

The purpose of citing material in a scientific document is to properly credit the work of others. A citation shows that the thought or information just presented is not that of the author of the current document, but rather comes from someone else and that person deserves the credit (or the blame).

You do NOT cite what is regarded as general knowledge. But, and here is an important point to ponder, you should not be writing much general knowledge in your paper anyway. For example if you are writing a paper on the swimming biodynamics of tuna and you find yourself writing that tuna are fast moving fish that live in the ocean, then there is no need to cite anyone for that, but equally, there is no need to write the original sentence in the first place. We all know that tuna are fast moving fish that live in the ocean. Now if you want to tell me something specific, like tuna are the fastest swimming fish, clocked at over 50 miles per hour, you need a citation because I want to know who said that and then I can check it out myself if I do not believe it.

The Literature Cited Section

The **Literature Cited** should contain ONLY citations to published work and must be set out professionally, paying careful attention to having complete information, the order of the information and the format of how that information is presented, i.e.,

journal article:

Galen, C., J.A. Shykoff and R.C. Plowright (1986) Consequences of stigma receptivity schedules for sexual selection in flowering plants. *American Naturalist* 127: 462-476.

book chapter:

Plowright, R.C. and C.M.S. Plowright (1987) Elitism in Social Insects: A Positive Feedback Model. Pp 413-436 in: *Interindividual Behavioral Variability in Social Insects* (Ed. R.L. Jeanne), Westview Press, Boulder, Colorado.

book:

Moyle, P.B., and J.J. Cech Jr. (1988) *Fishes: An Introduction to Ichthyology (Second Edition)*. Prentice Hall, Englewood Cliffs, New Jersey.

The Literature Cited should be listed in alphabetical order of the last name of the first author. In other words, a paper by Connor, S. (2006) would appear higher in the list than a paper by Jones, A.B., and C.D. Dunnit (2001).

You NEVER change the order of the authors within a particular reference.

Notice the placement of the various pieces of information, such as the year. Notice that the issue number is not included, only the volume and pages. Write out journal names in full. Notice the use of hanging indentation. This is NOT done by hitting the space or tab key. Ask me if you do not know how to do this properly.

Some of the papers that you may encounter will be published in electronic journals, such as PLoS ONE. This is not the same as a website. Such papers often do not have page numbers. Instead they might have a document number.

Important: Do NOT simply cut and past information from a source into the Literature Cited section. Doing so will cost you at least a grade. Carefully examine the information and assemble this section as described above.

How Citations Appear in the Text

The three citations listed above would appear in your text as, respectively, Galen et al. (1986), Plowright and Plowright (1987), and Moyle and Cech (1988). Note that citations to papers with more than two authors -- such as the first one above -- appear in your text as the first author followed by the words 'et al.' (Latin for "and others") but the **full list of authors** is given in your Literature Cited section. Notice that in the words 'et al.' there is no little dot after the word 'et' but there is a dot after the word 'al.'. This is because 'al.' is an abbreviation, whereas 'et' is not an abbreviation.

Unpublished work is referred to in the text either as "(A.J. Smith, unpublished data)" or "(J.G. Bloggs, personal communication)", depending on the context, but is not listed in the Literature Cited.

DO NOT USE footnotes as a means to cite literature. In fact, do not use footnotes at all. Most scientific journals do not allow them. Some journals use a numbering system when referring to literature. DO NOT do that in this paper.

Do not ask me whether you should use APA style or MLA style. There is no "standard" style for biological science journals no matter what someone else might tell you, so please follow the instructions given above.

Quotations

It is almost never correct to use quotations in scientific writing. This is because in science we are interested in the ideas we get from others, not their exact words. If Jones wrote something interesting in 1992, then paraphrase (but do not copy) what Jones wrote and give her credit. For example, the following might appear in your paper,

The bluegill sunfish exhibits a diversity of reproductive styles (Jones 1992).

