

Editing Guide

The questions below are the sort of things that I have in mind when I grade a lab report. I would suggest using these same questions when you're editing the report. I do recognize that "my eyes" and "your eyes" are not quite at the same place given our differences in experiences, but your thoughtful efforts in serving as editor will improve your own writing. Your job as editor is not to rewrite the report, but to provide suggestions to the authors on how to improve their report.

- Is purpose of experiment clearly stated?
- Could you reproduce experiment with information included or referenced?
- Are results summarized in a clear and concise manner?
- Is there appropriate analysis of results (i.e. comparison to theory)?
- Are tables/graphs used appropriately?
- Is there "wasted ink" (stuff in report that doesn't convey any useful information)?
- Typos/Grammatical Issues?
- Are citations done properly?
- Other issues?