Mark-Ups & Comps
Are panel sizes clearly indicated?
Do the comps and mark-ups clearly indicate whether your job prints as CMYK only, Spot color only or CMYK + Spot color?
Are all PMS spot colors or special inks, varnishes or coating clearly indicated?
Do you clearly indicate whether the images shown are 100% of final size or what percentage they are scaled down to?
Do you clearly indicate bleeds, final trim and fold lines?
If your piece die cuts, is the die line shape and registration clearly indicated?
If your piece foils or embosses, is the die shape and registration clearly indicated?
If images are FPO, are they clearly indicated as such?
Have you furnished color comps that accurately reflect your final art?
Do you have copies of all mark-ups and printouts for yourself?

This can be another way to cover your butt if something goes wrong at the printer. You can refer to your copies of the mark up to review what information was supplied.
If required, is a slug printed on your mark-up and properly filled out?
Slug:
Area which includes special notes & information about your document printed on your mark up outside the trim area.

It’s kind of like a mini spec sheet.