You do not need to put the words in quotation marks because you are telling us that Jones wrote a paper on this topic. We now know that it was not you that first found out this exciting fact, but rather it was Jones and we know where to look to find more details. But, do NOT simply copy the text from Jones. You must paraphrase it. To simply copy it, whether you cite it or not, is plagiarism, a serious academic offense.

The only time you need to use quotations in science is when the actual exact words are very important. For example, Robert Trivers wrote a very famous definition of parental investment in 1972 and this one line is quoted extensively in the literature because each and every word in it is very precise and important.

Long Chunks of Text

Imagine that you are writing a term paper on sea snakes and you want to make extensive use of Roberts (1999) paper on sea snakes.

You do NOT write the following:

Roberts (1999) wrote extensively on the ecology and reproduction of sea snakes. He found that most sea snakes are livebearers (Roberts 1999). Fourteen of 26 species are striped (Roberts 1999). They are found in all tropical oceans (Roberts 1999).

You would write the following:

Roberts (1999) wrote extensively on the ecology and reproduction of sea snakes. He found that most sea snakes are livebearers. Fourteen of 26 species are striped. They are found in all tropical oceans.

There is no need to put "Roberts (1999)" at the end of each sentence because it is clear that all of this material is coming from Roberts' paper. By the same token, you do not just put "Roberts (1999)" at the end of the paragraph, like you might do in an English essay.

The bottom line when citing material is as follows: you are trying to make sure that the reader knows who said what and where the reader can go to find more information.

DO NOT QUOTE when writing in science.

Plagiarism

Do not copy material from a source and that includes copying references. With few exceptions, any time 4 or 5 words appear exactly the same in your paper as in a source, that constitutes plagiarism and you will receive an automatic F. I may check this with the software Turnitin. I am very good at catching plagiarism.

Check Lists

At the end of this document are three checklists that **must be turned in, the first with your Proposal, the second with your Part I, and the third with your final term paper.** Do not ask me for a copy of the checklist when you turn in your paper. Doing so makes it clear that you did not USE the checklist in writing your paper and I will be very unhappy. A paper submitted without the proper checklist is worth zero. The checklists are there to help you – use them!

Due Dates

Feb 22, 1:00 pm: Topic proposal due
Mar 15, 1:00 pm: Term paper Part I due
April 12, 1:00 pm: Final paper due

Note: You may turn in your paper before the due date if you wish. You are encouraged to do so.

Grading

The paper will be graded out of 20 points. **One day late results in 50% loss of grade. After that, the paper is worth 0.**

If the paper is less than 9 pages, that will be a loss of 4 points.

Inappropriate literature will be a loss of 5 points at a minimum.

A paper lacking a proper checklist is worth zero.

A paper with the wrong file name is worth zero.

[A sample proposal for a term paper]
Ronald M. Coleman
February 22, 2023
Bio 169 Term paper proposal

Camouflage: Winning at Hide and Seek

Organisms have evolved many different ways to avoid being detected and eaten by predators. One of these is called camouflage. Camouflage refers to when a prey organism attempts to blend in with the background. How does such a defense system work in a changing world? Snowshoe hares are large rabbits that live in the northern United States and Canada (Zimova et al. 2014). They are preyed upon by various species, particularly Canadian lynx (a large cat). To escape detection, snowshoe hares molt their fur color at the start of every winter from the brown color they have during summer, to a snowy white fur. The latter helps them blend in with a snow-filled environment. They then molt back to brown for the summer. Global climate change has caused the snow to arrive later in the fall and to disappear earlier in the spring than in the recent past, and so Zimova et al. (2014) wanted to know if this has affected when snowshoe hares change their coat color. For my term paper, I will examine this article plus two others on the topic of camouflage.

Literature Cited

Zimova, M., L.S. Mills, P.M. Lukacs and M.S. Mitchell (2014) Snowshoe hares display limited phenotypic plasticity to mismatch in seasonal camouflage. *Proceedings of the Royal Society B: Biological Sciences* 281: 201-208.

Notes:

1. The proposal does not have to be long. It just has to tell me the topic you are pursuing, and it provides the full and proper citation of one piece of primary literature. That literature must be cited correctly in the body of the proposal and must be listed properly in the Literature Cited section.
2. Notice the use of hanging indentation for the Literature Cited
3. Do not involve yourself in the selection of the topic or the writing, e.g., "The topic I chose was..." or "I have always been fascinated by..." A scientific paper is not about YOU.
4. You cannot make any statement of fact without citing a source. For example, if you had written the sentence "Snowshoe hares are large rabbits that live in the northern United States and Canada" but failed to cite a source, the reader would ask "What is your source for making such a statement? I have never seen a snowshoe hare. I think you are making that up." In science, it is not what you know, it is what you can prove, that counts.

[A sample introduction to a term paper]
Ronald M. Coleman
March 15, 2023
Bio 169 Term paper Part 1

Conflict and Cooperation: A review of biparental care

Biparental care is the name given to any situation where both parents (the male and the female) participate in parental care of the offspring. Biparental care is the norm in birds, is widespread in mammals and occurs sporadically in amphibians and fishes (Gross and Sargent, 1985). Biparental care is intriguing because it is a balance between cooperation and conflict between the two parents (Houston and Davies, 1985). In many cases, the long-term interests of the two partners are not aligned, e.g., when mating is only for a single reproductive event, and thus there may be conflict in terms of how much each parent is willing to invest in the offspring. And yet, if the parents do not cooperate to some extent, e.g., to protect the young, the offspring will perish and so some degree of cooperation is necessary. What factors influence this careful balance between cooperation and conflict? In this paper, I will examine four studies, from a diversity of taxa, which illustrate that the balance can be influenced by such things as availability of other partners (Xiong and Chu 2009), age of the offspring (Hernandez et al. 2005), number of offspring (Ngoro and Sheng 1998) and even characteristics of the parents themselves such as their relative sizes (Coleman 2006). Together these studies show that parents incorporate diverse information into their biparental investment decisions.

Notes:

1. The papers cited in start of the paragraph are for background information, i.e., Gross and Sargent (1985) and Houston and Davies (1985). Some of them are secondary literature (e.g., reviews). These do not count in the four primary literature papers you are to utilize for this assignment.

[Sample analysis]

Coleman (2006) examined biparental care in the convict cichlid (*Archocentrus nigrofasciatus*) using a manipulative laboratory experiment to see the effect of relative value on the balance of biparental investment. In this experiment, Coleman utilized 15 pairs of convict cichlids, which he bred in 15 different aquaria. The key to the experiment was that Coleman deliberately created pairs of particular size combinations.... and so on....

Notes:

1. Do not describe the Methods in great detail, but give enough information so that the reader has a good feeling for what was done, how many animals were used, whether it was a lab or field experiment, etc.,

Proposal Checklist

Name: _____

Date: _____

The Author (not the proofreader) must fill out and turn in this page with the term paper.**Overall**

- ___ The date on the title page is the current date (not the date the paper is due). The date should be updated with each revision.
- ___ The paper is double-spaced
- ___ You have read your paper carefully for spelling and grammatical mistakes
- ___ You have cited your literature in the body of what you have written
- ___ You have emailed me the proposal, as an attachment, with the following file name format
Lastname_Firstname_Bio169_Spring2023_proposal.docx (or .pdf)

General Punctuation

- ___ You have used the past tense when writing about the research, e.g., "Jones (2015) studied..."
- ___ There are no quotations in your writing
- ___ Every sentence ends with a period, exclamation point or question mark.
- ___ You have not used any contractions, e.g., "didn't" instead of "did not"
- ___ Scientific names are written in italics, e.g., *Lepomis macrochirus*, including those in the Literature Cited
- ___ The name of the Genus is capitalized and the specific epithet is NOT capitalized, e.g., *Lepomis macrochirus*, not *Lepomis Macrochirus*
- ___ You have spelled out abbreviations or acronyms even if the original paper uses acronyms. The only exceptions are very common acronyms such as DNA
- ___ You used "because" not "since" unless you were referring to time

Citation of Literature in the body of the paper

- ___ You used "et al." when there are three or more authors
- ___ You checked that "et al." is correctly written -- notice the "." after "al." Do not put the words "et al." in quotation marks in your paper.
- ___ EVERY paper cited in the body of your paper is listed in the Literature Cited section
- ___ You did not write out the title of a reference in the body of your writing; you cited the paper.

Literature Cited section

- ___ You did not start a new page just for the Literature Cited section
- ___ The papers you cite are listed in alphabetical order by the last name of the first author
- ___ You did not rearrange the order of the authors within the listing of a paper

Continued on next page...

- ___ You used hanging indentation
- ___ Papers with three or more authors have ALL authors listed fully (i.e., you did not use et al. in the Literature Cited section)
- ___ EVERY paper listed in the Literature Cited section is actually cited in the body of the paper
- ___ The references are formatted in a consistent manner with respect to capitalization, punctuation, etc; you did NOT cut and paste the reference listing from another source

Proofreading

- ___ You did not really read any of the instructions, but have just blindly checked all the lines. You agree that doing so makes your paper worth a zero. Do not check this line if you do not want a zero.
- ___ The paper was read by a proofreader. Printed name of proofreader _____

Note: If you checked these things as being done that have not in fact been done, then your grade will also suffer severely.

Term paper Part I Checklist

Name: _____

Date: _____

The Author (not the proofreader) must fill out and turn in this page with the term paper.**Overall**

- ___ There is a title page
- ___ The date on the title page is the current date (not the date the paper is due). The date should be updated with each revision.
- ___ The pages are numbered, starting with the title page as page 1
- ___ The paper is double-spaced
- ___ You have read your paper carefully for spelling and grammatical mistakes
- ___ You have written a careful analysis of RESEARCH on a topic, not a description of a topic
- ___ There is an introductory paragraph to introduce the topic and your approach
- ___ The introduction cites all four of your pieces of primary literature. It should be more than half a page but less than one full page.
- ___ You have attached all drafts of the paper and proposal that were edited by me
- ___ You have emailed me a copy of the Part I paper, as an attachment, with the following file name format
Lastname_Firstname_Bio169_Spring2022_part1.docx (or .pdf)

General Punctuation

- ___ You have used the past tense when writing about the research, e.g., "Jones (2015) studied..."
- ___ There are no quotations in the paper
- ___ Every sentence ends with a period, exclamation point or question mark.
- ___ You have not used any contractions, e.g., "didn't" instead of "did not"
- ___ Scientific names are written in italics, e.g., *Lepomis macrochirus*, including those in the Literature Cited
- ___ The name of the Genus is capitalized and the specific epithet is NOT capitalized, e.g., *Lepomis macrochirus*, not *Lepomis Macrochirus*
- ___ You have spelled out abbreviations or acronyms even if the original paper uses acronyms. The only exceptions are very common acronyms such as DNA
- ___ You used "because" not "since" unless you were referring to time

Citation of Literature in the body of the paper

- ___ You used at least four pieces of primary literature, none older than 1998
- ___ You used "et al." when there are three or more authors
- ___ You checked that "et al." is correctly written -- notice the "." after "al." Do not put the words "et al." in quotation marks in your paper.
- ___ EVERY paper cited in the body of your paper is listed in the Literature Cited section
- ___ You did not write out the title of a reference in the body of your writing; you cited the paper.

Continued on next page....

Literature Cited section

- ___ You did not start a new page just for the Literature Cited section
- ___ The papers you cite are listed in alphabetical order by the last name of the first author
- ___ You did not rearrange the order of the authors within the listing of a paper
- ___ You used hanging indentation
- ___ You put an asterisk in front of each piece of primary literature in the Literature Cited section
- ___ Papers with three or more authors have ALL authors listed fully (i.e., you did not use et al. in the Literature Cited section)
- ___ EVERY paper listed in the Literature Cited section is actually cited in the body of the paper
- ___ The references are formatted in a consistent manner with respect to capitalization, punctuation, etc; you did NOT cut and paste the reference listing from another source

Proofreading

- ___ You did not really read any of the instructions, but have just blindly checked all the lines. You agree that doing so makes your paper worth a zero. Do not check this line if you do not want a zero.
- ___ The paper was read by a proofreader. Printed name of proofreader _____

Note: If you checked these things as being done that have not in fact been done, then your grade will also suffer severely.

Term paper Final Checklist

Name: _____

Date: _____

The Author (not the proofreader) must fill out and turn in this page with the term paper.**Overall**

- ___ There is a title page
- ___ The date on the title page is the current date (not the date the paper is due). The date should be updated with each revision.
- ___ The pages are numbered, starting with the title page as page 1
- ___ The paper is double-spaced
- ___ The paper is 9 pages in total (including the title page) and is double-spaced
- ___ You have read your paper carefully for spelling and grammatical mistakes
- ___ You have written a careful analysis of RESEARCH on a topic, not a description of a topic
- ___ There is an introductory paragraph to introduce the topic and your approach
- ___ The introduction cites all four of your pieces of primary literature. It should be more than half a page but less than one full page.
- ___ There is a concluding paragraph at the end, to bring the material together
- ___ You have attached all drafts of the paper and proposal that were edited by me
- ___ You have emailed me a copy of the Part I paper, as an attachment, with the following file name format
Lastname_Firstname_Bio169_Spring2022_termpaper.docx (or .pdf)

General Punctuation

- ___ You have used the past tense when writing about the research, e.g., "Jones (2015) studied..."
- ___ There are no quotations in the paper
- ___ Every sentence ends with a period, exclamation point or question mark.
- ___ You have not used any contractions, e.g., "didn't" instead of "did not"
- ___ Scientific names are written in italics, e.g., *Lepomis macrochirus*, including those in the Literature Cited
- ___ The name of the Genus is capitalized and the specific epithet is NOT capitalized, e.g., *Lepomis macrochirus*, not *Lepomis Macrochirus*
- ___ You have spelled out abbreviations or acronyms even if the original paper uses acronyms. The only exceptions are very common acronyms such as DNA
- ___ You used "because" not "since" unless you were referring to time

Citation of Literature in the body of the paper

- ___ You used at least four pieces of primary literature, none older than 1998
- ___ You used "et al." when there are three or more authors
- ___ You checked that "et al." is correctly written -- notice the "." after "al." Do not put the words "et al." in quotation marks in your paper.

Continued on next page....

- ___ EVERY paper cited in the body of your paper is listed in the Literature Cited section
- ___ You did not write out the title of a reference in the body of your writing; you cited the paper.

Literature Cited section

- ___ You did not start a new page just for the Literature Cited section
- ___ The papers you cite are listed in alphabetical order by the last name of the first author
- ___ You did not rearrange the order of the authors within the listing of a paper
- ___ You used hanging indentation
- ___ You put an asterisk in front of each piece of primary literature in the Literature Cited section
- ___ Papers with three or more authors have ALL authors listed fully (i.e., you did not use et al. in the Literature Cited section)
- ___ EVERY paper listed in the Literature Cited section is actually cited in the body of the paper
- ___ The references are formatted in a consistent manner with respect to capitalization, punctuation, etc; you did NOT cut and paste the reference listing from another source

Proofreading

- ___ You did not really read any of the instructions, but have just blindly checked all the lines. You agree that doing so makes your paper worth a zero. Do not check this line if you do not want a zero.
- ___ The paper was read by a proofreader. Printed name of proofreader _____

Note: If you checked these things as being done that have not in fact been done, then your grade will also suffer severely.